

ANNUAL REPORT

Fiscal Year 2080/2081

Report Date: 2081/07/23



Janamaitri Multiple Campus

Kathmandu Metropolitan City,

Kuleshwar, Kathmandu

Established 2047

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Executive Summary

This annual report has been prepared to disseminate the information on overview of goals and objectives of the campus and achievements made by the campus during the 2081/081 B.S. in various aspects of the campus. It covers wide area of Janamaitri Multiple Campus including academic progress, financial report, social and community engagement, research activities, environment and sustainability, issues and challenges faced by the campus during the year. It provides report on academic progress number of students enrollment along with students passed out. It consists of financial information on various source revenue and allocation of revenue made on different head including administrative expenditure, capital expenditure, academic expenditures and other expenses made by the campus. It also provides glimpse on social and community engagement activities and environment and sustainability activities conducted by the campus in addition to academic activities for the students that have made contribution towards society and environment. It consists of research activities conducted by the campus in collaboration with students, teachers and other stakeholders to study social impact. The report further provides contemporary issues and challenges faced by the campus, measure and plans to mitigate issues and challenges faced by the campus.

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INTRODUCTION

1.1 Background

Janamaitri Multiple Campus was established in 1991 AD in the initiation of academicians, intellectuals and social workers residing in Kuleshwor area. The campus has been extending its services for the last three decades proving it as a pioneering academic institution with a difference. In its continuous journey of quality enhancement, the campus reached in new dimension with the formal certification, Quality Assurance and Accreditation (QAA), from the University Grants Commission (UGC) in 23rd December 2019. As the first QAA certified campus in Kathmandu Valley, the campus has been accelerating its motion in the assistance, guidance and supervision of the UGC and in the active participation of its esteemed stakeholders.

JMC has obtained approval from Planning Directorate, Tribhuvan University to operate as community campus. As a non-profit community campus, the campus is dedicated to serve the people, society and the nation by imparting quality education. Conducive academic environment, mutual understanding, high regards to social values and practice-based education are some of the notable features of the campus. The campus has been able to ensure quality education even with low initial investment due to dedication and commitment of students, faculty members and entire management. Since its establishment, JMC has contributed to enhance access of education to all by offering scholarship to socially marginalized and economically disadvantaged, gender, differently able and meritorious students for ensuring inclusiveness in education.

The campus has given high priority to the optimal utilization of the available resources for promoting academic excellence. The campus has succeeded to acquire around 2200sq.m. land and constructed four storey building with latest learning resources. The wide extended physical facilities have been possible in continuous support of the UGC and with the contribution of management committee, faculties and the non-teaching staff. The entire mission of the campus is guided by the vision for developing JMC as a autonomous higher educational institutional leading university in foreseeable future.

Vision

- To be a catalyst for societal transformation by nurturing innovation, fostering critical thinking, and instilling values in our students, making JMC a globally recognized hub of academic excellence.

Mission

- To provide a dynamic learning environment that fosters holistic development, empowers students with entrepreneurial skills, and encourages innovation through research-based education while nurturing a sense of social responsibility.
- To provide an inclusive and innovative educational environment that empowers students with critical thinking, practical skills, and ethical values, preparing them to lead and contribute positively to society.

Goals

- Goal 1. Strengthen Governance through Policies, Committees, Audits, and Leadership
- Goal 2. Academic enhancement and student support services
- Goal 3. Strengthen Research Infrastructure and Capacity Building
- Goal 4. Human Resource Development
- Goal 5. Promote Sustainability and Community Engagement

Objectives:

- To improve institutional governance by implementing clear policies, forming committees
- To improve overall student satisfaction and engagement through curriculum development and enhanced student support services.
- To increase faculty and student participation in collaborative and interdisciplinary research by bolstering research infrastructure and capacity.
- To foster professional growth and enhance institutional capacity through recruitment and development programs, including comprehensive performance evaluation systems.
- To drive positive environmental and social change by promoting sustainable practices on campus and engaging in meaningful community outreach initiatives.
- To increase extension services in community.
- To conduct general, technical and vocational courses.
- To collaborate mutual relationship with governmental and non-governmental organization to enhance access to higher education.
- To develop and conduct autonomous courses.

1.2 Programs Status

With continuous effort and support from all stakeholders and students, we are able to nurture the institution day by day in educational services and able to launch various bachelors and masters program as follows:

Bachelors Program	Affiliation Date	Remarks
Bachelors of Business Studies (BBS)	2059/05/25	Annual
Bachelors of Education (B. Ed)	2060/04/20	Annual
Bachelors of Arts (BA)	2060/05/10	Annual
Bachelors of Information and Communication Technology Education (BICTE)	2069/08/28	Semester
Bachelors of Business Management (BBM)	2075/05/10	Semester
Bachelors of Computer Application (BCA)	2075/05/10	Semester
Masters of Education (M.Ed.)	2060/03/29	Semester
Masters of Business Studies (MBS)	2066/04/04	Semester

1.3 Physical Status

JMC has witnessed several infrastructural milestones over the years and has structural and technological infrastructure necessary to provide students with quality education. The physical infrastructure is also supportive to teaching faculty members and other human resources of JMC to provide support and service to students. JMC has sufficient number of class rooms, library, administrative room, faculty room, guest room, server room etc. Physical infrastructure of JMC includes:

Physical Infrastructure	Details	Unit
Land	Land area	5 Ropani
Academic infrastructure	Classrooms	63
	Lab (ICT, Radio, Psychology)	7
	Library	1
Administrative Infrastructure	Administrative Office	8
	Department/Division Office	4
	Medical room	1
Student Support Infrastructure	IQAC, RMC, Placement Cell	3
	Student Counselling Room	1

Conference Infrastructure	Campus Auditorium	1
Sports Infrastructure	Sports Ground	1
Students' recreation	Cafeteria	1
Security Infrastructure	CCTV monitoring	2
	No. of CCTV	72
	Security Personnel	1
	Computer Server Room	1
Utility service for students	Photocopy	1
Physical IT infrastructure	Internet & Wi-Fi availability (Dedicated)	50 mbps
	Projector in class	55
Virtual IT infrastructure	Virtual classes	MS team
Resources	Books (reference book, text book, research journals, journals, thesis)	9452
	Computer and laptop (including lab)	145
	Printers	11

Buildings, classrooms, laboratories, and equipment and other educational infrastructure are crucial elements of learning environments in educational institution. There is strong evidence that high-quality infrastructure facilitates better instruction, improves student outcomes, and reduces dropout rates, among other benefits. Though, JMC is community campus, it has all required physical infrastructure and resources to compete with other private campus in Kathmandu.

1.4 Senate

The supreme policy level body, Campus Senate, has been formulated in Janamaitri Multiple Campus, as per the provision stated in the Campus Bylaw amended in 2070. The committee is comprised of the CMC members, educationists, and well-wishers including the contributors in the promotion of learning resources and scholarship in the campus. This body plays crucial role of electing the management committee, passing the policies and plans of the campus, and approving the accomplished works of the management committee between two meetings. the senate meeting is organized once in a year on mandatory basis and additional meetings can be conducted as per the need.

सि.नं	नाम	प्रतिनिधित्व	पद	कैफियत
१	डा. डिल्लीराज खनाल	सञ्चालक समिति	अध्यक्ष	अध्यक्ष
२	माननीय कृष्णगोपाल श्रेष्ठ	संघीय सांसद	सदस्य, क्याम्पस सभा	प्रमुख अतिथि
३	माननीय नुरज बज्राचार्य	प्रदेश सांसद	सदस्य, क्याम्पस सभा	सदस्य
४	डा. अजय क्रान्ति	पुर्व प्रदेश सांसद	सदस्य, क्याम्पस सभा	सदस्य
५	प्रा.डा. भरतबहादुर कार्की	पूर्व अध्यक्ष	सदस्य, क्याम्पस सभा	सदस्य
६	प्रा.डा. श्रीराम पौडेल	सञ्चालक समिति	सदस्य, क्याम्पस सभा	सदस्य
७	श्री मेदिनीराज काफ्ले	सञ्चालक समिति	सदस्य, क्याम्पस सभा	सदस्य
८	श्री भेषनारायण दाहाल	सञ्चालक समिति	सदस्य, क्याम्पस सभा	सदस्य
९	डा. बामदेव सिदेल	सञ्चालक समिति	सदस्य, क्याम्पस सभा	सदस्य
१०	प्रा.डा. कृष्णचन्द्र शर्मा	सञ्चालक समिति	सदस्य, क्याम्पस सभा	सदस्य
११	डा. राजेन्द्र गिरी	सञ्चालक समिति	सदस्य, क्याम्पस सभा	सदस्य
१२	श्री शम्भु प्रसाद घिमिरे	सञ्चालक समिति	सदस्य, क्याम्पस सभा	सदस्य
१३	श्री सुमन श्रेष्ठ	सञ्चालक समिति	सदस्य, क्याम्पस सभा	सदस्य
१४	श्री पञ्चकुमारी मानन्धर	सञ्चालक समिति	सदस्य, क्याम्पस सभा	सदस्य
१५	श्री रुद्रहरि ज्ञवाली	सञ्चालक समिति	सदस्य, क्याम्पस सभा	सदस्य
१६	श्री बाबुराम भुसाल	सञ्चालक समिति	सदस्य, क्याम्पस सभा	सदस्य
१७	श्री भोलानाथ ओझा	सञ्चालक समिति	सदस्य सचिव	सदस्य सचिव
१८	श्री ज्ञानबहादुर हमाल	संस्थापक	सदस्य, क्याम्पस सभा	सदस्य
१९	श्री वि.एल.श्रेष्ठ	संस्थापक	सदस्य, क्याम्पस सभा	सदस्य
२०	प्रा.विजयबहादुर सिलवाल	पूर्व स.स.स	सदस्य, क्याम्पस सभा	सदस्य
२१	श्री शिवराज पन्त	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
२२	प्रा.डा. माधव बराल	बुद्धिजिवी एवम् समाजसेवी	सदस्य, क्याम्पस सभा	सदस्य
२३	प्रा.डा. राधेश्याम प्रधान	बुद्धिजिवी एवम् समाजसेवी	सदस्य, क्याम्पस सभा	सदस्य
२४	प्रा. डा इन्दु आचार्य	बुद्धिजिवी एवम् समाजसेवी	सदस्य, क्याम्पस सभा	सदस्य
२५	ई. रामेश्वरप्रसाद कलवार	बुद्धिजिवी एवम् समाजसेवी	सदस्य, क्याम्पस सभा	सदस्य
२६	डा. रामहरि अर्याल	बुद्धिजिवी एवम् समाजसेवी	सदस्य, क्याम्पस सभा	सदस्य
२७	डा. रामहरी लामिछाने	बुद्धिजिवी एवम् समाजसेवी	सदस्य, क्याम्पस सभा	सदस्य
२८	डा. रमेश खरेल	बुद्धिजिवी एवम् समाजसेवी	सदस्य, क्याम्पस सभा	सदस्य
२९	श्री नेत्र धिताल	बुद्धिजिवी एवम् समाजसेवी	सदस्य, क्याम्पस सभा	सदस्य
३०	ई. अन्जना भट्ट	बुद्धिजिवी एवम् समाजसेवी	सदस्य, क्याम्पस सभा	सदस्य

३१	श्री मेजरमान गोपाली	बुद्धिजिवी एवम् समाजसेवी	सदस्य, क्याम्पस सभा	सदस्य
३२	प्रा. डा. चन्द्रकान्त पौडेल	बुद्धिजिवी एवम् समाजसेवी	सदस्य क्याम्पस सभा	सदस्य
३३	श्री शोभा सापकोटा	पूर्व वडाध्यक्ष का म न पा १४	सदस्य क्याम्पस सभा	सदस्य
३४	श्री मनोज शर्मा	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
३५	श्री डि.आर खनाल	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
३६	श्री कृष्ण ज्योति शाक्य	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
३७	श्री करुणा ज्ञवाली	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
३८	श्री कृष्ण दुलाल	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
३९	श्री हिम पाठक	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
४०	श्री सुकुन्द प्रधान	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
४१	श्री राजेन्द्र डंगोल	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
४२	श्री दिनेश प्रसाद श्रेष्ठ	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
४३	श्री वैकुण्ठ मान श्रेष्ठ	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
४४	श्री विष्णु पन्थी	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
४५	श्री केशव पाण्डे	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
४६	श्री लोकनाथ पोखरेल	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
४७	डा. नेत्रमणि सुवेदी	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
४८	श्री हरि शंकर निरौला	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
४९	श्री ऋषिभक्त ठकाल	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
५०	श्री सुशिला सुवेदी	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
५१	श्री प्रविण सुवेदी	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
५२	श्री माधव खनाल	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
५३	श्री रमेश त्रिपाठी	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
५४	डा. निलम सुवेदी	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
५५	डा. मीरा प्रधान	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
५६	श्री टीकादत्त सुवेदी	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
५७	श्री लक्ष्मी उप्रेती	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
५८	श्री दानबहादुर पल्ली	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
५९	श्री विष्णु जि.सी.	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
६०	श्री कृष्ण कुमारी पौडेल	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
६१	श्री भानुभक्त पाण्डे	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य

६२	श्री नरेन्द्र प्रसाद कोइराला	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
६३	श्री विश्वराज शर्मा	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
६४	श्री सञ्जीता थापा	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
६५	श्री कमल ताम्राकार	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
६६	श्री यादव भण्डारी	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
६७	श्री विन्ती श्रेष्ठ	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
६८	श्री प्रतिमा काफ्ले	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
६९	श्री हिरा पाण्डे	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
७०	श्री दीपक सिंह	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
७१	श्री नारायण ज्ञवाली	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
७२	श्री रवि महर्जन	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
७३	श्री सीता ज्ञवाली	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
७४	श्री भीष्मराज पौडेल	चन्दादाता	सदस्य, क्याम्पस सभा	सदस्य
७५	श्री टंक पन्त	पत्रकार	सदस्य, क्याम्पस सभा	सदस्य
७६	श्री राजु दाहाल शर्मा	कुलेश्वर आवास संस्थाको अध्यक्ष	सदस्य, क्याम्पस सभा	सदस्य
७७	श्री मेघराज दुलाल	प्राचार्य	सदस्य, क्याम्पस सभा	सदस्य
७८	डा.जानुका नेपाल	प्राचार्य	सदस्य, क्याम्पस सभा	सदस्य
७९	श्री सानो कान्छा नेपाल	प्राचार्य	सदस्य, क्याम्पस सभा	सदस्य
८०	श्री हेरम्बराज कडेल	प्राचार्य	सदस्य, क्याम्पस सभा	सदस्य
८१	श्री सुन्दर पन्त	प्राचार्य	सदस्य, क्याम्पस सभा	सदस्य
८२	श्री वीरमान स्याङ्तान	अभिभावक	सदस्य, क्याम्पस सभा	सदस्य
८३	श्री लोकबहादुर विश्वकर्मा	विद्यार्थी परिषद्	सदस्य, क्याम्पस सभा	सदस्य
८४	श्री प्रदिप श्रेष्ठ	पूर्व विद्यार्थी परिषद्	सदस्य, क्याम्पस सभा	सदस्य

1.5 Campus Management Committee

Basing on the provision in the campus bylaw, the senate of the campus elects the CMC for the governance of the campus for the provisioned tenure. The committee is responsible for the overall management of the campus including general, academic and financial activities in the campus. The CMC, thus, bears the sole responsibility of running the campus and promoting the quality mission in the campus under the senate decisions, provision in the bylaws, and periodical instructions from the affiliating university as well as the University Grants Commission. The committee allocates

responsibilities to the general administration, governing committees and departments for the implementation of the decisions in the day-to-day schedule.

SN	Name	Designation
1	Dr. Dilli Raj Khanal	Chairman
2	Prof. Dr. Shree Ram Paudel	Member
3	Mr. Medini Raj Kafle	Member
4	Mr. Bhesh Narayan Dahal	Member
5	Prof. Dr. Krishna Chandra Sharma	Member
6	Dr. Bamdev Sigdel	Member
7	Dr. Rajendra Giri	Member
8	Mr. Suman Shrestha	Member
9	Prof. Pashupati Adhikari	Member
10	Mrs. Pancha Kumari Maharjan	Member
11	Mr. Shambhu Prasad Ghimire	Member
12	Mr. Rudrahari Gyawali	Member
13	Mr. Babu Ram Bhusal	Member
14	Mr. Bhola Nath Ojha	Secretary

1.6 Selection and Promotion Committee

The CMC has formulated this committee for the selection and promotion of the employees in the college. The committee works on the basis of the TOR and campus policies as guided by the campus bylaws. The committee is responsible for the permanent appointment and promotion of the faculties and the staff where as the contract and part time appointments are made directly by the administration as per the need.

SN	Name	Designation
1	Prof. Dr. Shree Ram Paudel	Coordinator
2	Mr. Rudrahari Gyawali	Member
3	Mr. Tika Datta Subedi	Member
4	Mr. Danbahadur Palli	Member
5	Mr. Bhanu Bhakta Pandey	Member
6	Mr. Narendra Prasad Koirala	Member
7	Mr. Kamal Tamrakar	Member
9	Mr. Bhola Nath Ojha	Secretary

1.7 Internal Management Committee

SN	Name	Designation
1	Mr. Bhola Nath Ojha	Chairman
2	Mr. Rudrahari Gyawali	Member
3	Mr. Babu Ram Bhusal	Member
4.	Dr. Meera Pradhan	Member
5	Mr. Dan Bahadur Palli	Member
6	Mr. Bhanu Bhakta Pandey	Member
7	Mr. Narendra Prasad Koirala	Member
8	Mr. Kamal Tamrakar	Member
9.	Mr. Dipak Singh	Member
10.	Mr. Rabi Maharjan	Member
11.	Mr. Ujjwal Shrestha	Member
12	Mr. Tika Datta Subedi	Secretary

1.8 Internal Quality Assurance Cell (IQAC)

The IQAC serves as a central mechanism for driving quality enhancement efforts and institutional development within the campus, fostering a culture of excellence and continuous improvement. It formulates the plans, implements them and supervises the academic endeavors for the best expected outcome as demanded by the QAA spirit. The committee also takes the responsibility of promoting academic culture and leads the teaching-learning activities in the market driven way. The committee supports the management in conducting internal as well as external social audit.

SN	Name	Designation
1	Mr. Bhola Nath Ojha	Coordinator
2	Mr. Rudrahari Gyawali	Member
3	Mr. Tika Datta Subedi	Member
4	Dr. Mira Pradhan	Member
5	Mr. Dipak Singh	Secretary
6	Mr. Lok Bahadur Bishwokarma	Member
7	Mr. Babu Ram Bhusal	Member

1.9 RMC and Extension Services Committee

The RMC and Extension Services Committee was formally introduced on campus in 2010. Since then, it has been publishing the journal annually in printed form. However, starting from its eleventh issue, the peer reviewed journal has been published both

online (NepJOL) and in printed form. The main purpose of the research management cell is to encourage research activities on campus for the advancement of the teaching and learning process and also carries out small scale research studies to support in policy formation and solve issues in the campus. Furthermore, it creates a platform for scholarly discussion among scholars worldwide. The cell has also begun to collaborate with other organizations to enhance its services and strive for excellence.

SN	Name	Designation
1	Mr. Anil Prasad Bhusal	Coordinator
2	Dr. Mira Pradhan	Member
3	Mr. Badri Prasad Bhandari	Member
4	Mr. Vasker Khanal	Member
5	Mr. Dan Bahadur Palli	Member
6	Mr. Ujjwal Shrestha	Member
7	Mr. Dipak Singh	Secretary

1.10 Student Enrolment Committee

This committee was formulated in the campus with the spirit of systematizing the entire admission procedure of the campus including promotional activities of the campus. The committee, therefore, handles the advertisement of campus services, organization of admission procedures and plays a crucial role in shaping the composition of the student body, maintaining enrollment standards, and fostering a supportive and inclusive learning environment. The committee takes responsibility of maintaining relationship with various institutions, organizations and stakeholders for collaborative efforts in mutual benefits.

SN	Name	Designation
1	Mr. Bhol Nath Ojha	Coordinator
2	Mr. Rudrahari Gyawali	Member
3	Mr. Tika Datta Subedi	Member
4	Mr. Dan Bahadur Palli	Member
5	Mr. Bhanu Bhakta Pandey	Member
6	Mr. Narendra Prasad Koirala	Member
7	Mr. Kamal Tamrakar	Member
8	Mr. Dipak Singh	Secretary

1.11 Student Council and Quality Circle Committee

Representing a unique and innovative structure, the Student Council and Quality Circle Committee fosters student leadership and problem-solving skills.

- **Student Council:** Acting as the official voice of the student body, the council advocates for improvements in academics, facilities, and extracurricular activities. They organize inclusive events that promote a sense of community and platform student talent. Council members gain valuable leadership experience through event planning, communication, and collaboration with faculty and administration.
- **Quality Circle:** Empowering student problem-solving skills, Quality Circle teams identify areas for improvement across the campus. They propose data-driven solutions, fostering collaboration with faculty and administration. This collaborative approach equips students with valuable critical thinking and project management skills, preparing them to become future leaders and innovators.

SN	Name	Designation
1	Mr. Rudrahari Gyawali	Coordinator
2	Mr. Jagannath Dhakal	Member
3	Mrs. Sujata Adhikari	Member
4	Mr. Badri Prasad Bhandari	Member
5	Mr. Lok Bahadur Bishwokarma	Member
6	Mr. Vasker Khanal	Secretary

1.11 Self-Assessment Team (SAT)

The Self-Assessment Team (SAT) has been formed in the campus to assess the entire academic and administrative endeavors of the campus on continuous basis so as to prepare reports. The team also functions as the task force to prepare Self Study Report (SSR) along with the development of annexes in the process of QAA certification and re-accreditation of QAA. The committee, therefore, supports the campus management in maintaining good governance and quality enhancement through smooth documentation. The formulation of the team is as follow:

SN	Name	Designation
1	Mr. Baburam Bhusal	Coordinator
2	Mr. Tika Datta Subedi	Member
3	Mr. Madhav Khanal	Member
4	Mr. Rabi Maharjan	Member
5	Mr. Vasker Khanal	Member
6	Mr. Sunil Basnet	Member
7	Mr. Bhisma Raj Paudel	Member
8	Mr. Dipak Singh	Secretary

1.12 Counseling, Placement and Alumni Committee

Counseling, Placement and Alumni Committee was formulated in accordance with the operational guidelines of the campus to provide career related guidance, organizing trainings and supporting the students in their professional settlement during as well as after their studies. The prime aim of the committee is to enable the graduates fit the job or business market of fiercely competitive nature and bridge academia industry gap. The committee also takes initiation in formulating JMC Alumni and mobilizing it for the harmonious relationship of the campus with the esteemed stakeholders including the pass out students.

SN	Name	Designation
1	Mr. Baburam Bhusal	Coordinator
2	Mr. Sangita Thapa	Member
3	Mr. Kamal Tamrakar	Member
4	Mr. Vasker Khanal	Member
5	Miss. Shova Shrestha	Member

1.13 ECA, Health and Environment Committee

The Internal Management Committee has duly formulated ECA, Health and Environment Committee for smoothly organizing the extra curricular activities. It helps to create sound and healthy teaching-learning environment in the campus. It organizes and facilitates both intra-college and inter-college ECA, promotes sound health and environment in the campus premises and mobilizes the entire stakeholders in a just and enabling team work. Health facilities, awareness programs, internal greenery, extension services etc. are some of the prime responsibilities of the committee.

SN	Name	Designation
1	Mr. Bhanu Bhakta Pandey	Secretary
2	Mr. Laxman Tiwari	Member
3	Mrs. Sangita Thapa	Member
4	Mr. Kamal Tamrakar	Member
5	Mrs. Binti Shrestha	Member
6.	Mrs. Niranjana	Member

1.14 Internal Exam Committee

There is an internal exam committee in the campus to organize, conduct and regulate the entire exams of internal level. The committee conducts three internal exams (First Term, Second Term and Pre-Board) in the yearly system and two internal exams

(Mid-Term and Pre-Board) in the semester system. The committee also supports the departments in evaluating the results of the internal exams and recommending additional classes through remedial teaching.

SN	Name	Designation
1	Mr. Tika Datta Subedi	Coordinator
2	Mr. Dan Bahadur Palli	Member
3	Mr. Bhanu Bhakta Pandey	Member
4	Mr. Narendra Prasad Koirala	Member
5	Mr. Kamal Tamrakar	Member
6	Mr. Bhisma Raj Paudel	Secretary

1.15 Education Management Information System (EMIS) Committee

The EMIS committee has been established for the prompt and effective maintenance and dissemination of the information in the campus. As a QAA certified college, strategic plan of JMC has developed its mission of promoting the entire institutional activities in complete digital form and the committee has been working for the same. The committee supports the campus in handling the information from single door with the use of software Office 365 and all the responsible stakeholders use it as an authorized admin for the works allocated to them.

SN	Name	Designation
1	Mr. Rabi Maharjan	Coordinator
2	Mr. Dipak Singh	Member
3	Mr. Kamal Tamrakar	Member
4	Mr. Him Bahadur Bista	Member
5	Mr. Bhisma Raj Poudel	Secretary

1.16 Grievance Redressal and Gender Equity Committee

Established to address grievances and promote gender equity within the campus community, this committee plays a vital role in ensuring fairness and inclusivity. It provides a platform for students and staff to address concerns and complaints in a timely and confidential manner. Additionally, the committee works to create a supportive environment that values gender equity and diversity. Through its initiatives, it strives to foster a campus culture that respects the rights and dignity of all individuals.

SN	Name	Designation
1	Mr. Rudrahari Gyawali	Coordinator
2	Dr. Mira Pradhan	Member
3	Mr. Dipak Singh	Member
4	Mrs. Sudha Maharjan	Member
5	Miss. Shobha Shrestha	Secretary

1.17 Procurement Committee

The Procurement Committee has been formulated in the campus under the Public Procurement Act 2063 and Policy 2064. The committee follows construction, purchase and maintenance related works in the campus mobilizing the resources from Nepal Government, State Government, the University Grants Commission, local government, available funding agencies and the internal resources of the campus. The unit is fully responsible in authenticating and legalizing the entire operational tasks of the campus so as to accomplishing the above-mentioned works without any provisional obstacles.

SN	Name	Designation
1	Mr. Bhanu Bhakta Pandey	Coordinator
2	Mr. Tika Datta Subedi	Member
3	Mr. Madhav Khanal	Member
4	Mr. Dipak Singh	Member
5	Mr. Rabi Maharjan	Secretary

1.18 Scholarship Committee

Scholarship Committee was formed by the IMC of the campus under the Campus Operational Guidelines 2070 for ensuring the access of the students from diverse socio-economic backgrounds in higher education. The committee takes the responsibility of offering scholarships to educationally disadvantaged and deserving students and mainstreaming them in the mission of quality enhancement so as to produce skilled and efficient citizens to the nation. Following its own operational procedures and plans, the committee makes a rational distribution of the scholarship amount to the students that is allocated by the campus. The committee also supports raising the fund for the sustainability of the scholarship scheme in the campus.

SN	Name	Designation
1	Dr. Mira Pradhan	Coordinator
2	Mr. Tika Datta Subedi	Member
3	Mr. Dan Bahadur Palli	Member
4	Mr. Narendra Prasad Koirala	Member
5	Mr. Kamal Tamrakar	Member
6	Mr. Rabi Maharjan	Member
7	Ujjwal Shrestha	Member

1.19 Teaching Practice and Practicum Committee

This committee has been formed in the campus to systematize and regulate all the internal as well as external practical exams including practice teaching. The committee is responsible to regulate the practical exams of all the levels, recommend reasonable payments to the examiners, keep records of those exams and implement the policies related to the practicums. The committee also organizes training sessions for the effective implementation of policies and procedures of the campus.

SN	Name	Designation
1	Mr. Netra Lal Gyawali	Member
2	Mr. Kamal Tamrakar	Member
3	Mr. Him Bahadur Bista	Member
4	Mrs. Sujata Adhikari	Member
5	Mr. Sunil Basnet	Member

1.20 Remedial Teaching Committee

The Internal Management Committee of the campus has formulated this committee for the effective conduction of the remedial classes to the students who have comparatively lower performance in their internal exams or the regular classes have been inadequate in the preparation of the board exams. The committee follows the recommendation of the departments and the Internal Exam Committee for the classes. It also recommends the projected fees for the students as cost sharing basis and remuneration to the faculties involved in the remedial teaching.

SN	Name	Designation
1	Mrs. Sangita Thapa	Coordinator
2	Mr. Nabin Shrestha	Member
3	Mr. Prakash Niraula	Member
4	Mr. Tikaram Khanal	Member
5	Mr. Bishnu Basnet Chhettri	Secretary

1.21 Student Council

The Student Council of Janamaitri Multiple Campus, Kuleshwar, Kathmandu, serves as a vital component of student life, offering students the opportunity to engage in leadership roles, contribute to campus development, and ensure their voices are heard. By acting as a bridge between students and administration, the Student Council helps create a positive, inclusive, and enriching academic environment where students can thrive and achieve their goals. Through their initiatives, the council fosters a sense of community, encourages active participation, and supports the overall growth and well-being of the students.

SN	Name	Designation
1	Mr. Lok Bahadur Bishwokarma	Coordinator
2	Miss. Barsha Khanal	Member
3	Mr. Subash Duwal	Member
4	Mr. Sudan Gyawali	Member
5	Mr. Rajesh Mainali	Secretary

1.22 Alumni

The Alumni Association of Janamaitri Multiple Campus in Kuleshwar, Kathmandu, plays a pivotal role in fostering a sense of community and pride among former students, it also providing invaluable support to current students. By staying connected and involved, both alumni and students contribute to the overall growth and success of the institution, creating a dynamic educational environment where learning continues beyond graduation.

SN	Name	Designation
1	Mr. Pradip Shrestha	Coordinator
2	Mrs. Annapurna Karki	Member
3	Mr. Kuber Phuyal	Member
4	Mr. Bipin Acharya	Member
5	Miss. Sabina Chalise	Member
6	Mr. Gokarna Neyupane	Member
7	Mr. Subash Dhungel	Secretary

1.23 Department of Management

Department of Management is responsible in handling the most densely populated classes of BBS, BBM and MBS programs of both yearly and semester system. This department involves and assists the students in project works, research and innovation tying them to the spirit of the RMC in the campus. The faculties of the department also support the students in professional settlement through entrepreneurship and employability development in them.

SN	Name	Email	Contact No.	Designation
1	Mr. Dan Bahadur Palli	danbahadur.palli@janamaitri.edu.np	9841537053	Head of Department
2	Mr. Ujjwal Shrestha	ujjwal.shrestha@janamaitri.edu.np	9851162527	Co-Ordinator
3	Mrs. Laxmi Devi	laxmi.upreti@janamaitri.edu.np	9863635459	Member
4	Mr. Jagannath Dhakal	jaganath.dhakal@janamaitri.edu.np	9841441629	Member
5	Mrs. Krishna Kumari Paudel	krishnak.paudel@janamaitri.edu.np	9841437428	Member
6	Mr. Nabin Shrestha	nabin.shrestha@janamaitri.edu.np	9841279930	Member
7	Mrs. Sangita Thapa	sangita.thapa@janamaitri.edu.np	9841612010	Member
8	Mr. Prakash Niraula	prakash.niraula@janamaitri.edu.np	9849117049	Member
9	Mr. Badri Prasad Bhandari	badri.bhandari@janamaitri.edu.np	9841362661	Member
10	Mr. Sunil Basnet	sunil.basnet@janamaitri.edu.np	9851006717	Member

1.24 Department of Education and Social Science

This is the largest department of the Campus composed of the faculties teaching various subjects related to education and social sciences. The subjects of this department extend all the academic programs run in the campus. The faculties of this department also guide the students in numerous curricular, co-curricular and extra-curricular activities including teaching practice, practicum, internship, field visits, sports and cultural programs.

SN	Name	Email	Contact No.	Designation
1	Mr. Bhanu Bhakta Pandey	bhanubhakta.pandey@janamaitri.edu.np	9841488816	Head of Department
2	Mr. Ramesh Tripathi	ramesh.tripathi@janamaitri.edu.np	9851096100	Member
3	Mr. Madhav Khanal	madhav.khanal@janamaitri.edu.np	9841408224	Member
4	Mr. Bishnu G.C	bishnu.gc@janamaitri.edu.np	9841293635	Member
5	Mr. Laxman Tiwari	laxman.tiwari@janamaitri.edu.np	9841402534	Member
6	Mr. Min Raj Paudel	minraj.paudel@janamaitri.edu.np	9841398518	Member

7	Mrs. Binti Shrestha	binti.shrestha@janamaitri.edu.np	9841344298	Member
8	Mr. Vaskar Khanal	vasker.khanal@janamaitri.edu.np	9841749645	Member
9	Mrs. Sujata Adhikari	sujata.adhikari@janamaitri.edu.np	9843689568	Member
10	Ms. Shobha Shrestha	shova.shrestha@janamaitri.edu.np	9849596591	Member
11	Mr. Dipendra Dhimi	deependra.dhimi@janamaitri.edu.np	9849195284	Member
12	Mrs. Niranjana Bhetwal	niranjana.bhetwal@janamaitri.edu.np	9860667896	Member

1.25 Department of Computer and Mathematics

This is another flourishing department of the campus related to the ever advancing and burning issues of the academic arena today. The faculties involved in teaching BICTE, BCA, and other technical subjects including Mathematics are the members of this department. This department supports the campus in various technological sectors handling modern devices of learning management system. The members of the department also provide their invaluable contribution in systematizing the EMIS management in the campus.

SN	Name	Email	Contact No.	Designation
1	Mr. Kamal Tamrakar	kamal.tamrakar@janamaitri.edu.np	9841404830	Head of Department
2	Mr. Rudra Hari Gyawali	rudrahari.gyawali@janamaitri.edu.np	9851145895	Member
3	Dr. Neelam Subedi	neelam.subedi@janamaitri.edu.np	9851180530	Member
4	Mr. Hari Bahadur Thapa	haribdr.thapa@janamaitri.edu.np	9841665044	Member
5	Mr. Ranadhir K. Shah	ranadhirkumar.sah@janamaitri.edu.np	9845304399	Member
6	Miss. Abita Kunwar	abita.kunwar@janamaitri.edu.np	9849216901	Member
7	Mr. Nabraj Paudel	nabraj.paudel@janamaitri.edu.np	9855070622	Member
8	Mr. Ramesh Singh Seti	ramesh.seti@janamaitri.edu.np	9843224661	Member
9	Miss. Rupika Bista	rupika.bista@janamaitri.edu.np	9860922467	Member

1.26 Department of Language and Literature

This department has been comprised of various subjects of language and literature related to both English and Nepali languages along with journalism and mass communication. The faculties of the department reach wider range covering all the academic programs run in the campus. As one of the largest departments of the campus, this department conducts various trainings, workshops, seminars and other academic activities throughout the year. The department also facilitates the campus to proceed various creative and academic works including editing, proof reading, research and innovation, co-curricular activities, correspondence and launching formal programs.

SN	Name	Email	Contact No.	Designation
1	Mr. Narendra Pd. Koirala	narendra.koirala@janamaitri.edu.np	9841273699	Head of Department
2	Mr. Bhola Nath Ojha	bholanath.ojha@janamaitri.edu.np	9851106665	Member
3	Mr. Babu Ram Bhusal	baburam.bhusal@janamaitri.edu.np	9851030922	Member
4	Dr. Meera Pradhan	meera.pradhan@janamaitri.edu.np	9841471800	Member
5	Mr. Tika Datta Subedi	tikadatta.subedi@janamaitri.edu.np	9841297720	Member
6	Mr. Netra Gyawali	netra.gyawali@janamaitri.edu.np	9849664730	Member
7	Mr. Bishwo Raj Sharma	bishworaj.sharma@janamaitri.edu.np	9857032111	Member
8	Mr. Churamani Sharma	churamani.sharma@janamaitri.edu.np	9841375476	Member
9	Mr. Anil Prasad Bhusal	anil.bhusal@janamaitri.edu.np	9851198779	Member
10	Mr. Him Bahadur Bista	himbahadur.bista@janamaitri.edu.np	9851254028	Member
11	Mrs. Hira Pandey	hira.panday@janamaitri.edu.np	9845196688	Member

1.27 Department of Administration

The Department of Administration at Janamaitri Multiple Campus stands as a pillar for quality education in management and administration, preparing students with the skills and knowledge necessary to succeed in an increasingly competitive and globalized world. Whether students aim for leadership positions in business or aspire to contribute to the public sector, the department offers an ideal foundation for their professional growth and development.

SN	Name	Email	Contact No.	Designation
1	Mr. Bhola Nath Ojha	bholanath.ojha@janamaitri.edu.np	9851106665	Campus Chief
2	Mr. Tika Datta Subedi	tikadatta.subedi@janamaitri.edu.np	9841297720	Asst. Campus Chief
3	Mr. Dipak Singh	dipak.singh@janamaitri.edu.np	9841424744	Administration Head
4	Mr. Narayan Pd. Gyawali	narayan.gyawali@janamaitri.edu.np	9841418949	Library Head
5	Mr. Rabi Maharjan	rabi.maharjan@janamaitri.edu.np	9851110953	Accountancy Head
6	Mr. Bhisma Raj Paudel	bhisma.paudel@janamaitri.edu.np	9841559091	Examination Head
7	Mr. Shree Krishna Thapa Magar	shreekrishna.thapamagar@janamaitri.edu.np	9841048315	Computer Lab Assistant
8	Mrs. Sudha Maharjan	sudha.maharjan@janamaitri.edu.np	9060708289	Account Assistant
9	Mr. Bishnu Basnet Chhetri	bishnu.basnet@janamaitri.edu.np	9844926625	Exam Assistant
10	Mr. Eaknath Paudel		9841565654	Assistant Technician
11	Mr. Gopi Lal Tamang		9849944752	Helper
12	Mrs. Phulmaya Tamang		9849944752	Swiper
13	Mr. Min Kumar Shrestha		9849001378	Security Guard
14	Mrs. Gita Shrestha		9843172810	Swiper
15	Mr. Amar Shrestha		9841247231	Guard
16	Mr. Dillidhoj Karki		9851229799	Mali

1.28 Visiting Different Representative

मिति	नाम थर	पद	आबद्ध संस्था
२०८० बैशाख १७ गते	श्री विनिल अर्याल PH.D प्राध्यापक (भौतिक शास्त्र)	डीन	विज्ञान तथा प्रविधि अध्ययन संस्थान त्रिभुवन विश्वविद्यालय
२०८० बैशाख १६ गते	श्री विनोद जोशी		अन्तर्राष्ट्रिय सम्बन्ध केन्द्र त्रि.वि.
२०८० बैशाख १६ गते	Mr. David Rettnger		University of Tolsa Tulsa Oklahoma USA
२०८० बैशाख १६ गते	डा. भगवानप्रसाद यादव श्री जनतराज कार्की	सहायक डीन	त्रि.वि. शिक्षाशास्त्र सङ्काय
२०८० जेठ २६ गते	डा. रमेशचन्द्र पौडेल	सदस्य	राष्ट्रिय योजना आयोग
२०८० जेठ २६ गते	श्री ज्ञानमणि अधिकारी		व्यवस्थापन केन्द्रिय विभाव त्रि.वि.
२०८० फागुन २२ गते	श्री पुष्पराज जोशी	परीक्षा नियन्त्रक	त्रि.वि. परीक्षा नियन्त्रण कार्यालय
२०८० फागुन २२ गते	डा. ताराप्रसाद उपाध्याय	क्याम्पस प्रमुख	लुम्बिनि वाणिज्य क्याम्पस
२०८० फागुन २२ गते	श्री शिवराज सञ्जेल	क्याम्पस प्रमुख	जनभावना क्याम्पस ललितपुर
२०८० फागुन २२ गते	श्री विरेञ्जी गौतम	क्याम्पस प्रमुख	कालिका बहुमुखी क्याम्पस, कास्की
२०८० चैत्र १६ गते	श्री हरिवंश आचार्य	हास्य कलाकार	महसञ्चार
२०८० चैत्र १६ गते	प्रा.डा. देवराज अधिकारी	अध्यक्ष	विश्वविद्यालय अनुदान आयोग
२०८० चैत्र १६ गते	माननीय कृष्णगोपाल श्रेष्ठ	सांसद	संघीय संसद
२०८० चैत्र २३ गते	डा. कृष्णप्रसाद बस्याल	नि. रजिष्ट्रार	त्रिभुवन विश्वविद्यालय
२०८० चैत्र २३ गते	डा. राजेन्द्र कुमार पोखरेल	सह-परीक्षा नियन्त्रक	त्रिभुवन विश्वविद्यालय
२०८१ बैशाख १५ गते	डा. डिल्लीराज शर्मा	डीन	व्यवस्थापन सङ्काय त्रि.वि.
२०८१ श्रावण १४ गते	प्रा.डा. नारायणप्रसाद वेलवासे	प्राध्यापक	त्रिभुवन विश्वविद्यालय
२०८१ श्रावण १४ गते	डा. शिवराज पण्डित	अध्यक्ष	गुठी संस्थान
8th Aug,2024	Guru Johnson Chen	Chairman	World Confuses Federation
8th Aug,2024	Lawrence Chen	Member	World Confuses Federation
8th Aug,2024	Mike Mei	Member	World Confuses Federation
8th Aug,2024	Mamata Singtan	Member	World Confuses Federation
8th Aug,2024	Lily Zhao	Member	World Confuses Federation
25th Sept.2024	John Walsh	Proffessor	Krirk University, Thiland
25th Sept.2024	Dhiraj Kumar	Member	Krirk University, Thiland
25th Sept.2024	Mohommad Assurehe Al-harbi	Member	Krirk University, Thiland

1.29 Campus Management Committee Minute

क्र.सं	मिति	पारित भएका प्रस्तावहरू
१.	२०८० श्रावण ६	क्याम्पस प्रमुखको नियुक्ति लेखा परीक्षक सम्बन्धमा
२.	२०८० भाद्र १५	अक्षयकोष सम्बन्धमा लेखा परीक्षकको नियुक्ति क्याम्पस विधान संशोधन सम्बन्धमा
३.	२०८० मंसिर १४	शिक्षक तथा कर्मचारीको बढ्दवा तथा स्थायी सम्बन्धमा लेखा परीक्षण प्रतिवेदन सम्बन्धमा
४.	२०८० मंसिर १७	लेखा परीक्षण प्रतिवेदन स्वीकृत सम्बन्धमा
५.	२०८० माघ १८	- LOI लिने सम्बन्धमा - SSR Report तयारी सम्बन्धमा - IQAC सदस्य मनोनयन सम्बन्धमा - बधाई तथा शुभकामना सम्बन्धमा
६.	२०८० फागुन ६	शिक्षा विकास निर्देशनालयद्वारा आयोजित “सामुदायिक क्याम्पस शैक्षिक गुणस्तर अभिवृद्धि” कार्यक्रममा क्याम्पसको प्रस्तावना छनौट भएकाले सो कार्यका लागि शिक्षा विकास निर्देशनालय र क्याम्पस विच सम्झौता सम्बन्धमा ।
७.	२०८० फागुन १४	- छैटौँ क्याम्पस सभा सम्बन्धमा । - कक्षाकोठा व्यवस्थापन - त्रि.वि. योजनाको सुभावसहित क्याम्पस विधानका केहि बुँदा संशोधन सम्बन्धमा
८.	२०८० चैत्र १५	- छैटौँ क्याम्पस सभामा प्रस्तुत हुने प्रतिवेदन सम्बन्धमा - वार्षिक प्रतिवेदन अनुमोदन सम्बन्धमा - क्याम्पस विधानका केहि संशोधित बुँदाहरू तथा विधान २०८० स्वीकृत सम्बन्धमा
९.	२०८१ जेठ २७	- सहायक क्याम्पस प्रमुखको नियुक्ति सम्बन्धमा - विषय परिवर्तन सम्बन्धमा - सेवा परिवर्तन सम्बन्धमा
१०.	२०८१ भाद्र ६	- अन्तराष्ट्रिय कन्फ्रेन्स सम्बन्धमा - SSR प्रतिवेदनको प्रगति सम्बन्धमा - आ.व. २०८०/८१ को लेखा परीक्षणका लागि लेखा परीक्षक नियुक्ति सम्बन्धमा

ACADEMIC PROGRESS

This chapter covers a brief description of academic programs, student's enrolment status, human capital formation, provision of services through certain departments units and some recent developments.

JMC began its services since 1991 AD in affiliation to Tribhuvan University with intermediate level in law and humanities. The campus started Bachelor Level program in Management in 2003 AD and Bachelor level program in Humanities and Education were introduced in 2004. Master level programs in Management (MBS) and Education (M.Ed) were started in 2010 AD. In addition, Bachelors of Information Communication and Technology Education (BICTE) program was introduced in 2015 A.D., Bachelors of Computer Application (BCA) program was introduced in 2018 A.D. and Bachelors of Business Management (BBM) program was introduced in 2019 A.D.

2.1 Enrollment Status

Students' enrolment status of Bachelor and Master Level are as following:

Table 2.1: Enrollment of the Students Last Three Years (Annual)
Enrollment of Last Three Years
(Total Students)

FACULTY / ACADEMIC YEAR	FIRST YEAR			SECOND YEAR			THIRD YEAR			FOURTH YEAR		
	78/79	79/80	80/81	78/79	79/80	80/81	78/79	79/80	80/81	78/79	79/80	80/81
BBS	159	85	220	202	149	78	109	131	108	84	91	114
BA	51	19	37	91	37	17	77	77	27	0	46	48
B ED	27	6	26	46	20	17	21	33	13	28	16	18
BACHELOR TOTAL	237	110	283	339	206	112	207	241	148	112	153	180

Table 2.2 B: Enrollment of the Students Last Three Years (Semester)
Enrollment of Last Three Years
(Total Students)

FACULTY / ACADEMIC YEAR	BCA			BBM			BICT			MBS		
	78/79	79/80	80/81	78/79	79/80	80/81	78/79	79/80	80/81	78/79	79/80	80/81
1st Sem	35	29	33	20	13	0	9	18	30	47	67	69
2nd Sem	0	0	0									
3rd Sem	32	27	25	26	16	12	10	5	11	73	39	41
4th Sem												
5th Sem	25	23	35	13	25	0	4	10	10			
6th Sem	0	0	0	0	0	0	0	0	0	0	0	
7th Sem	5	25	32	13	0	13	4	11				
8th Sem	0	0	0	0	0							
Total	97	104	29	72	54	25	27	33	51	120	106	110

Table 2.3: Overall enrolment of the students in last three years

Year	Enrollment
2078/79	1243
2079/80	1016
2080/81	938

Figure No. 2.1: Overall Enrolment of The Students in Last Three Years

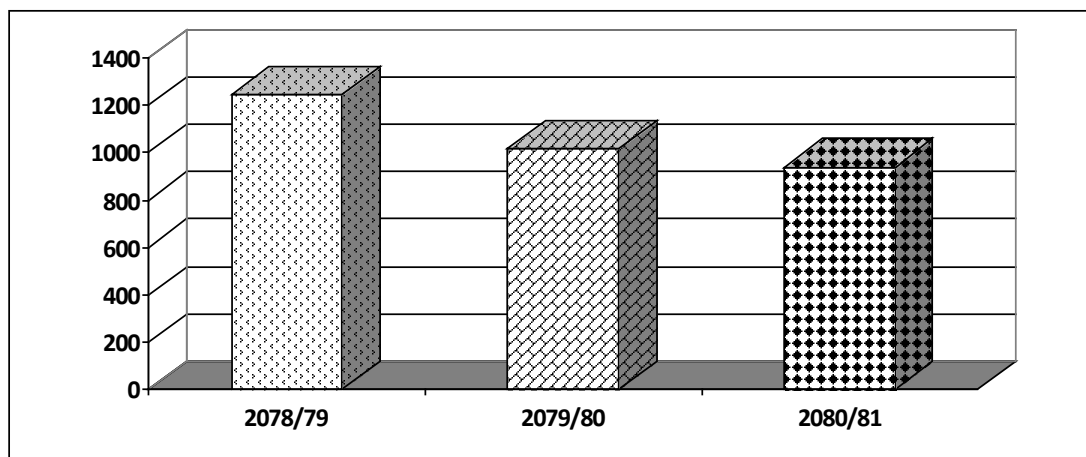


Table 2.3 and figure 1.1 above includes the enrollment status of last three academic years, where enrollment of students have been decreased in 2078/79 in comparison to academic year 2079/80 and decreased in 2080/81. From above figure, during academic year 2078/79 total enrollment was decreased by 18 %. where as in academic year 2079/80 total enrollment was decreased by 8%.

2.1.1 Girls Enrollment Analysis of Last Three Years

The details is shown in table below:

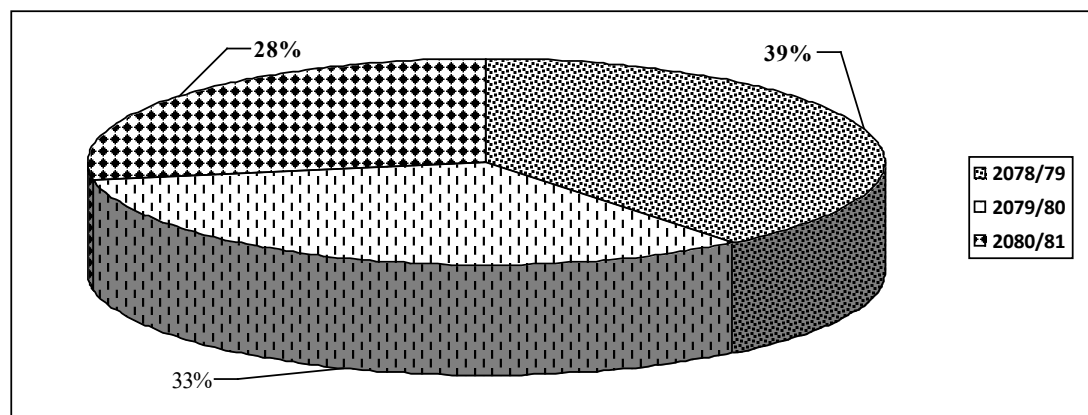
Table 2.4: Enrollment of Girl's Students in Last Three Years
Enrollment Analysis of Last Three Years
(Girls Only)

Faculty/ academic year	First Year			Second Year			Third Year			Fourth Year		
	78/79	79/80	80/81	78/79	79/80	80/81	78/79	79/80	80/81	78/79	79/80	80/81
BBS	45	43	102	80	78	35	61	205	95	31	91	67
BA	12	10	22	53	49	13	32	77	33	10	46	38
BED	4	6	20	26	25	16	14	33	16	5	16	29
Bachelor Total	61	59	144	174	154	64	107	315	144	46	153	134

Table 2.5: Overall Girls Students' Enrollment in Last Three Years

Year	Enrollment
2078/79	691
2079/80	576
2080/81	486

Figure No. 2.2 Overall Girls Students' Enrollment in Last Three Years



Likewise, out of the total enrollment on campus, enrollment of girl students covers 55.59% of the total students. In the academic year 2078/79 total female student's enrollment was 691, in the academic year 2079/80 total female student's enrollment was 576, and 486 in the academic year 2080/81.

2.1.2 Enrollment Analysis of the Last Three Years Academically Disadvantaged

Similarly, enrollment of Educationally Disadvantaged Students covers 9.41 % in the academic year 2077/78, 10.23% in the academic year 2078/79, and 11.7% in the

academic year 2079/80. Students in this category mainly are focused on Management and Education faculty.

**Table 2.6: Annual System Enrollment Analysis of Last Three Years
(Academically Disadvantaged)**

Faculty/ Academic Year	First Year			Second Year			Third Year			Fourth Year		
	78/79	79/80	80/81	78/79	79/80	80/81	78/79	79/80	80/81	78/79	79/80	80/81
BBS	17	11	21	35	8	3	17	17	8	10	16	15
BA	5	5	4	18	5	2	16	17	3	0	7	5
B.Ed	2	4	0	8	4	1	9	5	2	0	3	5
Total	24	20	25	61	17	6	42	39	13	10	26	25

**Table 2.7: Semester System Enrollment Analysis of Last Three Years
(Academically Disadvantaged)**

Faculty/ Academic Year	First Semester			Third Semester			Fifth Semester			Seventh Semester		
	78/79	79/80	80/81	78/79	79/80	80/81	78/79	79/80	80/81	78/79	79/80	80/81
BCA	3	2	3	3	1	2	0	3	1	0	0	3
BBM	0	0	0	1	0	0	0	1	0	0	0	0
BICT	4	2	4	1	4	2	1	1	0	0	1	1
MBS	0	5	4	5	1	5						
Total	7	9	11	10	6	9	1	5	1	0	1	4

2.2 Pass Student

The table below shows the pass percentage of student in previous three academic years.

**Table 2.8 Passed student analysis of last three years total students
(Total Annual System Students)**

Faculty/ Academic Year	First Year			Second Year			Third Year			Fourth Year		
	78/79	79/80	80/81	78/79	79/80	80/81	78/79	79/80	80/81	78/79	79/80	80/81
BBS	75	38	24	28	44	**	51	16	**	66	53	**
BA	49	19	7	13	18	19	28	18	**	-	-	**
B.Ed	7	2	8	9	1	**	6	8	**	5	9	**
Total	108	54	37	50	63	19	85	42	00	71	62	**

**Table 2.9 Passed student analysis of last three years total students
(Annual System Girls Only)**

Faculty/ Academic Year	First Year			Second Year			Third Year			Fourth Year		
	78/79	79/80	80/81	78/79	79/80	80/81	78/79	79/80	80/81	78/79	79/80	80/81
BBS	48	28	10	18	24	**	10	10	**	36	42	**
BA	31	16	5	11	12	14	22	13	**	0	0	**
B.Ed	7	2	6	7	1	**	5	6	**	4	6	**
Total	86	46	21	36	37	14	37	29	**	40	48	**

2.3 Graduate student

SN	Level/Program	Gender wise	
		Girl	Boys
1	BBS	0	0
2	Bed	0	0
3	BA	0	0
4	BICTE	1	8
5	BCA	0	2
6	MBS	13	9
7	M.Ed	2	0
TOTAL		16	19

2.4 Academic Programs

The academic programs at hand:

Bachelors level

- Four-Year BBS (TU)- Morning and Day Shifts
- Four-Year B Ed (TU)- Morning Shift
- B Ed ICT Semester system (TU)- Morning and Day Shift
- Three-Year B A/BSW (TU)- Morning Shift
- BCA Semester system (TU)- Morning and Day Shift
- BBM Semester system (TU)- Morning and Day Shift

Master level

- MBS Semester system (TU)- Morning Shift and evening Shifts
- M Ed Semester system in Nepali and English (TU)- Morning Shift

These programs have been very successful to make JMC a better destination for Higher Education. However, there has been a growing demand for the science stream in Plus Two Level and BBA, BBM, BIM, BCA and B.Sc. CSIT in Bachelor. To address this demand, JMC has a plan to introduce these programs in the near future.

2.5 Educational Pedagogy

Pedagogy is an art and science of teaching. Educational pedagogy deals with instructional approaches, methods, strategies, techniques, planning, organization, materials and technology at different level of instruction in academic institution. It helps to impart understanding in instructional strategies, management, organization and extracurricular activities. Educational pedagogy provides an opportunity to

exercise in practical skills of instructional planning activities and development of material to use them in the class rooms. It also contributes to properly develop and implement curriculum. Educational pedagogy includes instructional materials, instructional methods evaluation system, etc. According to educationist Confucius “One picture is equal to one thousand words.” Therefore, in teaching learning process audio, visual and printed materials should be implemented systematically.

There are different teaching methods for effective teaching and learning.

Teacher Centered	Student Centered
• Lecture Method • Demonstration Method • Question Answer Method	• Field Trip • Individual Study Method • Problem Solving Method • Project Method • Case study Method

Effective implications of teaching methods accomplish the concept of 3Is (Inspiration, information and interpretation)

Considering above mentioned all aspects, Janamaitri Multiple Campus has also been applying similar teaching materials and methods for effective academic outputs. To make teaching and learning more effective and practical, to bring positive behavioral changes in students and to gain educational objective Benjamin Bloom’s concept of Taxonomy of Educational Objective has been adopted.

The campus has adopted all mechanism for making students to be active with dynamic teaching methods and technologies. Therefore, the campus has implied modern technologies, modern teaching materials, and student centered teaching methods. For this, overhead projectors are being used in teaching via slides. Though this technology has not been facilitated in all classes four class rooms and two lab classes are gifted with multimedia system. There is a provision to connect similar projector presentation instant requirement. Within this year, 10 rooms will be facilitated with projectors:

Though lecture method is in maximum use in teaching learning process, the updated training and orientation are timely provided to all lecturers so that more student oriented methods will be in use. This will be gradually improved.

To make teaching learning more students centered, students will be provided changes to have field trips and educational tours so that students will have chances to research and field study practically. The campus has played positive and supportive roles for this aspect. The chances are provided to students to participate extracurricular and co-curricular activities making them in different groups. Similarly, to enhance the skill and capacity of students of journalism, there is a provision of a radio lab with Janamaitri Siksha Chautari program which has been broadcast via different F.Ms. To develop students’ learning capacity the campus has regularly conducted Home

Assignment, Unit Test and Attendance like aspects prime importance in order to make effective Terminal Test. For this Terminal Tests are conducted 3 times in a session. There is also provision of reward and inspiration for the students. Every period will be of 45 to 50 minutes. The teaching learning activities have been conducted with modern, effective teaching methods and materials so the campus has been continually trying to make more effective and innovative learning gradually.

Table 2.10: Teaching Materials

S.N	Materials	Number
1.	Computer	94
2.	Laptop	5
3.	Smart Board 75"	1
4.	Oscilloscope	2
5.	Microprocessor	2
6.	Microprocessor controller unit	1
7.	Digital logic kit	4
8.	Multimeter	12
9.	24 Port network Switch	5
10.	8 Port network switch	6
11.	Router MikroTik	1
12.	Outdoor CEP Router	1
13.	Indoor CEP Router	5
14.	Projector	35
15.	Printer	11
16.	Server computer	2
17.	Network Cabinet	3
18.	Intercom Set	1
19.	Barcode reader	3
20.	Radio lab Mixer	2
21.	Microphone	6
22.	Sound system	2
23.	Amplifier	2
24.	Headphone	3
25.	Recorder	2
26.	Speaker	5
27.	Projector screen	3
28.	Card cutter	2

29.	White board	70
30.	Media Converter	3
31.	NVR 36 Channel	2
32.	Digital Camera 16 Mega Pic.	1
33.	Digital Camera Canon	1
34.	Photocopy machine	1

Last but not the least; the campus has not left any effort in order to quality enhancement. This shows this institution on the path to the optimum success.

The following are the major strategies adopted by the campus for updating teaching and improving results:

- Provision of internal exams on three term basis along with at least three times home assignments before each term
- Re-exam to those students who miss or fail the internal exams
- Regular counseling and follow up of students' activities through appointment of class teachers
- Consulting the parents/guardians of the irregular and weaker students with creative suggestions
- Additional and remedial classes to the needy students as per the recommendations of the concerning departments
- Regular and scheme wise monitoring of the students from the administrative body
- Periodical guest lectures and other motivational classes from the experts of related subjects
- Students' direct participation in learning including power point presentation, report writing and other research works
- Faculty wise result analysis and feed back to the concerning students as well as subject teachers and
- Evaluation of the teachers' performance from the side of the students

2.6 Entrepreneurship Support Program

The Entrepreneurship Support Program, conducted by Janamaitri Multiple Campus with support from the University Grants Commission (UGC), was successfully implemented to build entrepreneurial skills among students. As part of this program, we developed a comprehensive training manual covering essential topics such as business ideation, planning, financial basics, and market analysis, and we established a dedicated entrepreneurship workspace on campus. This space enabled

the 32 participating students to engage in hands-on training and practical exercises. The training sessions focused on developing an entrepreneurial mindset, business planning, and understanding customer needs. Following these sessions, students engaged in pre-incubation activities to refine their ideas, setting a strong foundation for their entrepreneurial journeys. This program has significantly contributed to the practical skillset of our students, enhancing their confidence and readiness to explore entrepreneurship. We are able to meet its objectives, equipping students with valuable skills and preparing them to consider entrepreneurial ventures. In line with UGC guidelines, we request for the release of the grant amount of NPR 10,000 per student to support this initiative. Here, we extend our sincere appreciation to UGC for their support in realizing this impactful program.

2.7 Non-Credit Course: Democracy From Theory to Practice

Supported by the International Foundation for Electoral Systems (IFES), Janamaitri Multiple Campus launched a non-credit course titled *Democracy: Theory to Practice*, developed in collaboration with IFES to enhance students' understanding of democratic values and civic responsibility. The course, involving two faculty members and 25 students, aimed to provide both theoretical foundations and practical applications of democratic principles.

Course Development

Developed with guidance from IFES, the curriculum encompassed governance, citizenship, electoral systems, and human rights, with each module designed to build students' knowledge and engagement with democratic concepts.

Teaching Approach

Two faculty members used a mix of interactive teaching methods, including lectures, discussions, case studies, and role-playing exercises. This experiential approach allowed students to connect democratic theories with real-world challenges, fostering a deeper understanding of their civic roles.

Student-Led Action Projects

The course featured several action-led projects to bring democratic learning into practice:

Clean-Toilet Initiative: Students observed and documented public sanitation issues, raised awareness through social media, and formally reported their findings to local authorities.

Mock Elections and Town Hall Meetings: Students participated in simulations of

electoral processes and community dialogues, experiencing the responsibilities of active citizenship.

Campus Engagement Activities: Signature campaigns, a picture competition, and discussions with campus management provided opportunities for students to advocate for change in their community.

2.8 Department and Committee Reports

Department of Management

Introduction

With the inception in 2047, Management department is providing the quality education to the students of I. Com., BBS from 2059, MBS from 2068 and BBM from 2076 on the affiliation of Tribhuvan University (TU). This department is successful to provide the qualified manpower to different organizations like government organizations, banks & financial institutions, security forces, national & international organization as well as to develop the entrepreneurs in different fields. Campus is planning to be an autonomous campus in near future on this department. The faculties of the department reach wider range covering all the academic programs run in the campus. It is conducting various trainings, workshops, seminars, orientation programs and other academic activities throughout the year. It is facilitating the campus to perform various creative and academic activities including research and innovation, co-curricular activities, correspondence and launching formal programs.

Annual Work Plan (Projected for the Year - 2080/81)

Planning and Policy Provision									
SN	Program	Objectives	Schedule	Expected Outcomes	Budget	Responsible Person	Supporting Persons	Monitoring Person	Evidence
1	Planning & Review Meeting	To plan the activities for the academic year 2080/081.	Quarterly	Increases the pass percentage of Bachelors and Masters level. (Year/ Semester system)	By Administration	HoD	Education Director	Campus Chief/ Assistant Campus Chief	Minute/ Report
2	Admission	To increase number of students.	Whole of Academic year	Increase admission rate by 10% in comparison to last year.	By Administration	Department Members	Admin staff	Campus Chief/ Assistant Campus Chief	Admission Record
3	Course Breakdown	To complete the teaching in time.	First month of the academic year	Ease in teaching as well as productive results.	NA	HoD	Education Director	Campus Chief/ Assistant Campus Chief	Course Breakdown Record
4	Subject Allocation	To assign regular classes, extra classes and additional responsibilities to the faculties.	Shrawan	Delegation of subjects to respective teachers so that it covers the needs of education system	NA	HoD	Education Director	Campus Chief/ Assistant Campus Chief	Minute
5	Monitoring	To help faculties make decision and aware of their performance.	Whole of Academic year	Improved academic quality as well as results.	NA	HoD	Education Director	Campus Chief/ Assistant Campus Chief	Report
6	Evaluation Schemes (Teachers and Students)	To judge and determine the work and learning activities of both faculties and students.	Whole of Academic year	Better academic results and performance. (Pass percentage of board exams)	By Administration	HoD	Examination Department	Campus Chief/ Assistant Campus Chief	Report
7	Result Analysis	To ascertain the quality of performance of teachers and students.	Quarterly	Detect weaknesses and positive seen in the results and find measures to eradicate those weaknesses.	NA	HoD	Department faculties	Education Director	Report
8	Remedial Teaching	To help in betterment of academic quality of inadequate students.	Whole of Academic year	Increase the pass percentage.	By Administration	HoD	Coordinator	Campus Chief/ Assistant Campus Chief	Report
a.	Extra (Coaching) Class	To make capable for weak students on the particular subject.	Regular	Increase the pass percentage.	By Administration	HoD	Coordinator	Campus Chief/ Assistant Campus Chief	Report
9	Faculty Empowerment	For Planned and effective teaching learning, evaluation and research activities.	Quarterly	Allows the faculties to think out of the box and be flexible within their classrooms by running seminars and workshops.	By Administration	HoD	Education Director	Campus Chief/ Assistant Campus Chief	Minute/ Report

10	Co curricular Activities	To help students develop problem-solving, critical thinking, creative thinking and communication abilities.	Whole of Academic year	Development of well informed, motivated and committed staff for the overall progress of the campus. There will be effective decisions for the days ahead.	By Administration	HoD	Department Faculties	Campus Chief/ Assistant Campus Chief	Minute/ Report
a.	Dissertation Writing Orientation (MBS 4th)	To provide the general skill on thesis writing and research methodology	Chaitra	Develops knowledge about dissertation writing and research methodology.	Rs.10,000	HoD	Department Faculties	Campus Chief/ Assistant Campus Chief	Report
b.	Report Writing Orientation (BBS 4th)	To provide overall knowledge and skill for report writing to students	Baisakh	Develops knowledge about report writing and research methodology.	Rs.5,000	HoD	Department Faculties	Campus Chief/ Assistant Campus Chief	Report
c.	Banking Knowledge and Internship program	To provide the knowledge about the banking system	Jestha /Mangsir	Develops knowledge about the banking system and intern facilities	Rs.10,000	HoD	Department Faculties	Campus Chief/ Assistant Campus Chief	Photos/ Minute/ Report
d.	Case study/ Situational Analysis Workshop	To give general knowledge about the current market situation and how to get benefit from market.	Regular	Gain of knowledge to handle the case and situation on different subject matters.	Rs.45,000	HoD	Department Faculties	Campus Chief/ Assistant Campus Chief	Photos/ Minute/ Report
e.	Career Planning & Motivational Workshop	To provide knowledge about different career planning and help they motivate to choose better one.	Regular	Develops skill to select best job or perform entrepreneurship work	Rs.30,000	HoD	Department Faculties	Campus Chief/ Assistant Campus Chief	Photos/ Minute/ Report
f.	ICAN Interaction Program	To provide the knowledge about the chartered accounting system of Nepal	Magh	Gain of knowledge of chartered accounting system	Rs.10,000	HoD	Department Faculties	Campus Chief/ Assistant Campus Chief	Photos/ Minute/ Report
g.	Share Market Knowledge Program	To provide the knowledge about the Share market system of Nepal	Chaitra	Gain of knowledge of Share market system	Ra.1,000	HoD	Department Faculties	Campus Chief/ Assistant Campus Chief	Photos/ Minute/ Report
h	Seminar program	To provide the knowledge to conduct seminar	Falgun	Develops skill to conduct seminar	Rs. 5,000	HoD	Department Faculties	Campus Chief/ Assistant Campus Chief	Photos/ Minute/ Report
11	Teaching Learning Resources	To enhance teaching methods and learning experiences.	Whole of Academic year	Better results and academic excellencies.	By Administration	HoD	Department Faculties	Education Director	Report
12	Laboratory and Practical works	To provide quality education.	Whole of Academic year	Gain of knowledge based on practical aspects.	By Administration	HoD	Department Faculties	Education Director	Minute/ Report
a.	Educational tour & Field visit	To match theoretical concept with its implication in actual world.	Mangsir/ Poush/ Fagun	Develops skill to cope with theoretical knowledge	Rs.75,000	HoD	Department Faculties	Campus Chief/ Assistant Campus Chief	Report

Task Accomplishment

The department conducted its overall activities during the year as per the direction of the annual work plan and periodical instruction of the administration. The prominent achievements of the department have been stated below under various sub-headings:

Meetings and Decisions: The department conducted 9 formal meetings during the year. The details of the meetings have shortly presented below:

Date and Day	No of Participants	Agenda	Decisions	Remarks
2080/02/12	10	Curriculum feedback	All the faculty members agreed to take active participation to make success to curriculum feedback program	
2080/04/25	11	New admission and result increment	All the members are agreed to perform counseling students and giving feedback to students after checking notebook or assignment	
2080/04/29	48	Homework/ Assignment	All the students agreed to submit their homework or assignment within 15 days	Meeting with students of BBS II
2080/05/10	34	Solve question papers	All the students agreed to submit their solution of question papers of 2075,2076 and 2078	Meeting with students of BBS I
2080/05/22	10	New admission	All the members gave their opinion and suggestions to increase the admission rate	
2080/09/18	12	Blooms Taxonomy	All the members agreed to follow blooms taxonomy while setting the question for internal exam	
2080/11/22	19	Attendance & Replace class	All the members agreed to attend in time and take the replacement class according to the instruction of department head	

2081/02/32	21	Course break down & internal mark	All the members agreed to prepare course breakdown for new academic year and provide the internal mark according to the campus standard	
2081/03/31	9	VIVA of BBS IV	All the members agreed to take VIVA in Shrawan 3 and in formation of VIVA committee	

Programs Conducted by the Department: The department conducted various curricular, co-curricular and extra-curricular throughout the year. Some of the remarkable achievements of those programs have been stated here. The details of the programs, however, have been included in the program evaluation reports of each program.

Activity	Date and Day	No of Participants	Major Achievements and Report
Dissertation Writing Orientation (MBS IV)	2080/12/04	21	Enabled to students to write proposal & full dissertation.
Report Writing & Slide Preparation (BBS IV)	2081/01/11	54	Increased knowledge to write proposal & report
Entrepreneurship in Nepal (Career Planning)	2081/02/30	55	Helped to make able to students to learn about entrepreneurship in Nepal
Financial Literacy & Share Market orientation	2081/02/07	76	Enabled to students to know share market of Nepal.
Digital Marketing	2080/05/11 to 16	39	Improved theoretical and technical knowledge on Digital and IT world
Proposal Writing Orientation	2080/10/16	58	Enabled to write proposal
Case Analysis	2080/1/3	16	Enabled to analyze the case and situation
Remedial Classes	2080/02/14 to 03/10	29	Helped improve the result
	2081/03/12 to 05/25	36	

Research and Publication: The research and publication of the faculties of the department have been placed under various columns below:

Title of the article/book	Name of the Faculty	Publication	Date/Year
Employee Training practice in Nepalese health sector and organizational performance	Sangita Thapa	Janamaitri Research journal	2080
Customer Satisfaction of vegetable market in Kathmandu Valley	Badri Pd. Bhandari, Laxmi Upreti, Dan Bahadur Palli & students of BBS II		2080

Participation in the Programs: The faculties of the department participated in various academic programs conducted by the external agencies/organizations during the year. The information of those participations has been placed briefly here under various columns:

Name of the Faculty	Date/Duration	Program Title/Type	Organizers
Sangita Thapa	2081-2-11 to 12	National Conference on “Challenges in higher education; employability, sustainability and retaining dropout”	Makawanpur Multiple Campus, Hetauda
Dan Bahadur Palli	2081-03-21 to 22	International Conference on “Shifting landscape and future paradigm of higher education”	Janabhawana Campus and Nesfield Campus, Lalitpur
Sangita Thapa	2081-2-11 to 22	International Conference on “Sustainable Business and Management”	Gupteshwor Mahadev Multiple Campus, Pokhara
Badri Prasad Bhandari	2080-02-01,07 & 08	Research Article Writing Training	Kapan Multiple Campus, Kathmandu
Dan Bahadur Palli	2081-01-05, 06, 07, 08, & 15	5-Day workshop on enhancing faculty’s instructional competency	Janamaitri Multiple Campus, Kathmandu

Jagannath Dhakal	2081-01-05, 06, 07, 08, & 15	5-Day workshop on enhancing faculty's instructional competency	Janamaitri Multiple Campus, Kathmandu
Nabin Shrestha	2081-01-05, 06, 07, 08, & 15	5-Day workshop on enhancing faculty's instructional competency	Janamaitri Multiple Campus, Kathmandu
Prakash Niraula	2081-01-05, 06, 07, 08, & 15	5-Day workshop on enhancing faculty's instructional competency	Janamaitri Multiple Campus, Kathmandu
Sangita Thapa	2081-01-05, 06, 07, 08, & 15	5-Day workshop on enhancing faculty's instructional competency	Janamaitri Multiple Campus, Kathmandu
Badri Prasad Bhandari	2081-01-05, 06, 07, 08, & 15	5-Day workshop on enhancing faculty's instructional competency	Janamaitri Multiple Campus, Kathmandu
Ujjwal Shrestha	2081-01-05, 06, 07, 08, & 15	5-Day workshop on enhancing faculty's instructional competency	Janamaitri Multiple Campus, Kathmandu
Badri Prasad Bhandari	2080-01-17 to 21	5-Day Research methodology and quantitative analysis using NVIVO	Swoyambhu International College

Innovation and Extension Services: The faculties of the department involved on various innovative and extension works during the year. The specific achievements of the field are placed here in this table.

Area	Faculty/ Department	Year/Date	Field/ Achievement
Curriculum Feed Back	Team work	June 9, 2023	Curriculum/ helped to find out the limitations of curriculum and provide the suggestions for feedbacks for future curriculum development

Special/ Distinctive Support to College Admin: In addition to the activities allocated by the department, the faculties contributed to the betterment of the campus from various sectors throughout the year. The table below includes the details of such extra efforts of the faculties during the year.

Area	Faculty/ Department	Year	Field/ Achievement
Remedial Class	Sangita Thapa	2080	Management of remedial class / increase in pass percentage
Scholarship	Dan Bahadur Palli	2080	Selection of students / financial support to needy as well as meritorious students
Research	Dan Bahadur Palli	2080	Meetings, Discussions / Journal Publication
ECA	Jagannath Dhakal	2080	Management of ECA like high jump, long jump and running / Boost up of physical and mental growth
ECA	Nabin Shrestha	2080	Management Table tennis/ Boost up of physical and mental growth
Remedial Class	Prakash Niraula	2080	Management of remedial class / increase in pass percentage
Remedial Class	Nabin Shrestha	2080	Management of remedial class / increase in pass percentage

Progress Evaluation/ Review

At the end of the year, the department made an evaluation of the overall activities accomplished throughout the year. The impressions of the evaluation have been presented in various bullets below:

- All the courses were duly completed in the allocated times, remedial teaching was conducted to the difficult subjects in the demand of the students, and the students were made well aware about the question trends for the final exam.
- All departmental programs were conducted in due time period but the seminar and ICAN programs were not conducted due to examination schedule.

SWOT Analysis

The rigorous discussions of the status of the department and the activities were duly made by the department. The evaluation has been placed below as the SWOT Analysis of the department below:

<u>Strengths</u>	<u>Weaknesses</u>
• Qualified & Experienced Faculty Members. • Collaborative work performance among faculty members. • Practical and behavioral knowledge to students. • Use of information technology for the students of semester level. • Regular of field trip/excursion.	• Late admission of students. • Difficult to interact with parents due the students of outside of valley. • Comparatively low participation of students in internal exam • Unable to take full classes by students because of job holding. • Admission of students having low background.

Recommendations

The department puts the following issues to be duly addressed in the up coming session for the effective implementation of the department activities and maintain organizational strength:

- Conducting a seminar to faculty members to bring the uniformity and developing knowledge in dissertation writing and report writing.
- Continuing the field trip /excursion to gain the practical knowledge of students.
- Continuing the seminar on case analysis/situational analysis to concerned students.
- Continuing the training of accounting software package.
- Conducting more interaction program among students, parents and faculty members.
- Continuing extra class (Coaching class) to weak and needy students.
- Conducting more motivational programs to boost up the practical and behavioral knowledge on students.

Department of Education and Social Science

Brief Introduction

The Department of Humanities, Education, and Social Science is a dynamic and integral part of the academic framework, playing a crucial role in the interdisciplinary development of students across various programs. With a total of 16 faculty members, the department possess a diverse team of professionals, including teachers from fields such as psychology, Law, social work, economics, education, and research. This diverse expertise equips the department to a wide range of academic programs, including Master of Business Studies (MBS), Bachelor of Business Studies (BBS), Bachelor of Computer Applications (BCA), Bachelor of Arts (BA), and Bachelor of Education (BEd), fostering a multi-disciplinary learning environment. The faculty is quit balanced in terms of gender representation, with 4 female and 12 male members.

The department is committed not only to academic instruction but also to contributing to the overall well-being and growth of the campus community. The department focuses on both teaching and supporting the campus through various activities that benefit students and staff alike. It organizes health events and sports programs to promote physical fitness and encourage teamwork within the campus community. Counseling services are provided to assist students with both personal and academic challenges, ensuring their overall well-being. Additionally, the department fosters strong social networks by encouraging connections between students, teachers, and the broader community. Faculty members also lead discussions on important economic topics, such as monetary policy, to keep the campus informed on key issues. Moreover, the department offers valuable economic advice to the campus management, helping guide financial decisions and strategies. Through these efforts, the department plays an essential role in the holistic development of students and the campus.

Annual Work Plan (Projected for the Year - 2080/81)

SN	Programmed/ activities	Objectives	Schedule	Expected Outcomes	estimated Cost	Responsible Person/Unit	Supporting Persons	Monitoring Person	Evidence	Remarks
1	Planning & Review Meeting	To plan the activities for the academic year 2079/080.	Quarterly	To increase the pass percentage of Bachelors and Masters level. (Year/Semester system)	By Administration	HoD	Education Director	Campus Chief/ Assistant Campus Chief	Minute /Report	Complete
2	Admission	To increase number of students.	Whole of Academic year	Increase admission rate by 50% in comparison to last year.	By Administration	Department Members	Admin staff	Campus Chief/ Assistant Campus Chief	Admission Record	Complete
3	Course Breakdown	To complete the teaching in time.	First month of the academic year	Ease in teaching as well as productive results.	NA	HoD	Education Director	Campus Chief/ Assistant Campus Chief	Course Breakdown Record	Complete
4	Subject Allocation	To assign regular classes, extra classes and additional responsibility ties to the faculties.	Shrawan	Delegation of subjects to respective teachers so that it covers the needs of education system	NA	HoD	Education Director	Campus Chief/ Assistant Campus Chief	Minute	Complete
5	Monitoring	To help faculties make decision and aware of their performance	Whole of Academic year	Improved academic quality as well as results.	NA	HoD	Education Director	Campus Chief/ Assistant Campus Chief	Report	Complete
6	Evaluation Schemes (Teachers and Students)	To judge and determine the work and learning activities of both faculties and students.	Whole of Academic year	Better academic results and performance. (Pass percentage of board exams)	By Administration	HoD	Examination Department	Campus Chief/ Assistant Campus Chief	Report	complete
7	Result Analysis	To ascertain the quality of performance of teachers and students.	Quarterly	To detect weaknesses and positiveness seen in the results and find measures to eradicate those weaknesses.	NA	HoD	Department faculties	Education Director	Report	

8	Remedial Teaching	To help in betterment of academic quality of inadequate students.	Whole of Academic year	To increase the pass percentage.	By Administration	HoD	Co-Ordinator	Campus Chief/ Assistant Campus Chief	Report	Complete
9	Faculty Empowerment	For Planned and effective teaching learning, evaluation and research activities.	Quarterly	Allows the faculties to think out of the box and be flexible within their classrooms by running seminars and workshops.	By Administration	HoD	Education Director	Campus Chief/ Assistant Campus Chief	Minute /Report	Complete
10	Cocurricular Activities	To help students develop problem-solving, critical thinking, creative thinking and communication abilities.	Whole of Academic year	Development of well informed, motivated and committed staff for the overall progress of the campus. There will be effective	By Administration	HoD	Department Faculties	Campus Chief/ Assistant Campus Chief	Minute /Report	Complete
a.	Discussion on new budget	To discuss and provide insight on new government budget to all department members and Students	After the publication of monetary policy (Sharawn)	To help students gain understanding of how government allocates the resources.	Rs. 10,000	HoD	Department Faculties	Campus Chief/ Assistant Campus Chief	Report	Complete
b.	Psychological 1 day workshop	Basic communication skill, effective communication skill for report build and counseling/ stress management /self care motivation	After first term (Mangsir)	Better understanding of cyber crimes and learn how to prevent oneself from it.	Rs. 22,000	Shova Shrestha/ Madhusudan Pokhrel / Shreejana KC	Department Faculties	Campus Chief/ Assistant Campus Chief	Report	
11	Teaching Learning Resources	To enhance teaching methods and learning experiences.	Whole of Academic year	Better results and academic excellency	By Administration	HoD	Department Faculties	Education Director	Report	complete
12	Laboratory and Practical works	To provide quality education.	Whole of Academic year	Gain of knowledge based on practical and social aspects.	By Administration	HoD	Department Faculties	Education Director	Minute /Report	complete

Task Accomplishment

The department conducted its overall activities during the year as per the direction of the annual work plan and periodical instruction of the administration. The prominent achievements of the department have been stated below under various sub-headings:

Meetings and Decisions

The department conducted 3 formal meetings and around 6 informal meetings during the year. The details of the meetings have shortly presented below:

Date and Day	No of Participants	Agenda	Decisions
2080-04-29	9	Allowance	Payment will be made on an allotment basis to those who have fewer than 10 students in their class.
2080-05-20	17	Admission 2080/81	Each member will bring students they know from various connections
2080-11-21	14	Extra class, Daily attendance, course breakdown, annual plan	In case of anyone's absence, we will cover their class. We agree to arrive 5 minutes before the class starts, complete the course breakdown and annual plan, and submit it to the HOD

Programs Conducted by the Department

The department conducted various curricular, co-curricular and extra-curricular throughout the year. Some of the remarkable achievements of those programs have been stated here. The details of the programs, however, have been included in the program evaluation reports of each program.

Activity	Date and Day	No of Participants	Major Achievements and Report
Discussion on budget and monetary policy	2080-04-32	87	Awareness of the current monetary policy proposed by the NRB and the budget prepared by the government for the fiscal year 2080/81.
Rural Camp	2080/11/07-14	23	BA 3rd-year students participated in a rural camp held in Sikles, Pokhara. and learn about PRA and community psychology

Community cleaning and awareness, gardening	2081/02/23		On World Environment Day, a cleanliness and awareness camp was conducted with community members, students, and teachers.
Orientation on dengue	2080	28	orientation on dengue and method of prevention at taha municipality with Doctor

Research and Publication

The research and publication of the faculties of the department have been placed under various columns below:

Title of the article/ book	Name of the Faculty	Publication	Date / Year	Remarks
Elective Economic	Bhanu bhakta pandey and min raj paudel	Intellectuals Book Palace, Kirtipur	2080	
आवधिक योजना अवधिमा पुँजीगत खर्च र स्रोत व्यवस्थापनको समीक्षा	Bhanu bhakta pandey and min raj paudel	Interdisciplinary research in Education	2023	
Awareness on Breast Cancer	Bishnu GC	JMC research JOurnal	2024	
Base line Survey/	Vasker Khanal	Coordinate with CWIN	2024	Collaborative research

Participation in the Programs:

The faculties of the department participated in various academic programs conducted by the external agencies/organizations during the year. The information of those participations has been placed briefly here under various columns:

Name of the Faculty	Date/ Duration	Program Title/Type	Organizers
Vasker Khanal	2 Month	Baseline survey	CWIN

Bhanau Bhakta Pandey, Vasker Khanal, Sujata Adhikari, Min Raj Paudel, Bhisnu GC, Dependra Dhami, Niranjana Bhetwal	5 Day	5- days Workshop on enhancing Faculty instructional competency	JMC
Bhanau Bhakta Pandey, Vasker Khanal, Sujata Adhikari, Min Raj Paudel, Bhisnu GC,	5 Days	5 days training on developing Knowledge and skill in writing thesis	JMC
Bhanu Bhakta Pandey Binti Shrestha	1 Day	Orientation on dengue	

Innovation and Extension Services:

The faculties of the department involved on various innovative and extension works during the year. The specific achievements of the field are placed here in this table.

Area	Faculty/ Department	Year/ Date	Field/ Achievement	Remarks
Alumni group interaction	Education and Social Science	2080	Admission	

Special/ Distinctive Support to College Admin:

In addition to the activities allocated by the department, the faculties contributed to the betterment of the campus from various sectors throughout the year. The table below includes the details of such extra efforts of the faculties during the year.

Area	Faculty/ Department	Year/ Date	Field/ Achievement
ECA, Health and environment	Bhanu Bhakta Pandey	2080	Work as a coordinator
Game	Dipendra Dhami		Serve as a coach, guide, and assist students in each friendship game.
Counselling	Shova Shrestha		Counsel students across the campus who display behavioral issues.
Medicine Care	Binti Shrestha		Assist students suffering from various health- related problems.
Admin	Dipak Singh		Help with overall administrative processes on campus

Reporting	Vasker Khanal		Support in generating reports for the campus and submitting them to the concerned office
curriculum materials and research	Min Raj Poudel		Contribute to the development of curriculum materials and motivate students for research activities
Entrepreneurship Support program	Vasker Khanal		Conduct overall activities of ESP supported by UGC

Progress Evaluation/Review

At the end of the year, the department made an evaluation of the overall activities accomplished throughout the year. The impressions of the evaluation have been presented in various bullets below:

- a. All the courses were duly completed in the allocated times, remedial teaching was conducted to the difficult subjects in the demand of the students, and the students were made well aware about the question trends for the final exam.
- b. All the assigned job performed by the member based on the Job description
- c. Successfully Develop And implement curriculum Materials like course breakdown, annual plan
- d. Provided effective counseling services to students across the campus.
- e. Addressed health-related issues and supported students with various health concerns
- f. Conducted discussions on monetary policies and offered economic advice to campus management
- g. Facilitated coordination of classes and ensured coverage during faculty absences
- h. Engaged in building social networks and fostering connections among students, staff and community
- i. Support in environment conservation through various environmental program.
- j. Role play during enrollment of new admission
- k. Take responsibility of 2 garden of Kuleshwar Aawash

SWOT Analysis

The rigorous discussions of the status of the department and the activities were duly made by the department. The evaluation has been placed below as the SWOT Analysis of the department below:

<u>Strengths</u>	<u>Weaknesses</u>
• Diverse faculty • Active Engagement • Supportive environment • administrative support • research engagement • Regular and efficient class • excellent academic Performance	• Limited resource • Limited use of Modern Multimedia • Irregular Presence of student • Irregularity in remuneration and allowance
<u>Opportunities</u>	<u>Threats</u>
• Potential to expand the program • opportunities to strength collaboration	• limited budget • High Workload • External Challenge

Recommendation for the Next Year

The department puts the following issues to be duly addressed in the upcoming session for the effective implementation of the department activities and maintain organizational strength:

- a. The department has to conduct knowledge sharing sessions in the feeder schools and communities for the dissemination of knowledge and the faculties make mandatory participation of every faculty in such programs.
- b. Additional funding or partnerships to improve resources for counseling services and health-related support
- c. Increase efforts to engage students in extracurricular activities, research projects, and community service.

Department of Math and Computer

Background

One of the emerging departments of Janamaitri Multiple Campus, Department of Mathematics and Computer plays an integral role in improving and enhancing the quality of education for the tech-enthusiasm students at the level of the bachelor degree in BCA and BICT. Our dedicated team is also involved in various level of faculty skill enhancement programs and their support throughout the different departments exists in the campus. With the strong academic background and motive of coaching our students to acquire the necessary skills of digital era, supporting them to build their skills as per requirement of the market and latest trend. Our department is providing the academic degree under the curriculum prescribed by “**Tribhuvan University**” as well as providing the necessary skills through the non-credit courses that are trending in

the market and make them applicable in the international job market. The major intent of our department is to enhance the skills as per modern/ digital era and organized thinking level of our students in global market in the field of technology.

Task Accomplishment

The department carried out its activities throughout the year in accordance with the annual work plan and periodic administrative instructions. Key achievements of the department are outlined under different subheadings.

A. Meeting and Decisions:

The department has scheduled 6 meeting with in a year in three different categories. The meeting scheduled for 1st Friday of the week, every alternative months. Below listed the meeting schedule, agendas and resolutions decided during these sessions.

#Meeting: 1 (Annual Planning Meeting) 5th Sharwan, 2080 (Total Participant 12);

Agenda	Decisions
* Annual work planning of the department. * Subject division, Preparing lesson plans and course breakdown; * Different academic program and activity to be conducted for BCA & BICT.	* Meeting had approved an annual work plan prepared by the dept. by accomplishing some suggestions of the faculty members. * Various activities for the students has been approved by dept with suggestion of increasing the guest lecture and its frequency in BCA & BICT.

#Meeting: 2 (Regular Meeting) 5th Ashwin, 2080 (Total Participant:- 9);

* Evaluation of the exam conducted and result analysis. * New admission strategy for BICT & BCA. * Role defining for Internal & External practical Exam.	* Internal result and external result has been evaluated and given a standing applause to the faculty for their best performance. * A team was formed for the counselling and assisting in the admission process for new intake of BICT and BCA.
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#Meeting: 3 (Course Evaluation Meeting) 1st Mangshir, 2080 (Total Participant:-11);

* Mid-term evaluation of the course. * Different academic program and activity to be conducted for BCA & BICT. * Role defining for the External Practical and Project Defense of BCA & BICT.	* Mid term exam had been evaluated and decided to conduct a re- exam for those who could not achieve pass mark or wants to improve their grade. * For Internal/ External Practical Exam, subject teachers will strictly follow the norms set by Dean office and evaluate the students as par.
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#Meeting: 4 (Regular Meeting) 5th Marg, 2080 (Total Participant :10);

* Evaluation of the exam conducted and result analysis. * Evaluation of the course before board exam. * Role defining for Internal & External practical Exam.	* Internal/ External result has been evaluated and praised the faculty for their best performance. * For Internal/ External Practical Exam, subject teachers are remaindered to follow the norms strictly that has been set by Dean office.
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#Meeting: 5 (Course Evaluation Meeting) 2nd Chaitra, 2080 (Total Participant:-9);

* Mid-term evaluation of the course. * Different academic program and activity to be conducted for BCA & BICT. * Role defining for the External Practical and Project Defense of BCA & BICT.	* Evaluation of the mid-term exam had been performed and decided to conduct a re-exam for those who wants to improve their grades and those who could not achieve pass mark so far. * For Internal/ External Practical Exam, subject teachers will strictly follow the norms set by Dean office and evaluate the students as par.
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#Meeting: 6 (Regular Meeting) 4th Jesth, 2081 (Total Participant: -10);

* Evaluation of the exam conducted and result analysis. * New admission strategy for BICT & BCA. * Role defining for Internal & External practical Exam.	* Result has been analyzed and praised the faculty who had performed well. * For Internal/ External Practical Exam as well as for project defense, subject teachers will strictly follow the norms set by Dean office and evaluate the students as par.
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B. Programs Conducted by the Department,

This year, the Department of Mathematics and ICT successfully carried out several programs in alignment with its annual work plan. In addition to these internal activities, the department actively participated in three external events organized by other institutions and colleges, further strengthening its engagement and collaboration with the wider academic community.

Different Program organized by JMC for BCA & BICT Students.

SN	Activity	Date and Day	No of Participants	Major Achievements and Report
1	3 Days Workshop on UX/UI.	25 th to 27 th Sharwan,	35 Std of BCA & BICT	In involvement of the Ms. Subigya Ojha (Project Manager of Web Point Nepal).
2	Workshop/ Seminar on Digital Marketing	21 st & 22 nd Feb, 2023	55 Std of BCA & BICT	A Workshop/ Seminar on digital marketing. Mr. Projwal Karki (S. Marketing Manager of PN Group).
3	Youth Entrepreneurs Soul (YES).	12 th Aug, 2023	3 Teams of 14 Stds had participated	A young entrepreneur competition organized by SALE project of ILO by AYON.
4	Web site customization (A Challenge and Opportunities)	13 th to 15 th Jesth, 2081, (Sat to Mon)	35 Std of BCA & BICT	Organized a 3 days Web customization workshop for BCA & BICT 3 rd & 4 th Sem. In association with Web Solution Nepal.

Our students had participated in four external activities which were conducted by various college with in Kathmandu valley.

SN	Activity	Date and Day	Organizer	Beneficiary/ Participating Group
1	Boot-camp on WordPress.	15 th & 16 th Bhadra, 2080	Joogle Tech Co.	Students of 1 st & 2 nd Semester (BCA & BICT)
2	Youth Forum of AYON.	19 th Ashoj, 2081, (Fri)	SALE Project of ILO (AYON)	10 Stds of 3 rd , 4 th , 5 th , 6 th & 7 th Semester of both BCA & BICT.
3	Seminar on Internet of Thinks	Kartik 20 th , 21 st & 22 nd Kartik, 2080	Robotics Association of Nepal.	6 Stds of 7 th & 8 th Sem both BCA & BICT had participated (During Dashain Tihar Vacation).

A. Participation in the Programs:

The faculties of the department participated in various academic programs conducted by the external agencies/organizations during the year. The information of those participations has been placed briefly here under various columns:

SN	Name of the Faculty	Date/Duration	Program Title/Type	Organizers
1	Kamal Tamrakar Ranadhir Shah	5 th to 8 th & 15 th Baishak, 2081	A 5 Days workshop on enhancing faculty instructional competency	RMC (JMC)
2	Kamal Tamrakar Laxmi Upreti	25 th April 2023,	A policy dialogue with	AYON & NYEF.
3	Kamal Tamrakar Ramesh Singh Seti	29 th July, 2023	IT Global Market & Opportunity	AOTS Nepal

B. Innovation and Extension Services: The faculties of the department has been involved on various innovative and extension works during the year. The specific achievements of the field are placed here in this table listed below.

SN	Area	Faculty/Department	Year/Date	Field/Achievement	Remarks
1	DYB (Digitalization of Your Business)	Organized by SALE project of ILO, (NYEF & AYON).	23 rd April, 2022	Training program on Digitization of your Business.	Kamal Tamrakar
2	Integration of Digital Tools in Classroom.	RMC of SS College, Kirtipur,	28 th to 30 th Sept, 2023	Faculty Training as a Subject Expert.	Kamal Tamrakar

C. Special/ Distinctive Support to College Admin: In addition to the activities allocated by the department, the faculties contributed to the betterment of the campus from various sectors throughout the year. The table below includes the details of such extra efforts of the faculties during the year.

SN	Area	Faculty/ Department	Year/ Date	Field/ Achievement	Remarks
1	ECA & CCA	Kamal Tamrakar Ramesh Seti	2080/81	Sports Week	
2	Blood Donation & Health camp	All faculty members involved	2080/81	Donate blood by 6 faculty members	
3	Environment Camp	All faculty members involved	2080/81	Actively participated in Environment campaign during the environment day.	
4	2 nd DAV BCA Cup 2023	BCA (1 st , 3 rd , 5 th & 7 th Sem)	2080/81	Won the CUP, (Cash Prize of 150k.)	

Progress Evaluation/ Review

At the end of the year, the department conducted an evaluation of its activities. Key findings have been presented in various bullets below:

- All courses were completed on time, with remedial teaching provided for challenging subjects based on student demand. Students were also informed about question trends for the final exams.
- The department organized activities aimed at enhancing students' skills and promoting academic excellence.
- Students were actively encouraged to participate in various co-curricular and extracurricular activities during the academic year 2079-80.
- Several capacity-building programs and activities were conducted for faculty members to enhance their skills and effectiveness.

The evaluation highlights the department's commitment to academic achievement and overall development.

SWOT Analysis

The rigorous discussions of the status of the department and the activities were duly made by the department. The evaluation has been placed below as the SWOT Analysis of the department below:

Strengths

- Skilled and motivated faculties.

- Active participation from both students and faculty members in all college activities.
- Regular and efficient classes.
- Excellent academic performance.
- Regular academic activities (Guest lecture, Boot-camp, Interactions, project works, Participations. etc.)

Weakness

- Limited time duration (frequent exams, projects, assignments did not allow the students to participate in other activities.
- Lack of involvement and motivation from students and parents side.
- Budgetary restrictions.
- Irregularity of the students.
- Insufficient time framework for CCA & ECA.

Challenge faced by department

We as a team motivated to attain our goals, faced some challenges on our way. So, we would like to let our management team to know about them. Here are some of the problems that we faced:

- Lack of motivation shown by our students in classes and programs conducted by our department.
- Feeling of dissatisfaction by the students towards our administration were felt.
- Irregularity in remuneration and allowances.
- Failure to attract brilliant and capable students to trust us with their academic future.

Recommendations and Conclusion

Following suggestion could be adopted by the administration for improving the teaching and learning standards of our campus:

- The management should investigate creating an economic stability and paying regular remuneration and allowances.
- Conduct of regular interaction program with the management and faculties as well as implementation of resolutions drawn from those meetings.
- Provision of praising/ Rewarding (upgrade and promotion of the dedicated faculty members,
- Organization of co-curricular events that would motivate the students into participation. Regular supervision from the administration.

Department Of English

As a vital component of the campus of Humanities and Social Sciences, Education and Management, the Department of English at Janamaitri Multiple campus holds a high number of work load and provides the foundation of written structure, language of Arts, Business English and teaching English Language for the students on Plus Two and Graduate levels. English Department is one of the prominent academic wings in Janamaitri Multiple Campus which holds excessive periods as well comparing to other department. It was established in 2066 BS. Its mission is to teach the students essentials skills of reading, writing to the general English students and analytical judgment to the students of literature. Accordingly, the students are taught the way of writing, grammatical arrangement of language and trained to write clear and effective sentence structure. The Department offers sufficient courses of literature in B.A., linguistics in B.Ed and linguistic communication in BBS as prescribed by Tribhuvan University under its curriculum. Students are learning various linguistic tools, approaches to research, and business communication as per their essentialities. The objective of the Department is to enhance the students analytical thinking level in literature, develop the skill of writing to the students of general level and applying linguistic as well as grammatical structure to the students of Education which is an inevitable prerequisites for the qualified citizens in the nation.

The total number of the teachers involved in the Department is 10. Out of this number, four of the teachers are permanent- they are Mr. Baburam Bhusal head of placement cell, Mr. Tika Datta Subedi, Head of the Department, Mr. Bishworaj Sharma and Netra Gyawali who have been involved in the campus as full timers. Respectively, Chudamani Subedi and Devendra Shah have been appointed as coteachers with 24 period's workload per week which is equal to its permanent teachers. In this sense, they are also regarded as full time teachers in the campus. Besides this, Mr Uwaraj Khadka, and Anil Bhusal are also placed as the teachers with 24 periods work load per week. Mr Tika Ram Khanal and Dr. Janardan Poudel are the part time faculties in the campus. Despite the fact of these number of teachers is not suffice, the faculties involved in the Department of English are captivating extra loads to manage the classes for better academic performance accordingly. Major Pledges meetings held in the Department

2080/09/05: The Department decided to facilitate the program of farewell to the students of Bachelor level Third Year on 2078/12/ 17 for the previous batch. The Department decided to invite Prof. Dr. Laxman Gyawali for one day orientation to the teachers for the effective teaching and learning strategy to be implemented in the class room.

2080/11/12: The students of Grade XI and XII who completed their courses and were

in the eve of HSEB Board examination were Instructed to prepare for the final examinations along with questions model to be asked in HSEB by the regular meeting of the Department. In the same way, the Department decided to approve for the unpaid leave to its faculty Mr. Netralal Gyawali for 3 months initiated from Mangshir/2078 to Falgun. The Department called up a meeting to discuss about the courses to be completed for the first term Examination of Bachelor First Year, Second Term Examination of Bachelor Second Year and pre board examination of Bachelor Third year to be held from 2078/12/21 and were assigned prepare the questions to the respective teachers for the same.

2081/01/05: The whole annual report of the Department of English is prepared in consultation with the faculties and handover to campus for the publication before the meeting of campus administration to be submitted to the University of Grand Commission.

The Department holds the meeting and discusses the concerned agendas regularly regarding the problems faced day to day in terms of teaching learning, course completion and timely stipulated date for the examinations. The Department also invites the visiting professors from universities to organize program, seminar and workshops so that it would facilitate the teachers teaching learning approaches for better performances.

नेपाली तथा आमसञ्चार विभागको वार्षिक गतिविधिहरू

पृष्ठभूमि

“उच्च लगानी मात्र गुणात्मक शिक्षाको कसी होइन” भन्ने मूल नारा लिएर काठमाडौँ जिल्लाको कुलेश्वर हाइटमा २०४७ सालमा स्थापना भएको जनमैत्री बहुमुखी क्याम्पस खासगरी निम्न तथा मध्यम वर्गका विद्यार्थीहरूका लागि गन्तव्यको केन्द्र बनेको छ। व्यवस्थापन, मानविकी र शिक्षाशास्त्र सङ्कायअन्तर्गत स्नातक र स्नातकोत्तर तहमा वार्षिक प्रणालीमा विविएस, विए र विएड कार्यक्रम सञ्चालनमा छन् भने सेमेस्टर प्रणालीमा एमविएस, विविएम, विसिए र विआइसिटिड कार्यक्रम सञ्चालन भइरहेका छन्। यी विभिन्न कार्यक्रमहरूमा नेपाली तथा आमसञ्चार विभागको आफ्नो छुट्टै महत्त्व गरिमा रहेको छ। नेपाली तथा आमसञ्चार विभागको २०८०/०८१ को शैक्षिक गतिविधिहरूलाई यहाँ सङ्क्षेपमा प्रस्तुत गरिएको छ :

४. नेपाली तथा आमसञ्चार विभागको वार्षिक कार्ययोजना: २०८०/०८१

क्र.स.	मिति	कार्यक्रम	उद्देश्य	मुख्य जिम्मेवार प्राध्यापक	विशेष सहयोग	कैफियत
१.	भदौ १७ गते मोती जयन्ती	गजल प्रतियोगिता	विद्यार्थीहरूको सृजनात्मक प्रतिभाको पहिचान गर्ने	यादव भण्डारी	नरेन्द्र कोइराला र शेषकान्त पाण्डेय	

२.	भाद्र २० गते	तीज गीत प्रतियोगिता	विद्यार्थीहरूमा सांस्कृतिक जागरण अभिवृद्धि गर्ने	शेषकान्त पाण्डेय	डा. मीरा प्रधान, नरेन्द्रप्रसाद कोइराला र यादव भण्डारी	ECA सँगको सहकार्य
३.	मङ्सिर २५ गते	वक्तृत्वकला प्रतियोगिता	मानव अधिकारबारे सचेतना बढाउने	नरेन्द्रप्रसाद कोइराला	यादव भण्डारी र शेषकान्त पाण्डेय	ECA सँगको सहकार्य
४.	पुस २७ गते	निबन्ध लेखन	राष्ट्रिय एकताको महत्त्वबोध गराउने	शेषकान्त पाण्डेय	डा. मीरा प्रधान, र यादव भण्डारी	ECA सँगको सहकार्य
५.		न्यूनतम शुल्क लिई अन्य कलेजका विद्यार्थीहरूलाई रेडियो ल्याबको प्रयोग खुला गर्ने	क्याम्पसको प्रचारप्रसार हुने	हिम बिष्ट		
६.	असोज र चैत	'जनमैत्री खबर पत्रिका' प्रकाशन	क्याम्पसको गतिविधिका बारेमा जानकारी दिने तथा विद्यार्थीमा समाचार लेख्ने सिपको विकास गर्ने	मोदनाथ ढकाल	हिम बिष्ट	
७.	असार २९	कविता वाचन प्रतियोगिता (क्याम्पसभित्र)	विद्यार्थीहरूको सृजनात्मक प्रतिभाको पहिचान गर्ने	यादव भण्डारी	नरेन्द्र कोइराला र योगामाया गिरी	
जम्मा						

बैठकहरू

शैक्षिक सत्र २०८०/०८१ मा यस विभागका विभिन्न ०७ ओटा बैठकहरू सम्पन्न भएका छन् । यसक्रममा शैक्षिक सत्र २०८०/०८१ को वार्षिक कार्ययोजना निर्माणका लागि २०८०/०१/३ मा बैठक बस्यो । उक्त बैठकले वार्षिक कार्ययोजना पारित गर्नुका साथै विद्यार्थी भर्नाका सम्बन्धमा निर्णयहरू गर्‍यो । त्यसैगरी २०८० असार १४ गते बसेको बैठकले स्नातक तह चौथो वर्षको वार्षिक ब्रेकडाउन निर्माण गर्ने र नियमित पठनपाठनको व्यवस्थालाई प्रभावकारी बनाउने निर्णय गर्‍यो । मिति २०८० असोज १० गते बसेको बैठकमा आन्तरिक परीक्षा तथा प्रश्नपत्र निर्माण अनि मोडरेसनका विषयमा छलफल भयो । मिति २०८० पुस २ गते बसेको बैठकमा आन्तरिक परीक्षा अनि प्रश्नपत्र निर्माणका सम्बन्धमा छलफल भयो । त्यसैगरी २०८०/१०/२८ मा बसेको बैठकमा वार्षिक कार्ययोजनामा भएको निबन्ध लेखन र वक्तृत्वकला प्रतियोगितालाई वार्षिक खेलकुद सप्ताहमा सार्ने निर्णय गरियो ।

अतिरिक्त कार्यक्रमहरू

यस विभागले शैक्षिक सत्र २०८०/०८१ को एक वर्षभित्र विभिन्न पाँच ओटा अतिरिक्त कार्यक्रमहरू सम्पन्न गरेको छ । यस क्रममा २०८० भदौ २० गते तीज विशेष नृत्य प्रतियोगिता सम्पन्न गरेको छ भने वार्षिक खेलकुद सप्ताहमा निबन्ध लेखन र वक्तृत्वकला अनि भानु जयन्तीका अवसरमा कविता वाचन प्रतियोगिता सम्पन्न गरेको छ ।

पठनपाठन

यस विभागअन्तर्गत भएका सम्पूर्ण विषयहरूको पठनपाठनका सम्बन्धमा त्रैमासिक रूपमा छलफल तथा अन्तर्क्रिया गर्दै विषय विभाजन अनि कोर्स ब्रेकडाउनका कार्यहरू सम्पन्न गरेको छ भने उक्त ब्रेकडाउनका आधारमा वार्षिक पठनपाठन कार्यलाई व्यवस्थित गरेको छ । त्यसैगरी यस अवधिमा शोधपत्रको निर्देशन र मानविकी सङ्काय अन्तर्गतको स्नातक तहको ऐ. नेपाली विषयको पाठ्यक्रम चयन गर्ने कार्य गरेको छ ।

प्रकाशन

यस विभागले वार्षिक कार्ययोजनाअनुसार क्याम्पसका सम्पूर्ण गतिविधिलाई समेटेर जनमैत्री खबर पत्रिकाको दुई ओटा अङ्क प्रकाशन गरेको छ ।

तालिम तथा अनुसन्धान

विश्वविद्यालय अनुदान आयोगको सहयोगमा यस क्याम्पसको अनुसन्धान समितिले आयोजना गरेको पाँच दिने अनुसन्धान कार्यशाला २०८० मा यस विभागका प्रमुख र सबै सदस्यहरूले भाग लिएका थिए भने जनभावना क्याम्पस ललितपुरले आयोजना पाँच दिने अनुसन्धान कार्यशालामा यस विभागका प्राध्यापक श्री शेषकान्त पाण्डेले भाग लिनु भएको थियो । उच्चमाध्यमिक शिक्षा परिषदले आयोजना गरेको प्रश्नपत्र निर्माणसम्बन्धि तालिम कार्यक्रममा यस विभागका विभागीय प्रमुख नरेन्द्रप्रसाद कोइराला र सदस्यहरू श्री भोलानाथ ओझा र शेषकान्त पाण्डेले सहभागिता जनाउनु भएको थियो ।

प्रदर्शन

यस क्याम्पसमा अध्ययनरत विद्यार्थीहरूलाई शैक्षिक सत्र २०८०/०८१ मा पाठ्यक्रमसँग सम्बन्धित विभिन्न विषयका चलचित्र, लघु चलचित्र प्रदर्शन गर्ने क्रममा फोर्टिन पिक्स चलचित्र, मसान नाटक, एकचिहान उपन्यास, मुनामदन आदि प्रदर्शन गरिएको थियो ।

सबल र दुर्बल पक्ष

शैक्षिक सत्र २०८०/०८१ मा यस विभागको विभिन्न कार्य सम्पन्न गर्ने क्रममा यसका केही सबल र दुर्बल पक्षहरू देखिएका छन् । यस विभागका सबै प्राध्यापकहरूले आआफ्नो तोकिएको पाठ्यभार निर्धारित योजनाअनुरूप सम्पन्न गरेका, वार्षिक कार्ययोजनामा भएका अधिकांश कार्य सम्पन्न भएको, वार्षिक परीक्षामा अपेक्षित उपलब्धी हासिल भएको, अतिरिक्त कार्यक्रममा विद्यार्थीको सहभागिता उल्लेखनीय रहेको, तालिम, अनुसन्धान र प्रकाशनका कार्यहरू भएको आदि यस विभागका सबल पक्ष हुन् भने आन्तरिक परीक्षामा विद्यार्थीको उल्लेखनीय उपस्थिति हुन नसक्नु, कमजोर विद्यार्थी भर्ना भएका कारण पठनपाठनमा समस्या हुनु, केही कार्यक्रम पछि सार्नुपर्ने अवस्था आउनु आदि यस विभागका कमजोर पक्षहरू रहेका छन् ।

निष्कर्ष

जनमैत्री बहुमुखी क्याम्पस कलेश्वर काठमाडौँको नेपाली तथा आमसञ्चार विभागले शैक्षिक सत्र २०८०/०८१ मा विभागको प्रगतिका लागि वार्षिक कार्ययोजनामा उल्लेख भएका विभिन्न ७ ओटा कार्यहरू सम्पन्न गरेको छ । यस क्रममा विभागका बैठकहरू, अतिरिक्त कार्यक्रमहरू, शैक्षिक तथा प्राज्ञिक गतिविधिहरू, लेखन तथा प्रकाशन अनि विभागका सबल र दुर्बल पक्षहरूलाई समेटिएको छ ।

Research Management Cell

Brief Introduction

The Research Committee was formally introduced in the campus in 2068 BS with the formation of 5 members committee. The first research journal of this campus was published in 2010 AD. The ninth journal in more refined and developed form is with us now and the tenth one is at the review stage at present. The unit inspired and recommended the faculties for their M Phil and PhD studies on gradual basis for the development in their professionalism and quality enhancement in the campus. As a result, 2 and 11 faculties have already achieved their M. Phil and PhD degrees respectively. For the strong foundation of research works in the campus, the UGC has allocated RMC development budget for this campus. The amount has been spent mostly for infrastructure development and additional expenses have been made from the campus resources. Name of Research committee changed into Research Management Cell. The cell conducts various research studies about the campus issues for policy formation and applies for grants to other organizations. It also conducts training/workshop/seminar for the faculty, staff and students for their growth.

Composition of the Department

The composition of the faculties is as follow:

Name of the Faculty	Qualification	Specialization	Designation	Employment Status
Anil Prasad Bhusal	M Phil	English	Head	Full Time
Dr. Meera Pradhan	PhD	Nepali	Member	Full Time
Dan Bahadur Palli	MBS	Finance	Member	Full Time
Ujjal Shrestha	MBS	Entrepreneurial	Member	Full Time
Vasker Khanal	PHD Scholar	Sociology	Member	Full Time
Tika Ram Khanal	MA	English	Member	Full Time
Meg Nath Kafle	MA		Member	Part Time

Annual Work Plan (Projected for the Year - 2080/81)

Program	Purpose	Date/ Time	Evidence	Responsible	Purposed Budget
Annual Planning Meeting	To prepare annual plan of RMC	Shrawan	Photo and minute	RMC	
Participation in conference/ seminars/ workshops	To enhance the knowledge and skills of faculties	Regular	Certificate/ minutes/ photos		50000
Notice for Mini Research and research article	To establish the research culture	Shrawan	Document of notice	RMC	5x 30,000 =150000
Two days' workshop of Mini Research	To learn the writing mini-Research	Bhadra	Photo and report	RMC + Department of management	15, 000
Notice for research article	To publish the article of faculties	Bhadra	Document	RMC	
Thesis Writing Orientation (MBS 4 th)	To provide the general skill on thesis writing and research methodology	Ashwin	Photos/ documents	RMC + Department of management	30, 000
Presentation on evaluating proposal at UGC	To encourage faculties to apply grants at UGC	Ashwin	Presentation	RMC	1000
Thesis presentation	To sharing the knowledge	Kartik	Presentation docs. , photos, certificates and report	RMC	10,000
Journal Publication	Promote research work among campus faculties. Enhance campus' goodwill.	Mangsir	Journal	RMC Fund	100000
Presentation of Mini Research Proposal		Mangsir	Presentation		

Presentation on developing research culture at JMC	To aware faculties about the importance of research culture	Mangsir	Presentation	RMC	1000
Workshop on developing question papers	To enhance knowledge and skills on developing question papers	Poush	Presentation	RMC	10000
Meeting for proposal of national conference	To sharing knowledge	Magh	Presentation docs. , photos and report	Campus Budget	30,000
workshop of proposal writing for students	To make able for thesis writing	Phalgun	Report and photos		20,000
“A 5-Day Workshop on Enhancing Faculty Instructional Competency”	To make faculties aware of learner-centered facilitation strategies and design and implement learner-centered learning strategies such as case study method and project method, action research	Baishak	Report and photos	UGC +JMC	20000
National Conference	to develop the capacity of faculties of community college	within Asadha	Report, photo	RMC	2,00000

Task Accomplishment

The Research Management Cell conducted its overall activities during the year as per the direction of the annual work plan. The prominent achievements of the department have been stated below under various sub-headings:

Meetings and Decisions: The cell conducted 13 formal meetings and around 10 informal meetings during the year. The details of the meetings have shortly presented below:

Date and Day	No of Participants	Agenda	Decisions
2080/04/05	05	For annual work plan	On various activities of RMC
2080/04/27	50	Presentation of mini-research proposal	Presented mini-research proposal
2080/05/29	21	Research articles	Writing research articles
2080/08/09	30	For proposal evaluation	Ways of evaluating proposal
2080/08/15	42	Interaction on effective research	How to write research articles
2080/08/06	7	Setting question paper	Decided to organize a workshop.
2080/09/15	11	Reformation of committee	Reformed the committee
2080/08/10	5	Publication research journal	Discussed on the same
2080/10/18	11	Faculty development program	Decided to organize faculty development program
2080/10/28	12	Presentation of mini research	Decided to hold presentation session
2080/11/03	11	Current status and future planning	Discussed challenges and future plans
2080/12/21	9	Annual work plan for 2081	Decided to organize meeting for making annual plan
2080/12/27	8	For conducting workshop	Decided to conduct workshop 2081/01/5,6,7,8 and 15
2081/03/02	7	For participation on conference	Recommended for 4 faculties and one student

Programs Conducted by RMC: The RMC conducted various programs such as workshop/training as mentioned in the annual action plan. They are given below.

Activit	Date and Day	No of Participants	Major Achievements and Report
Presentation of Mini-research Proposals and Dissemination of Mini-research Findings	27 Shrawan, 2080	50	Encouraged other faculty members to write proposals for carrying out research work with grants. Similarly, research findings made everyone reflect back their services and activities or behavior towards students.
Publication of Janamaitri Research Journal	Shrawan, 2080		Published JMC Research Journal

Exploring the Landscape of Research Promotion and Evaluation of Proposal	9 th Ashoj, 2080	30	Faculty members had a deeper understanding of the challenges and opportunities inherent in research promotion and a renewed commitment to advancing scholarly inquiry within the academic community.
Interaction Session on Promoting Research Activities among Faculty	15 Mangsir, 2080	42	raised awareness among faculty members about the importance of research and its relevance to their professional development and institutional growth
Report on Workshop on Question Paper Preparation and Moderation	8th Poush 2080	46	equipping faculty members with the knowledge and skills needed to create high-quality examination papers and ensure the integrity of assessments
Organized 5-days training on capacity buildings	5, 6, 7, 8, and 15, Baishakh, 2081.	45	Aware of new instructional strategies
Signed memorandum with four community Campuses			For collaboration in research work and publication
Conducted baseline survey to CWIN and Saplar Neer	Baishakh, 2081	-	Research Project

Publication: The research management cell publishes a multidisciplinary journal annually. The publications of the faculties have been placed under various columns below: (Annex II)

Author	Topic	Page	Year	Journal
Ashish Jha and Kamal Pathak	Breaking Barriers: Hand Gesture Vocalized	1-20	2023	JMC Research Journal
Sangita Thapa	Employee Training Practice in Nepalese Health Sector and Organizational Performance	21-39	2023	JMC Research Journal
Dipak Sing and Ramesh Tripathi	Existing Classroom Teaching Practices in Janamaitri Multiple Campus, Kuleshwar	40-49	2023	JMC Research Journal
Tika Datta Subedi	Misogyny in August Strindberg's Father	50-58	2023	JMC Research Journal
Netra Gyawali	Using Literary Texts in Teaching English as a Foreign Language	59-72	2023	JMC Research Journal

Presenter/Participation in the Conference/Seminar: The faculties participated in various academic programs conducted by the external agencies/organizations during the year. The information of those participations has been placed briefly here under various columns: (Annex IX)

Name of the Faculty	Date/Duration	Program Title/Type	Organizers	Remarks
Tika Dutta Subedi	2081-03-05 to 06	International Conference on Shifting Language scale and Future Paradigm of Higher Education	Janabhawana Campus and Nesfield Campus	Participant
Dan Bahandur Palli	2081-03-05 to 06	International Conference on Shifting Language scale and Future Paradigm of Higher Education	Janabhawana Campus and Nesfield Campus	Participant
Anil Prasad Bhusal	2081-03-05 to 06	International Conference on Shifting Language scale and Future Paradigm of Higher Education	Janabhawana Campus and Nesfield Campus	Presenter
Anil Prasad Bhusal	January 20, 2024	International conference on Peace and security concern of Nepal and the role of Nepal Diaspora (Local, National, and Global Perspectives)	Research Management Cell of Bishwa Shanti Chiran-Milan Campus, Bansbari Kathmandu.	Participant
Anil Prasad Bhusal	17-19 February, 2024 (5-7 Falgun, 2080)	Rethinking ELT in Diversity: Equity, Inclusion, and Innovation.	Nepal English Language Teacher's Association (NELTA)	Presenter
Mr. Bardri Prasad Bhandari	1 st , 7 th and 8 th June, 2024	Workshop on Research Article Writing	Research Management Cell, Kapan Multiple Campus, Kapan, and Kathmandu.	Participant
Anil Prasad Bhusal	1 st , 7 th and 8 th June, 2024	Workshop on Research Article Writing	Research Management Cell, Kapan Multiple Campus, Kapan, and Kathmandu.	Participant

Sangita Thapa	July 5-6, 2024	International Conference on Sustainable Business and Management-2024	Gupteshwor Mahadev Multiple Campus, Pokhara	
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Research and Innovation: Research Management cell publishes notices every year for mini-research grants for faculties and students. It has a provision of providing five mini-research grants on a competition basis. It also carries out research studies on various issues to provide policy input. However, this year grants were provided to only two mini-research studies out of five proposals. For instance, many students raised canteen issues and research management cell with students carried out research study seeking solutions. A research team conducted a research study and provided input regarding the management of the canteen.

Title	Researchers	Major Findings
Students' Perceptions on Food and Services at Janamaitri Cafeteria	– Anil Prasad Bhusal – Ram Kumar Shrestha – Sanjeev Tamang – Binita Dahal	– Introduce a wider variety of food options to cater to diverse preferences. – Ensure the provision of fresh, healthy, and high-quality ingredients in meals – Implement a more efficient line-up system to manage crowd flow during peak hours
A Study on the Elements of Customer Satisfaction at Kalimati Fruits and Vegetable Market in Nepal	Badri Prasad Bhandari Dan Bahadur Palli Lami Upreti Yadav Shrestha Manju Thapa Ajesh Tuladhar Susmita Rai	– Product quality, price, availability and service quality are the major elements that have a significant positive impact on customer satisfaction. – Security has positive but insignificant impact on customers

Research Project

It applies proposals to various organizations to carry out research projects as per their notices. It applied letter of intent for Baseline Survey for Reducing Child Labour through Education and Social Work (RECHES) CWIN Nepal and submitted its final report to CWIN and Shapla Neer in May 2024.

Progress Evaluation/ Review

At the end of the year, the Research management cell made an evaluation of the overall activities accomplished throughout the year. All the programs were duly completed in the allocated times, but the international conference could not be conducted due to time constraints and decided to conduct the next academic session.

SWOT Analysis

The rigorous discussions of the status of the department and the activities were duly made by the department. The evaluation has been placed below as the SWOT Analysis of the department below:

<u>Strengths</u> – Experienced faculties in research activities – Available of resources such as research books and computer lab etc. – A good team of advisors – Its own office and computers with internet facilities	<u>Weaknesses</u> – Difficult to inspire faculties in research activities – Challenging for integrate research-based teaching and learning process – Challenging for time management for various activities
<u>Opportunities</u> – College's sustainability through research activities – Bring changing in pedagogy by integrating research based instructional activities – Research based policy input for growth and advancement of the campus – Faculties career development	<u>Threats</u> – Time management challenges for balancing teaching and research

Recommendation for the Next Year

The cell has been conducting its activities in accordance with the provisions set by the QAA guidelines. The cell has duly prepared its annual action plan and approved it by the Internal Management Committee and Campus Management Committee in advance. The proposed activities of the cell to be accomplished in coming years.

- National/International Seminar
- Journal Publication
- Inter-college experience sharing about nurturing
- MOU for research extension
- National/International Conferences
- Collaborative Research
- Increasing number of mini research studies

छात्रवृत्ति वितरण समितिको वार्षिक गतिविधि

पृष्ठभूमि

“उच्च लगानी मात्र गुणात्मक शिक्षाको कसी होइन” भन्ने मूल नारा लिएर काठमाडौं जिल्लाको कुलेश्वर हाइटमा २०४७ सालमा स्थापना भएको जनमैत्री बहुमुखी क्याम्पस खासगरी निम्न तथा मध्यम वर्गका विद्यार्थीहरूका लागि गन्तव्यको केन्द्र बनेको छ। प्रमाणपत्र तह व्यवस्थापन सङ्कायबाट पठनपाठन सुरु गरिएको यस क्याम्पसमा २०७९ मा आइपुग्दा उच्च माध्यमिकतर्फ व्यवस्थापन, मानविकी र शिक्षा सङ्काय, स्नातकतर्फ व्यवस्थापन, मानविकी, शिक्षा र BICT, BBM, BCA, तथा स्नातकोत्तरतर्फ MBS, M. Ed. (नेपाली र अङ्ग्रेजी) को पठनपाठन हुँदै आएको छ। यस क्याम्पसले गुणस्तरीय शिक्षा प्रदान गरी सबल एवम् सक्षम नागरिक उत्पादन गर्ने उद्देश्यलाई साकार पार्ने उद्देश्यअनुरूप क्याम्पस सञ्चालन निर्देशिका: २०७० को भाग दुई, अध्याय ९ (नौ) अनुसार जनमैत्री छात्रवृत्ति सम्बन्धी कार्यविधि: २०७२ बनाई लागू गरेको छ। उक्त कार्यविधि (२०७२) ले निर्देशन गरेको आधारहरू अवलम्बन गरेर यस समितिले शैक्षिक वर्ष २०७२/०७३ देखि नै विभिन्न शीर्षकमा छात्रवृत्ति प्रदान गरिँदै आएको कुरा सर्वविदितै छ। यस वर्ष वि. सं. २०७२ मा बनाइएको छात्रवृत्ति सम्बन्धी कार्यविधि: २०७२ मा केही परिवर्तन गर्नु पर्ने भएकाले समय र परिवेशअनुकूल संशोधन गरी छात्रवृत्ति सम्बन्धी कार्यविधि २०७२ (पहिलो संशोधन २०७९) तयार गरिएको छ। उक्त कार्यविधि यसै शैक्षिक सत्रदेखि लागू गरिएको छ। यसै गरी छात्रवृत्ति वितरणका लागि मूल्याङ्कनका आधारहरूमा पनि केही संशोधन गरिएको छ। संशोधित कार्यविधि यसै प्रतिवेदनका साथ संलग्न गरिएको छ।

जनमैत्री बहुमुखी क्याम्पसको चौतर्फी विकास गर्ने उद्देश्यले क्याम्पसमा विभिन्न समितिहरू गठन गरी कार्य विभाजन गरिएको छ। त्यसमा आन्तरिक व्यवस्थापन समिति, अध्यापक कर्मचारी छनोट समिति, विषयगत समिति, अनुसन्धान व्यवस्थापन समिति (RMC), आन्तरिक गुणस्तर प्रत्यायन समिति (IQAC), अतिरिक्त क्रियाकलाप समिति, पुस्तकालय व्यवस्थापन समिति, छात्रवृत्ति वितरण समिति, गुनासो सङ्कलन तथा समाधान समिति, अभ्यास शिक्षण समिति, वातावरण तथा स्वास्थ्य समिति, निर्माण समिति, मर्मत तथा खरिद समिति आदि रहेका छन्। यी विभिन्न समितिहरू गठन गर्नुको उद्देश्य पठनपाठनलाई गुणस्तरीय बनाउनु र क्याम्पसको चौतर्फी विकास गर्नु रहेको छ। यी विभिन्न समितिहरूमा छात्रवृत्ति वितरण समितिको आफ्नो छुट्टै महत्त्व र गरिमा रहेको छ। यस शैक्षिक वर्ष २०८०/०८१ मा अध्ययनरत विद्यार्थीहरूलाई छात्रवृत्ति वितरण गर्ने क्रममा प्रत्येक तहका विद्यार्थीहरूलाई दोस्रो त्रैमासिक परीक्षाको नतिजा प्रकाशित भएपछि कम्तीमा १५ दिनको समय दिई छात्रवृत्तिको सूचना प्रकाशन गरी क्याम्पसको सूचना पाटीमा टाँस्नुका साथै सम्बन्धित कक्षाहरूमा जानकारी गराई क्याम्पसको वेबसाइटमा राखिएको थियो। क्याम्पसले प्रकाशन गरेको सूचना अनुसार तोकिएका कागजातहरू सहित तोकिएको मितिभित्र आवेदन फाराम भरेर पेस गर्ने विद्यार्थीहरूलाई कम्तीमा १ हप्ताको समय दिई अन्तर्वाताको मिति र समय तोकिएको थियो। निर्धारित समयमा छात्रवृत्ति वितरण समितिका सदस्यहरू सहितको समूहद्वारा छात्रवृत्तिका लागि आवेदन दिएका विद्यार्थीहरूको अन्तर्वाता लिइएको थियो। छात्रवृत्तिका लागि आवेदन फाराम भरेका तर अन्तर्वातामा उपस्थित नहुने विद्यार्थीलाई छात्रवृत्ति प्रदान गरिएको छैन। यहाँ छात्रवृत्ति समितिले गरेको २०८० साउनदेखि २०८१ असार मसान्तसम्मको गतिविधिहरूलाई सङ्क्षेपमा प्रस्तुत गरिएको छ :

- यस वर्ष छात्रवृत्ति वितरणका लागि मूल्याङ्कनका आधारहरूमा पनि केही संशोधन गरेर नयाँ मूल्याङ्कन फाराम तयार गरिएको छ। नयाँ मूल्याङ्कन फाराम यसै प्रतिवेदनसँग संलग्न गरिएको छ।

- जनमैत्री बहुमुखी क्याम्पसको ३२औँ वार्षिकोत्सव (२०८० पुस ७ गते) का अवसरमा वि. सं. २०६८ देखि प्रत्येक वर्ष स्नातक तह व्यवस्थापन सङ्कायको प्रथम वर्षको अन्तिम परीक्षामा उत्कृष्ट अङ्क ल्याउने छात्रालाई इन्दु स्मृति छात्रवृत्ति पुरस्कार र २०७१ देखि प्रत्येक वर्ष स्नातक तह मानविकी तथा सामाजिक शास्त्र सङ्कायको प्रथम वर्षको अन्तिम परीक्षामा उत्कृष्ट अङ्क ल्याउने एक जना विद्यार्थीलाई लायन्स निरौला छात्रवृत्ति पुरस्कार प्रदान गरिएको छ ।
- क्याम्पसको आन्तरिक (त्रैमासिक) परीक्षामा सङ्काय प्रथमलाई चार महिनाको मासिक शुल्क बराबरको, सङ्काय द्वितीयलाई दुई महिनाको मासिक शुल्क बराबरको र सङ्काय तृतीयलाई एक महिनाको मासिक शुल्क बराबरको छात्रवृत्ति प्रदान गर्दै आएको छ ।
- प्रत्येक तहमा अध्ययनरत विद्यार्थीहरूलाई सहज प्रकारले छात्रवृत्ति उपलब्ध गराउने उद्देश्यले दोस्रो त्रैमासिक परीक्षाको परीक्षाफल प्रकाशित भएपछि आवेदनका लागि कम्तीमा दुई हप्ताको समय दिएर छात्रवृत्तिका लागि आवेदन माग गरिएको थियो ।
- छात्रवृत्ति सम्बन्धी सूचना क्याम्पसको सूचना पाटीमा टाँस गरिनुका साथै सम्बन्धित कक्षा कोठाहरूमा जानकारी गराई क्याम्पसको वेबसाइटमा पनि राखिएको थियो ।
- यस वर्ष स्नातक तह प्रथम वर्षमा अध्ययनरत विद्यार्थीहरूलाई साउन १७ गते छात्रवृत्तिका लागि सूचना प्रकाशित गरेर भदौ १० गतेसम्म आवेदन माग गरिएको थियो । छात्रवृत्तिका लागि आवेदन दिएका विद्यार्थीहरूमध्येबाट छनोट (Short Listing) भएका विद्यार्थीहरूलाई भदौ १७ र १८ गते अन्तर्वार्ता लिइएको थियो । छात्रवृत्तिका लागि निवेदन दिएका ०६ जना विद्यार्थीहरूमध्ये जम्मा ०४ जना विद्यार्थीहरूलाई १७ महिना बराबरको छात्रवृत्ति प्रदान गरिएको थियो । छात्रवृत्ति प्रदान गरिएका विद्यार्थीहरूको मूल्याङ्कन प्रतिवेदन यसै प्रतिवेदनसँग संलग्न गरिएको छ ।
- यस वर्ष स्नातक तह दोस्रो वर्षमा अध्ययनरत विद्यार्थीहरूलाई मङ्सिर १७ गते छात्रवृत्तिका लागि सूचना प्रकाशित गरेर पुस १० गतेसम्म आवेदन माग गरिएको थियो । छात्रवृत्तिका लागि आवेदन दिएका विद्यार्थीहरूमध्येबाट छनोट (Short Listing) भएका विद्यार्थीहरूलाई पुस १६ र १७ गते अन्तर्वार्ता लिइएको थियो । छात्रवृत्तिका लागि निवेदन दिएका १२ जना विद्यार्थीहरूमध्ये जम्मा ०८ जना विद्यार्थीहरूलाई २७ महिना बराबरको छात्रवृत्ति प्रदान गरिएको थियो । छात्रवृत्ति प्रदान गरिएका विद्यार्थीहरूको मूल्याङ्कन प्रतिवेदन यसै प्रतिवेदनसँग संलग्न गरिएको छ ।
- यस वर्ष स्नातक तह चौथो वर्ष तथा कक्षा ११ र १२ मा अध्ययनरत विद्यार्थीहरूलाई माघ १६ गते छात्रवृत्तिका लागि सूचना प्रकाशित गरेर फागुन १० गतेसम्म आवेदन माग गरिएको थियो । छात्रवृत्तिका लागि आवेदन दिएका विद्यार्थीहरूमध्येबाट छनोट (Short Listing) भएका विद्यार्थीहरूलाई फागुन २१ र २२ गते अन्तर्वार्ता लिइएको थियो । छात्रवृत्तिका लागि निवेदन दिएका स्नातक तह चौथो वर्षका २६ जना विद्यार्थीहरूमध्ये जम्मा २० जना विद्यार्थीहरूलाई ६१ महिना बराबरको तथा कक्षा ११ र १२ का ३८ जना विद्यार्थीहरूमध्ये ३३ जना विद्यार्थीहरूलाई १०५ महिना बराबरको छात्रवृत्ति प्रदान गरिएको थियो । यसै गरी छात्रवृत्ति प्रदान गरिएका विद्यार्थीहरूको मूल्याङ्कन प्रतिवेदन यसै प्रतिवेदनसँग संलग्न गरिएको छ ।
- यस वर्ष स्नातक तह तेस्रो वर्षमा अध्ययनरत विद्यार्थीहरूलाई चैत २२ गते छात्रवृत्तिका लागि सूचना प्रकाशित गरेर वैशाख १० गतेसम्म आवेदन माग गरिएको थियो । छात्रवृत्तिका लागि आवेदन दिएका

विद्यार्थीहरूमध्येबाट छनोट (Short Listing) भएका विद्यार्थीहरूलाई वैशाख २२ गते अन्तर्वार्ता लिइएको थियो । अन्तर्वार्तामा सहभागी जम्मा १४ जना विद्यार्थीहरूलाई ४४ महिना बराबरको छात्रवृत्ति प्रदान गरिएको थियो । छात्रवृत्ति प्रदान गरिएका विद्यार्थीहरूको मूल्याङ्कन प्रतिवेदन यसै प्रतिवेदनसँग संलग्न गरिएको छ ।

- यस वर्ष स्नातक तह प्रथम र दोस्रो वर्षमा अध्ययनरत विद्यार्थीहरूलाई वैशाख २७ गते छात्रवृत्तिका लागि सूचना प्रकाशित गरेर जेठ १३ गतेसम्म आवेदन माग गरिएको थियो । छात्रवृत्तिका लागि आवेदन दिएका विद्यार्थीहरूमध्येबाट छनोट (Short Listing) भएका विद्यार्थीहरूलाई जेठ २५ गते अन्तर्वार्ता लिइएको थियो । अन्तर्वार्तामा सहभागी जम्मा १६ जना विद्यार्थीहरूमध्ये छात्रवृत्ति प्राप्त गर्ने सफल ९ जनालाई २७ महिना बराबरको छात्रवृत्ति प्रदान गरिएको थियो । छात्रवृत्ति प्रदान गरिएका विद्यार्थीहरूको मूल्याङ्कन प्रतिवेदन यसै प्रतिवेदनसँग संलग्न गरिएको छ ।
- छात्रवृत्ति समितिले तयार गरेको नतिजा आन्तरिक व्यवस्थापनबाट पारित गरी प्रकाशित गरिने र उक्त नतिजा सूचना पाटीमा टाँस गरिनुका साथै क्याम्पसको वेबसाइटमा पनि राख्ने गरिएको छ ।
- छात्रवृत्ति प्राप्त गर्ने विद्यार्थीहरूले लेखा शाखाबाट आफ्नो परिचय पत्र देखाई चेकको माध्यमबाट रकम प्राप्त गर्ने व्यवस्था गरिएको छ ।

Report Of Montessori -Training Program

The Counseling and Placement Unit of Janamaitri Multiple Campus organized 20 Days Montessori Training Basic Course in technical support of Stanford Montessori Training Center, Soltimod, Kathmandu and sponsorship of Lions Club of Kathmandu Diamond City. The details of the program are as follow:

Schedules of the Program

Date: 1st April to 22nd April 22, 2024 (Twenty Sessions)

Venue: Stanford Montessori Training Center, Soltimod, Kathmandu

Participants: 32 students of JMC

Objectives of the program

1. Provide participants with a deep understanding of the principles and philosophy developed by Maria Montessori
2. Give basic ideas on the principles of child-centered learning, and the respect for the child's natural development
3. Introduce the procedures of preparing Montessori materials and curriculum designed to facilitate hands-on, experiential learning
4. Involve the participants in preparing the instructional materials and learning resources for effective teaching
5. Equating the participants with effective classroom management and learning with fun and play ways

Program Highlights

1. The training was conducted in the facilitation of Ms. Prem Kumari Karki Khatri, Montessori Teachers' Trainer and assisted by Mr. Dharma Raj Joshi, Director of Stanford Montessori Training Center. As the organizers of the program, both the organizations Janamaitri Multiple Campus and Lions Club of Kathmandu Diamond City provided with the financial and logistic support to the training sessions.
2. The participants of the program worked rigorously throughout the training and learned the basic theoretical and practical aspects of Montessori teaching methods propounded by Maria Montessori. The trainer had high consideration in the applications of the strategies of teaching in our academic context. Their active involvement in material preparation, content discussion, peer teaching and ideas sharing made the training live and effective.
3. The trainings sessions were observed by the organizers and suggestions were provided on gradual basis. The participants also reported their achievements and satisfactions to the campus on regular basis. They further remarked that the training was really participatory and interesting.

Major Remarks of the Participants

1. Create child friendly environment
2. Replace the traditional lecture method of teaching -learning with child centered methods
3. Application of play with learn method
4. Holistic development of the children specific to their age
5. Habit formation and preservation of good habits in the memory
6. Planning of the activities in advance for effective delivery of the content
7. Teaching with the figures as the materials for impressive presentation
8. Group division, team work, sharing/remarking, effective collaboration

Closing Ceremony

The closing ceremony and certificate distribution session took place on April 25, 2024, at Confucius Hall, Janamaitri Multiple Campus. Distinguished representatives from all three organizing institutions graced the occasion. Mr. Suman Shrestha, President of Kathmandu Metropolitan City -14, honored the event as the chief guest. Among the notable attendees from Janamaitri Multiple Campus were Mr. Bhola Nath Ojha, Campus Chief, Mr. Rudra Hari Gyawali, Academic Head, and Mr. Madhav Khanal, Assistant Campus Chief. From Lions Club, we welcomed Lion Shiva Kumar Katuwal,

Lion Keshar Bahadur Bhandari, and Lion Indra Bahadur Karki. Additionally, Mr. Dharmaraj Joshi, Director, Ms. Prem Kumari Karki Khatri, Trainer, and Ms. Apekshya Subedi, MC, represented the training institute.

During the ceremony, the Chief Guest and Special Guests had the honor of presenting certificates to the trainees, along with sharing insightful remarks on the significance and success of the program. Three participants expressed their satisfaction with the training sessions and pledged to apply their newfound skills in real-life situations. To add vibrancy to the event, participants showcased cultural and literary performances, enriching the overall experience. Moreover, Janamaitri Multiple Campus and Stanford Montessori Training Center solidified their commitment to collaboration by signing a two-year Memorandum of Understanding (MOU) to continue their joint efforts towards mutual progress. Overall, the closing ceremony was a culmination of hard work, dedication, and fruitful partnerships, setting a positive tone for future endeavors.

PHYSICAL PROGRESS

3.1 Infrastructural Development

Janamaitri Multiple Campus was established in 2047 BS with limited infrastructure and number of students. Initially, it had launched academic programmes like I.com, I.A. Gradually; the campus has been expanding its programmes and its overall structures. It has faced so many ups and downs to reach up to the present state of JMC.

From the very initial stage of its establishment Janamaitri Campus had collaboration with Kuleshwar Aawas School for construction campus building in Aawas' land having 51 rooms for academic and overall administrative works. After the destructive earthquake occurred on 12th Baishak 2072 BS, the campus faced a complete destruction of its overall infrastructure. On that critical situation of demolishment all campus family had strong determination to continue its pace to go up. For this, management committee, teaching faculties, non-teaching members, students and guardians over all staff played a vital role with creative and constructive supports from their respective grounds. So it compelled to reestablish itself by conducting its academic activities in the building built under the support of University Grand Commission (UGC) with nine rooms at the contemporary critical situation.

At present Janamaitri Multiple Campus has three buildings, overall the campus has 60 class rooms for all academic and non-academic purposes. Specifically, there is a radio lab, computer lab in two rooms consisting 75 computer sets, three store rooms. Moreover, there is a facilitated spacious library having capacity to 40 people occupied by different administrative offices and department offices. Similarly, the campus has recently constructed a one story building having 9 perfect classes for class rooms. The building has been constructed with estimated budget 3.7 million. To meet the requirement for academic classes, three storeys have been added in the main building donated by UGC, UNCON & Kathmandu District development committee, and other is going on according to campus annual plan. Furthermore, facility related aspects like canteen, pure drinking water, parking, restroom and related facilities are under-construction. To make campus periphery and environment sanitized and healthy, the process is going on and the four storey building is almost completed. The campus has spreaded all its efforts to establish a smooth growing, clean and progressive path. To enlarge the main building up to 4-storey to meet all its academic and non-academic requirements is campus target and the construction has almost been completed. For this, it has heartily invited all supporting hands, organizations and agencies home and abroad for support

Table 3.1: Materials

क्र.स	विवरण	सङ्ख्या	
१.	डेस्क	५७४	
२.	बेञ्च	५८१	
३.	टेवल	११४	
४.	दराज	५३	
५.	कुर्सी	१८३	
६.	च्याक	३४	
७.	कम्प्युटर टेबल	९४	
८.	हार्डवेयर टेबल	४	
९.	Intercom Set	१	
१०.	फोन सेट	६	
११.	फोन लाइन	३	
१२.	बारकोर्ड रिडर	१	
१३.	रेडियो ल्याव मिक्सचर	१	५०० वाट
१४.	माइक्रोफोन	३	तारसहित
१५.	माइक्रोफोन	२	ताररहित
१६.	ताररहित रिसिभर	१	
१७.	साउण्ड सिस्टम चार्जएवल	२	
१८.	एमप्लिफायर	२	१००० वाट
१९.	हेड फोन	३	
२०.	हिटर फ्र्यान	१	
२१.	रेकर्डर	२	
२२.	स्पिकर	४	
२३.	वल्डिड मेसिन	१	
२४.	पावर इन्भटर	३	
२५.	युपिएस	२०	
२६.	कार्ड कटर (डाइ)	१	
२७.	पेपर कटर स्केलिड	१	
२८.	पित्तल घण्टी	२	
२९.	पानी तान्ने मोटर	२	
३०.	जेनेरेटर	२	३ KVA
३१.	Water dispatchers	२	
३२.	Mali Cutter	१	
३३.	Media Converter	३	

୩୪.	Dustbin (Big)	୧	
୩୫.	Dustbin (medium)	୬	
୩୬.	Dustbin (Small)	୬୦	
୩୭.	Wheel cart	୨	
୩୮.	DVR 16 Channel	୧	
୩୯.	Digital Camera 16Mega Pic.	୧	
୪୦.	Photocopy machine	୧	
୪୧.	CCTV	୭୨	
୪୨.	Water Dispatchers	୧୨	
୪୩.	Hot water Kettle	୫	
୪୪.	Attendance Machine	୫	

The immediate prime priority of the campus is the completion of 4 storey academic building which will be constructed.

3.2 Educational Aids

The Campus integrates a variety of educational aids to support effective learning. These aids are designed to help students grasp complex concepts, engage with their subjects actively, and enhance their practical knowledge. The educational aids at JMC include:

Multimedia and Digital Aids

Smart Boards and Projectors: Used in classrooms for interactive teaching, allowing instructors to integrate multimedia presentations, videos, and images.

Audio-Visual Materials: Videos, animations, and audio lectures are used in subjects where visual learning enhances understanding, such as in science and language courses.

E-learning Platforms: Some classes incorporate online learning management systems (LMS) for assignment submission, quizzes, and accessing course materials.

Laboratory Equipment

Computer Labs: Computers with necessary software for IT, management, and statistical courses, allowing students to learn programming, data analysis, and digital literacy.

Management Simulations: Tools and software that simulate business scenarios and management games for practical training in decision-making and strategic planning.

Library and Study Resources

Reference Materials and Manuals: Various guides, manuals, and subject-specific resources to assist with academic tasks and projects.

Study Kits: Sets of materials for particular disciplines, such as educational charts, anatomical models, geographical maps, and mathematical tools.

Digital Access: Online databases and e-books available for students to expand their knowledge beyond the traditional curriculum.

Presentation and Group Work Tools

Presentation Equipment: Facilities for students to present projects, including laptops, clickers, and large display screens.

Group Discussion Rooms: Spaces with whiteboards and seating arrangements for collaborative learning, especially for group assignments and discussions.

Mock Interview and Practice Spaces: Rooms set up for role-playing exercises, mock interviews, and soft skills training.

Career and Skill Development Aids

Career Counseling Resources: Includes personality assessment tests, career guides, and workshops on resume writing and job search skills.

These educational aids make Janamaitri Multiple Campus a resourceful environment where students can gain both theoretical knowledge and practical experience, preparing them for academic success and professional careers.

3.3 Educational Equipment's:

Janamaitri Multiple Campus is a well-known educational institution in Nepal, offering a variety of academic programs from Bachelor and Master levels. It aims to provide quality education, focusing on practical and holistic learning approaches to produce skilled and knowledgeable graduates. The campus is equipped with modern educational resources, including:

Classroom Technology Digital projectors, interactive whiteboards, and audio-visual aids to enhance classroom instruction.

Laboratories Well-equipped labs for science, computer, and technical courses to support hands-on learning.

Library Resources A library stocked with textbooks, reference books, journals, and access to online academic databases.

Computer Labs	Computers with high-speed internet access to assist students with research, assignments, and technological skills.
Seminar Halls	Facilities for workshops, seminars, and guest lectures to broaden the educational experience.

The campus is committed to providing a conducive environment for academic growth and personal development, making it a popular choice for students in the Kathmandu Valley.

3.4 Books/Journals/Reference Materials

Janamaitri has a well-established library and academic resources center to support the learning needs of its students and faculty. The collection includes:

Books

- **Textbooks** for various disciplines, including management, humanities, science, and education, tailored to the curriculum.
- **Reference Books** such as encyclopedias, dictionaries, and specialized subject guides.
- **Literature and Fiction** books for language and literature students and for general reading to encourage a love of literature.

Academic Journals

- **Local and International Journals** covering areas like management, education, social sciences, and natural sciences.
- Access to **peer-reviewed journals** for research and academic study.
- Periodicals relevant to recent developments and research findings across various fields.

Digital Resources

- **E-books and online journals of Access to digital libraries and e-resources portals** for broader research material and study guides.
- **Research and Citation Tools** to assist students with thesis, projects, and academic writing.

Research Reports and Thesis Collections

- **Past Research Papers and Theses** from students, providing insights and foundational data for ongoing studies.
- **Project Reports** from practical and internship experiences, especially in management and education fields.

The campus encourages a research-oriented culture, supporting students with both physical and digital reference materials and journals, facilitating a well-rounded academic experience. The information of different materials on library are given below:

- a. Library Room: 2
- b. Books: 7675
- c. Journal: 58 titles
- d. Magazine/Special publication -49 title
- e. Newspaper: Daily - 6 (4 Nepali & 2 English)
- f. Newspaper: Weekly- 5
- g. Newspaper: Monthly- 8
- h. Study Room: 1 (Hall)
- i. E-library: Have INASP & IMF package

3.5 Furniture

Janamaitri Multiple Campus provides well-furnished facilities designed to enhance comfort, functionality, and the overall learning environment for students and faculty. The campus furniture includes:

Student Desks and Chairs:	Ergonomically designed desks and chairs to ensure student comfort during long hours. Most classrooms have either individual desks or dual-seating benches.
Teacher's Podium and Desk:	A sturdy podium or desk for instructors, providing a designated space for teaching materials, lecture notes, and AV controls.
Notice Boards and Whiteboards:	Located in each classroom, whiteboards support interactive teaching, while notice boards display important updates and assignments.
Study Tables and Chairs:	Comfortable seating and spacious tables designed for extended study periods. Tables are often shared to encourage collaborative study.
Bookshelves and Display Racks:	Shelving units that house textbooks, journals, and reference materials, organized for easy access.
Work Benches:	Sturdy lab tables with necessary utilities like sinks, gas, and electrical outlets for science experiments and computer stations.
Stools and Lab Chairs:	High-quality, adjustable stools or chairs for lab work, supporting proper posture during practical sessions.

Storage Cabinets:	Lockable cabinets for storing lab equipment, chemicals, and other materials securely.
Office Desks and Ergonomic Chairs:	Comfortable and adjustable seating for staff and faculty, promoting a productive workspace.
Filing Cabinets and Storage Units:	Essential for organizing and securely storing academic records, student files, and administrative documents.
Conference Table:	A large table in meeting rooms, used for staff meetings, student consultations, and collaborative projects.
Auditorium Seating:	Fixed or movable chairs with foldable desks, designed to accommodate large groups during seminars, guest lectures, and workshops.
Reception Area Furniture:	Comfortable sofas and chairs in the reception area for visitors, prospective students, and parents.
Cafeteria Seating:	Tables and chairs in the cafeteria, typically arranged for group seating, to accommodate a good number of students.

The campus's well-designed furniture ensures that students, faculty, and visitors experience a functional, comfortable, and organized learning environment.

Table 3.2: Furniture

क्र.स	विवरण	सङ्ख्या
१.	डेस्क	५७४
२.	बेज्च	५८१
३.	टेबल	११४
४.	दराज	५३
५.	कुर्सी	१८३
६.	च्याक	३४
७.	कम्प्युटर टेबल	९४
८.	हार्डवेयर टेबल	४
९	सोफा	३
१०	रोस्टम	४५
११	सेमिनार टेबल	६
१२	Display Racks	१

FINANCIAL PROGRESS

4.1 Financial Resources

Janamaitri Multiple Campus is established as community level and non-profit making organization in order to provide education under limited resources. JMC operates majorly from the income collected from students. With the increasing number of education institution around the service area, the enrollment of students has been affected which results in huge impact on operational activities of the college as well as the cost of services/goods increased over the years and the staff expenses also increased as per requirement.

Analysis of Financial Resources / Income of the Last Three Years

Sources of Income	FY2078-79	FY2079-80	FY2080-81
Income	59,533,045.09	52,145,469.36	59,312,146.46
Students' Fees	53,762,169.25	46,593,226.00	50,456,553.00
Grants from Government Sources	5,598,562.00	5,008,933.00	7,952,771.33
UCC	2,378,000.00	2,679,000.00	6,833,133.33
Other Government Bodies	3,220,562.00	2,329,933.00	1,119,638.00
Others Sources	-	500,000.00	575,385.50
Interest Income	172,313.84	43,310.36	327,436.63

Over the previous three fiscal year financial analysis, out of total income source of college, income from students covers 85.06% in FY2080/81, 89.35% in FY2079/80 and 90.30 % in FY2078/79.

Expenditures Analysis of the Last Three Years

Expenditure Head	FY2078-79	FY2079-80	FY2080-81
Recurring Expenditure	54,257,347.06	51,291,872.50	52,564,827.24
Salary	30,687,483.67	30,801,866.18	33,029,915.70
Others	23,569,863.39	20,490,006.32	19,534,911.54
Capital Expenditures	4,175,596.40	4,938,909.62	1,643,875.90
Major Infrastructures Development	3,558,234.15	2,866,677.61	-
Minor Infrastructure Development	229,275.50	1,731,202.51	1,187,909.50
Equipments	139,560.00	234,710.00	433,846.15
Books	248,526.75	106,319.50	22,120.25

- Audit Observations / Issues and Steps Taken to Mitigate the Issues Raised by Audit Observations in the Last Fiscal Year

Regarding the issues raised in Audit Report, college has developed its mechanism to address the issues. Since financial activities are major activities of any institution, it should be observed and monitored on daily basis. Sub-committee to monitor financial activities are been formed which helps in taking decision regarding financial activities.

AUDIT REPORT OF FISCAL YEAR 2080/81



NABIN BANJADE & ASSOCIATES

Chartered Accountants

INDEPENDENT AUDITOR'S REPORT

To the Members of

M/S JANAMAITRI MULTIPLE CAMPUS

OPINION

We have audited the accompanying financial statements of **M/S Janamaitri Multiple Campus** ("the Organization"), which comprise the statement of financial position as on 31st Ashadh 2081 (15th July 2024), the statement of profit or loss and the statement of cash flows for the year then ended, and a summary of significant accounting policies and explanatory information.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the company as on 31st Ashadh 2081 (15th July 2024), and its financial performance and cash flows for the year then ended in accordance with Nepal Accounting.

BASIS FOR OPINION

We conducted our audit in accordance with Nepal Standards on Auditing (NSA). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Firm in accordance with the ICAN's Handbook of Code of Ethics for Professional Accountants together with the ethical requirements that are relevant to our audit of the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ICAN's Handbook of Code of Ethics for Professional Accountants. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

KEY AUDIT MATTERS

Key audit matters are those matters that, in our professional judgment, were of most significance in our audit of the financial statements of the current period. These matters were addressed in the context of our audit of the financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters. We have determined that there are no key audit matters to communicate in our report.

RESPONSIBILITIES OF MANAGEMENT AND THOSE CHARGED WITH GOVERNANCE FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Nepal Standards on Auditing (NSA), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the Organization's financial reporting process.



Shankhamul Marg, Shankhamul, Kathmandu
Contact No. 9841068846
canabinbanjade@gmail.com

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with NSA will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with NSA, we exercise professional judgment and maintain professional skepticism throughout the audit. We have also identified and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit. We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

REPORT ON OTHER LEGAL AND REGULATORY REQUIREMENTS

We have obtained all information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit. In our opinion, the statement of financial position, profit or loss and cash flows have been prepared in accordance with the relevant provisions and conform to the books of accounts of the Organization and the books of accounts and records are properly maintained in accordance with the prevailing laws. During the course of our audit, we did not come across the cases where the proprietor or any employee of the Organization has acted deliberately contrary to the provisions of the law or caused loss or damage to the Organization or misappropriated funds of the Organization, nor have we been informed of any such case by the management.

UDIN NO: 241108CA0160245EWT



Nabin Banjade

Proprietor

Nabin Banjade & Associates

Chartered Accountants

Date: 2081.07.23

Place: Kathmandu, Nepal



Janamaitri Multiple Campus
Kuleshwor, Kathmandu
Statement of Financial Position

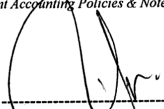
As at 31st Asadh, 2081 (15th July, 2024)

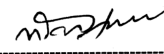
Figures in NPR

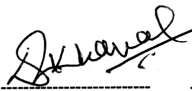
Particulars	Note No.	Current Year 2081.03.31	Previous Year 2080.03.31
A. CONTRIBUTION & LIABILITIES			
<u>Contribution Fund</u>			
i. Contribution Fund		0.00	0.00
ii. Accumulated Surplus(Deficit)	1	98,972,274.03	92,224,954.81
Total Fund		98,972,274.03	92,224,954.81
<u>Liabilities</u>			
<u>Non-Current Liabilities</u>			
i. Long Term Secured Loans		0.00	0.00
ii. Long Term Borrowing		0.00	0.00
Total Non-Current Liabilities		0.00	0.00
<u>Current Liabilities</u>			
i. Trade and Other Payables	2	34,917,585.75	32,842,828.15
ii. Short Term Secured Loans		0.00	0.00
iii. Short Term Borrowings	3	3,052,328.63	6,966,622.95
iv. Provisions		0.00	0.00
Total Current Liabilities		37,969,914.38	39,809,451.10
Total Liabilities		37,969,914.38	39,809,451.10
TOTAL CONTRIBUTION FUND AND LIABILITIES		136,942,188.41	132,034,405.91
B. ASSETS			
<u>1 Non-Current Assets</u>			
i. Property, Plant and Equipments	4	100,221,885.96	105,536,755.89
ii. Capital Work in Progress		0.00	0.00
iii. Long-term Investments		0.00	0.00
Total Non-Current Assets		100,221,885.96	105,536,755.89
<u>Current Assets</u>			
i. Closing Inventories		0.00	0.00
ii. Trade & Other Receivables	5	11,215,084.31	4,357,563.74
iii. Loans, Advances & Deposits	6	14,539,645.33	11,599,406.34
iv. Cash and Cash Equivalents	7	10,965,572.80	10,540,679.94
Total Current Assets		36,720,302.44	26,497,650.02
TOTAL ASSETS		136,942,188.40	132,034,405.91

Significant Accounting Policies & Notes on Accounts

As per our Report of even date attached


Rabi Maharjan
Account Officer


Bholanath Ojha
Campus Chief


Dr. Dilliraj Khanal
Chairperson


CA Nabin Banjale
Nabin Banjale & Associates
Chartered Accountants





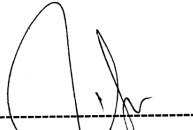
Janamaitri Multiple Campus
Kuleshwor, Kathmandu
Statement of Activities
For the Year Ended 31st Asadh, 2081

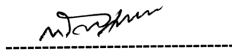
Figures in NPR

Particulars		Note	Current Year FY-2080-81	Previous Year FY-2079-80
A	<u>INCOME</u>			
	i. Student Related Income	8	50,456,553.00	46,593,226.00
	ii. Grant & External Source of Income	9	8,528,156.83	5,508,933.00
	iii. Interest Income	10	327,436.63	43,310.36
	Total Income		59,312,146.46	52,145,469.36
B	<u>GENERAL OVERHEAD</u>			
	i. Student Related Expenses	11	5,686,694.42	7,924,071.00
	ii. Administration Expenses	12	39,123,617.57	34,043,872.78
	iii. Finance Costs	13	795,769.43	1,552,277.25
	iv. Depreciation on Property, Plant and Equipments	14	6,958,745.82	7,771,651.47
	Total General Overhead		52,564,827.24	51,291,872.50
	Excess of Income over Expenses		6,747,319.22	853,596.86

Significant Accounting Policies & Notes on Accounts

As per our Report of even date attached


 Rabi Maharjan
Account Officer


 Bholanath Ojha
Campus Chief


 Dr. Dilliraj Khanal
Chairperson


 CA Nabin Banjade
Nabin Banjade & Associates
Chartered Accountants

Janamaitri Multiple Campus

Kuleshwor, Kathmandu

Cash Flow for the year ended 31st Asadh, 2081

Note Forming part of Statement of Financial Position as at 31st Asadh, 2081

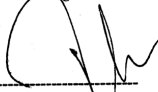


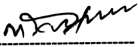
Figures in NPR

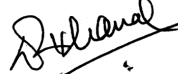
Particulars	Current Year FY-2080-81	Previous Year FY-2079-80
A Cash flow from Operating Activities:		
Excess of Income over Expenses	6,747,319.22	853,595.96
Adjustments for :		
i Interest Income (-)	(284,126.27)	129,003.48
ii Interest Expenses (+)	(756,507.82)	(640,229.79)
iii Depreciation of Fixed Assets (+)	6,958,745.82	7,771,651.47
Adjusted Profit	12,665,430.95	8,114,021.12
B OPERATING PROFIT BEFORE WORKING CAPITAL CHANGES		
i Sundry Payables (+ Increase, - Decrease)	(189,511.93)	2,497,323.60
ii Short Term Borrowings (+ Increase, - Decrease)	(3,914,294.32)	(3,500,000.00)
ii TDS Payables (+ Increase, - Decrease)	127,669.53	492,245.39
iii Refundable Deposits (+ Increase, - Decrease)	2,136,600.00	(23,000.00)
iv Account Receivables (- Increase, + Decrease)	(6,857,520.57)	(51,300.00)
v Loans & Advances (- Increase, + Decrease)	(2,940,238.99)	(1,774,971.49)
Cash Generated From Operation	(11,637,296.28)	(2,359,702.50)
C OTHER ADJUSTMENTS		
i Interest Paid (-)	756,507.82	640,229.79
ii Interest Tax Paid (-)	0.00	0.00
Total Other Adjustments	756,507.82	640,229.79
Net Cash From Operating Activities (A+B+C)-1	1,784,642.49	6,394,548.41
D CASH FLOW FROM INVESTING ACTIVITIES		
i Fixed Assets Purchases (-)	(1,643,875.91)	(4,938,909.64)
ii Fixed Assets Sales (+)	0.00	0.00
iii Interest Income (+)	284,126.27	(129,003.48)
iv Dividend Income (+)	0.00	0.00
Net Cash Flow From Investing Activities-2	(1,359,749.64)	(5,067,913.12)
E CASH FLOW FROM FINANCING ACTIVITIES		
i Proceeds From Issuance of Share Capital (+)	0.00	0.00
ii Proceeds From Issuance of Advance Share Capital (+)	0.00	0.00
iii Proceeds From Long/Medium Term Borrowing (+)	0.00	0.00
iv Proceeds From Unsecured Loan (+)	0.00	0.00
v Dividend / Drawings Paid (+)	0.00	0.00
Net Cash Flow From Financing Activities-3	0.00	0.00
i Net Increase/(Decrease) in Cash & Cash Equivalents (1+2+3)	424,892.85	1,326,635.29
ii Cash & Cash Equivalent at Beginning of the Period	10,540,679.92	9,214,044.63
CASH & CASH EQUIVALENTS AT THE END OF PERIOD	10,965,572.77	10,540,679.92

Significant Accounting Policies & Notes on Accounts

As per our Report of even date attached


Rabi Mahajan
Account Officer


Bholanath Ojha
Campus Chief


Dr. Dilliraj Khanal
Chairperson


CA Nabin Banjade
Nabin Banjade & Associates
Chartered Accountants
Kathmandu

Janamaitri Multiple Campus
Kuleshwor, Kathmandu
Fixed Assets & Depreciation
As on 31st Asadh, 2081

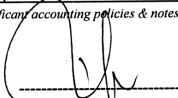


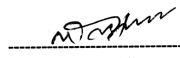
Note 4

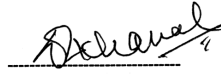
S. No.	Particulars	Pool-A	Pool-B	Pool-C	Pool-D	Building	Land	Total	
		5%	25%	20%	15%	WIP	0%	Rs.	P.
1	Original Value of Fixed Assets	95,832,599.44	32,668,495.70	0.00	4,812,917.23	0.00	19,088,567.00	152,402,579.37	
2	Depreciation Upto Previous Year	22,937,525.25	21,226,185.51	0.00	2,702,112.74	0.00	0.00	46,865,823.50	
3	WDV as at 01.04.2080	72,895,074.19	11,442,310.19	0.00	2,110,804.49	0.00	19,088,567.00	105,536,755.87	
4	Addition during the year	280,067.50	1,341,688.15	0.00	22,120.25	0.00	0.00	1,643,875.90	
5	Total Cost of Fixed Assets	73,175,141.69	12,783,998.34	0.00	2,132,924.74	0.00	19,088,567.00	107,180,631.77	
6	Disposal of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
7	Balance of Fixed Assets	73,175,141.69	12,783,998.34	0.00	2,132,924.74	0.00	19,088,567.00	107,180,631.77	
8	Depreciation During the Year	3,650,784.24	2,990,134.89	0.00	317,826.69	0.00	0.00	6,958,745.82	
9	WDV as at 31.03.2081	69,524,357.45	9,793,863.45	0.00	1,815,098.05	0.00	19,088,567.00	100,221,885.95	

Significant accounting policies & notes to the accounts

As per our separate report of even date;


Rabi Maharjan
Account Officer


Bholanath Ojha
Campus Chief


Dr. Dilliraj Khanal
Chairperson


CA Nabin Banjade
Nabin Banjade & Associates
Chartered Accountants



Janamaitri Multiple Campus
Kuleshwar, Kathmandu

Accumulated Contribution and Surplus

Note 1

S.No.	Particulars	Current Year 2081.03.31	Previous Year 2080.03.31
1	Opening Surplus	92,224,954.81	91,371,358.85
2	Add: Current Year's Surplus	6,747,319.22	853,595.96
	Total	98,972,274.03	92,224,954.81



Trade & Other Payables

Note 2

S.No.	Particulars	Current Year 2081.03.31	Previous Year 2080.03.31
1	Scholarship Fund	372,651.00	221,651.00
2	Other Payables	14,647,723.18	16,938,429.61
3	Retirement Fund Payable	13,473,462.46	11,523,267.96
4	JMC Youth for Helpless	0.00	0.00
5	Retention Payable	0.00	0.00
6	TDS-Misc Payable	1,623,659.11	1,495,989.58
7	Refundable Deposit	4,800,090.00	2,663,490.00
	Total	34,917,585.75	32,842,828.15

Short Term Borrowings

Note 3

S.No.	Particulars	Current Year 2081.03.31	Previous Year 2080.03.31
1	As per Attached List - Note 3A	3,052,328.63	6,966,622.95
	Total	3,052,328.63	6,966,622.95

Property, Plant and Equipments

Note 4

S.No.	Particulars	Current Year 2081.03.31	Previous Year 2080.03.31
1	Pool-A	69,524,357.46	72,895,074.20
2	Pool-B	9,793,863.45	11,442,310.19
3	Pool-C	0.00	0.00
4	Pool-D	1,815,098.05	2,110,804.49
5	Land-Non Depreciable Assets	19,088,567.00	19,088,567.00
	Total	100,221,885.96	105,536,755.88

Trade & Other Receivables

Note 5

S.No.	Particulars	Current Year 2081.03.31	Previous Year 2080.03.31
1	Account Receivables-Note 5A	11,215,084.31	4,357,563.74
	Total	11,215,084.31	4,357,563.74

Loans, Advances and Deposits

Note 6

S.No.	Particulars	Current Year 2081.03.31	Previous Year 2080.03.31
1	Staff Advance	3,896,477.11	3,047,536.21
2	Other Advance	10,621,667.36	8,530,369.27
3	Advance Tax	21,500.86	21,500.86
4	Prepaid Expenses	0.00	0.00
	Total	14,539,645.33	11,599,406.34

Cash & Cash Equivalents

Note 7

S.No.	Particulars	Current Year 2081.03.31	Previous Year 2080.03.31
1	Cash in Hand A/c	40,500.88	0.00
2	ADB Fixed (173600)	50,000.00	50,000.00
3	Everest Bank Fixed Deposit	119,400.00	119,400.00
4	Deposit Account (241640)	272,864.00	272,864.00
5	ADB current(083543)	162,844.42	162,844.42
6	ADB Putalsadak (Current-050212)	10,000.00	10,000.00
7	ADBL-0210300167023017	(50,803.75)	1,233,177.86
8	Everest Bank Current (004640C)	18,367.00	18,367.00
9	MEGA Call 0010060050482	564,332.48	1,963,854.57
10	MEGA Current 0010017099526	0.00	10,000.00
11	MEGA Indu Smriti	156,111.00	156,111.00
12	NIMB Fixed	650,000.00	0.00
13	Nabil Current 3801017500010	1,062,736.57	33,736.57
14	NCC Bank (1869516)	56,041.57	56,041.57
15	Rastriya Banijya Bank	1,030,040.54	1,078,624.21
16	LoanOperatingAccount-Swornim-1.2.2.18	3,245,844.89	3,245,844.89
17	SACCOS - 001-011-4YT-0010016 [NPR]	1,400,000.00	1,400,000.00
18	SACCOS - 001-001-KS-0010252 [NPR]	493,668.31	166,231.68
19	JanamaitriBuildingFund(001-001-KS-0010214)-1.2.2.17	1,683,624.89	563,582.17
	Total	10,965,572.80	10,540,679.94

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Janamaitri Multiple Campus
Kuleshwor, Kathmandu

Note Forming part of Statement of Activities for the Year Ended 31st Asaad, 2081

Figures in NPR

Student Income

Note-8

S.No.	Particulars	Current Year 2081.03.31	Previous Year 2080.03.31
1	Annual fees	13,207,011.00	11,007,285.00
2	Monthly tuition fees	27,965,866.00	24,991,621.00
3	Application form fees	211,500.00	385,800.00
4	Internal examination fees	2,631,453.00	2,523,289.00
5	TU/HSEB examination fees & charges	4,711,218.00	4,783,863.00
6	Miscellaneous fees	1,729,505.00	2,901,368.00
	Total	50,456,553.00	46,593,226.00

Grant & External Source of Income

Note-9

S.No.	Particulars	Current Year 2081.03.31	Previous Year 2080.03.31
1	UGC	6,833,133.33	2,679,000.00
2	Province	1,119,638.00	2,329,933.00
3	Other Grant/Donation	-	500,000.00
4	Examination Income	575,385.50	-
	Total	8,528,156.83	5,508,933.00

Interest Income

Note-10

S.No.	Particulars	Current Year 2081.03.31	Previous Year 2080.03.31
1	Call Deposit	0.00	43,310.36
2	Fixed Deposit	327,436.63	0.00
	Total	327,436.63	43,310.36

Student related Expenses

Note-11

S.No.	Particulars	Current Year 2081.03.31	Previous Year 2080.03.31
1	Registration Expenses	222,600.00	0.00
2	Examination Operating Expenses	3,502,205.42	3,537,340.00
3	Students' Welfare Expenses	662,778.00	2,020,681.00
4	Scholarship and Awards	1,299,111.00	2,297,050.00
5	Affiliation Charge	0.00	69,000.00
	Total	5,686,694.42	7,924,071.00

Administrative Expenses

Note-12

S.No.	Particulars	Current Year 2081.03.31	Previous Year 2080.03.31
1	Advertising Expenses	681,354.55	201,450.00
2	Audit Expenses	113,000.00	113,000.00
3	Program Expenses	515,520.00	20,705.00
4	Cleaning Expenses	408,787.99	28,000.00
5	Community Welfare Expenses	48,025.00	163,515.00
6	Donation	21,000.00	0.00
7	Electricity Charge	197,686.74	247,656.47
8	Email/Internet Expenses	170,178.00	424,428.00
9	Fees and Charges	15,164.51	2,450.02
10	Meeting Allowance and Expenses	148,039.00	83,000.00
11	Misc. Expenses	38,460.00	109,555.00
12	Newspaper Expenses	14,200.00	35,250.00
13	Printing and Publication Expenses	357,872.93	450,096.11
14	Promotional Expenses	0.00	0.00
15	Refreshment Expenses	398,262.95	292,599.00
16	Rent Expenses	200,000.00	109,000.00
17	Repair and Maintenance Expenses	1,584,397.32	323,929.78
18	Research, Training & Seminar Expenses	505,068.00	335,324.22
19	Salary Expenses	28,859,512.70	29,238,635.78
20	Salary Expenses -Part Time	4,170,403.00	1,563,230.40
21	Stationary and Photocopy Expenses	396,505.00	228,308.00
22	Telephone Charge	85,950.00	31,300.00
23	Travelling Expenses	43,133.72	5,300.00
24	Water Charge	151,096.16	37,140.00
	Total	39,123,617.57	34,043,872.78



Schedule-15

**Significant Accounting Policies and Notes to Accounts
For FY 2080/81**

General Information

M/s Janamaitri Multiple Campus is a not profit organization established in 2047 BS as a community campus located in Kuleshwor, Kathmandu district in Nepal. It is affiliated to Tribhuwan University. Also organization has obtained withhold PAN from Inland Revenue Department.

Significant Accounting Policies

Basis of preparation

Statement of Compliance

The financial statements have been prepared in accordance with generally accepted accounting principles (GAAPs).

Basis of Measurement

The financial statements have been prepared on the historical cost basis except Investments held-for-trade is measured at fair value.

Critical Accounting Estimates

The preparation of the financial statements in conformity with Nepal Accounting Standard for NPOs requires the use of certain critical accounting estimates and judgments. The organization makes certain estimates and assumptions regarding the future events. In the future, actual result may differ from these estimates and assumptions. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are to be disclosed.

Functional and Presentation Currency

The financial statements are prepared in Nepalese Rupees, which is the organization's functional currency. All the financial information presented in Nepalese Rupees has been rounded to the nearest rupee, except otherwise indicated.

Accounting policies

The principal accounting policies adopted in the preparation of the financial statements are set out below. The policies have been consistently applied to all the years presented, unless otherwise stated.

Property, plant and equipment

Items of property, plant and equipment are initially recognized at cost. Cost includes the purchase price and other directly attributable costs. Subsequently, items of property, plant and equipment are measured at cost less depreciation less impairment.



Depreciation

Freehold land is not depreciated. Depreciation on assets under construction does not commence until they are complete and available for use. Depreciation is provided on all other items of property, plant and equipment so as to write-off their carrying value over the expected useful economic lives.

Depreciation has been computed on WDV Method.

Trade and other receivables

Trade and other receivables are stated at their cost less provision for impairment. The amount of the provision is recognized in the income statement.

Inventories

Inventories are initially recognized at cost, and subsequently at the lower of cost and net realizable value. The cost is determined on first in first-out (FIFO) method or weighted average method and includes expenditure incurred in acquiring the inventories and bringing them to their present location and condition. In the case of manufactured inventories and work-in-progress, cost includes direct material and labour cost and it does not include overheads which is charged to the statement of income in the period in which it is incurred.

Cash and cash equivalents

Cash and cash equivalents comprises cash balances, call deposits and other short term highly liquid investments. Bank overdrafts that are repayable on demand and form an integral part of the organization's cash management are included within borrowings in current liabilities on the balance sheet.

Taxation

The organization has obtained withhold PAN from Inland Revenue Department and provision for income tax liability has not been created.

Government grants / Deferred Revenue

Government grants received for capital expenditure are generally deducted in arriving at the carrying amount of the asset purchased. Grants for revenue expenditure are netted against the cost incurred by the organization. Where retention of a government grant is dependent on the organization satisfying certain criteria, it is initially recognized as deferred income. When the criteria for retention have been satisfied, the deferred income balance is released to the statement of income or netted against the asset purchased.

The entity has realized the fixed assets grant as Income and fixed assets has been recognized as assets in the financial statement.

The details of grants received by the Campus from UGC during the year are as follows:

Particulars	Opening Balance	Received During the Year	Utilized During the Year 2080/81	Deferred for Next Year 2081/82
Regular Grant	-	6,833,133.33	6,833,133.33	-
Total	750,000.00	2,071,800.00	2,821,800.00	-



Trade and other payables

Trade and other payables are stated at their cost.

Provisions

The provisions for liabilities of uncertain timing or amount include those for warranty claims, leasehold dilapidations and legal disputes. The provision is measured at the best estimate of the expenditure required to settle the obligation at the reporting date.

Income

a. Fee Revenue

Revenue from the sales of goods or services is recognized when the organization has deliver the service to the students and it is probable that the organization will receive the previously agreed upon payment.

b. Interest income

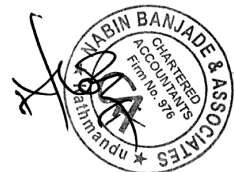
Interest income are recognized in the statement of income using accrual method.

Expenses

Expenses are recognized in the statement of income using accrual method.

Notes to Account

- Schedules are the integral part of the financial statements.
- As confirmed by the management, there is no any dispute claimed to/by the organization.
- Financial statement has been prepared for period beginning from 2080/04/01 to ending 2081/03/31.



SOCIAL PROGRESS

5.1 Campus's Involvements in Social Activities

Janamaitri is actively involved in various social activities that promote community engagement, social responsibility, and holistic development for its students and contribution towards society. These social initiatives foster a sense of empathy, teamwork, and awareness among students. Some of the campus's social involvement includes:

Blood Donation Drives:	Regularly organized on campus, encouraging students, faculty, and the local community to contribute to this life-saving cause.
Health Camps:	Free health check-ups, eye camps, and dental camps are organized in partnership with medical professionals, benefiting underserved communities.
Cleanliness Campaigns:	Students and faculty participate in local area cleaning programs, particularly during events like World Environment Day, to promote environmental awareness and community hygiene.
Scholarships for Underprivileged Students:	The campus offers scholarships and financial assistance to deserving students from economically disadvantaged backgrounds.
School Support Programs:	Initiatives that involve JMC students volunteering in nearby schools to provide tutoring, conduct workshops, and assist in educational events.
Workshops on Social Issues:	JMC frequently organizes workshops and seminars on pressing social issues like gender equality, mental health awareness, and drug

abuse prevention.

Tree Plantation Drives:

In collaboration with environmental organizations, JMC students and staff plant trees in the local area, contributing to sustainability and ecological balance.

Eco-Friendly Practices on Campus: JMC promotes waste segregation, recycling initiatives, and reduced plastic use on campus to encourage eco-friendly practices among students.

Climate Change Awareness Programs: Educational sessions and campaigns raise awareness among students and the community about climate change and sustainability.

Relief Drives for Natural Calamities: During crises like earthquakes or floods, JMC mobilizes resources and volunteers to support affected communities with essential supplies and assistance.

Emergency Training:

Training sessions on basic first aid, disaster preparedness, and response help equip students with skills to handle emergencies.

Partnerships with Local NGOs:

JMC collaborates with various NGOs to organize programs like awareness campaigns, workshops, and community welfare activities.

Volunteer Programs:

Through partnerships, students have opportunities to volunteer for projects related to child welfare, women empowerment, and public health.

These activities provide students at JMC with the opportunity to develop a strong sense of civic duty and leadership skills, preparing them to contribute positively to society while gaining practical life experience.

Janamaitri Multiple Campus's Philanthropic Mission: Distributing Educational Materials to Praja Aadharbhut School Students

Janamaitri Multiple Campus, as a community-oriented higher educational institution, is committed to serving society and feeder academic institutions through philanthropic endeavors. On the 7th of Chaitra 2080, Friday, the campus organized a visit to Praja

Aadharbhut School in Benighat Rorang Ga. Pa.-2, Simthali, Dhading, with the primary objective of distributing essential educational materials to the students. Additionally, the visit aimed to strengthen institutional relationships and pave the way for future collaboration between the two academic institutions.

Mission Objectives:

Distributing Educational Materials:

Janamaitri Multiple Campus distributed essential school materials, including school bags and stationery, to the 100 students currently enrolled at Praja Aadharbhut School. This initiative underscores the campus's commitment to supporting student learning and addressing the challenges faced by local schools.

Building Institutional Relationships:

Representatives from both Janamaitri Multiple Campus and Praja Aadharbhut School participated in the program. Praja Aadharbhut School was represented by its Head Teacher, Ms. Durga Mainali, teachers, students, and guardians. Janamaitri Multiple Campus's delegation, led by Campus Chief Mr. Bhola Nath Ojha, included the IQAC members Mr. Rudrahari Gyawali, Mr. Babu Ram Bhusal and Dr. Meera Pradhan, and Assistant Mr. Gopilal Tamang. This interaction fostered a sense of community and laid the foundation for a lasting institutional relationship.

Exploring Collaboration:

A bilateral discussion session facilitated open communication between the two institutions. School principals, teachers, and guardians shared insights about the school's current situation, student learning, social development, and existing challenges. Janamaitri Multiple Campus representatives provided information about the campus, its outreach programs, and potential areas of collaboration. The discussion concluded with a mutual commitment to work together to enhance the educational experience of students in this disadvantaged community. Plans were made for further discussions and online communication to solidify these collaborative efforts.

Conclusion

The program concluded with a commitment to ongoing support for the educational needs of the community. Both parties pledged to work together to uplift students in this disadvantaged community, with plans for further discussions and accessible communication to strengthen their collaborative efforts.

5.2 Society's Contributions for Campus

The surrounding community and broader society contribute significantly to the growth and development of Janamaitri Multiple Campus in Kuleshwar, Kathmandu, by

supporting the institution in various ways. These contributions enable JMC to enhance its academic offerings, improve infrastructure, and foster a collaborative environment for students and faculty. Some key ways society contributes to the campus include:

Donations from Local Organizations: Businesses, local associations, and community leaders often provide financial support to fund scholarships, facility upgrades, and essential campus resources.

Alumni Contributions: Former students who have achieved professional success frequently contribute funds to support campus initiatives, offer scholarships, or help build new infrastructure.

Fundraising Events: Community-supported events like charity fairs, cultural programs, and alumni meets generate funds to improve campus facilities and support student projects.

NGO and Corporate Partnerships: JMC partners with NGOs and local companies to organize training sessions, internships, and workshops, allowing students to gain practical experience and community exposure.

Guest Lectures & Expertise Sharing: Professionals from diverse fields, including education, business, and technology, volunteer their time to deliver guest lectures, workshops, and seminars, enhancing the learning experience for students.

Internship & Job Placement Support: Businesses in the area often collaborate with JMC by providing internship opportunities and hiring graduates, strengthening ties between the campus and the community.

Participation in Campus Events: The local community actively participates in campus-hosted events such as annual festivals, sports competitions, and cultural programs, fostering a strong sense of community and shared celebration.

Support for Social Initiatives: Society's backing for campus-led social initiatives, like cleanliness drives and health

camps, amplifies their impact and encourages community-wide involvement in these efforts.

Community Feedback for Program Development: Local employers, alumni, and parents often provide feedback on academic programs and facilities, helping JMC shape its curriculum to meet societal and professional demands.

Support for Research and Community Projects: The local community's participation in research initiatives allows students to gather valuable field data, providing real-life insights and fostering practical learning.

Facilities and Equipment Donations: Organizations sometimes donate equipment like computers, lab tools, or library resources, enhancing the campus's infrastructure and student resources.

Land and Space Support: For expansion needs or specific projects, community members occasionally contribute land or spaces for campus activities, sports events, or other programs.

Society's continuous involvement and support are essential to JMC's mission of delivering quality education and fostering well-rounded individuals, strengthening the campus's connection to its community and encouraging mutual growth and development.

5.3 Plan for Campus's Contribution to Society

Janamaitri Multiple Campus can further enhance its societal impact through structured initiatives that benefit the community while promoting experiential learning for students. Here's a plan for the campus's contribution to society:

- Educational Outreach and Literacy Programs
- Health and Wellness Initiatives
- Environmental Conservation Efforts
- Skill Development and Vocational Training
- Social Awareness and Advocacy Programs
- Disaster Preparedness and Relief
- Collaborations with NGOs and Local Organizations
- Cultural and Recreational Engagements

This comprehensive plan will enable Janamaitri Multiple Campus to actively contribute to social upliftment, environmental preservation, and community development, reinforcing its role as a socially responsible educational institution. These initiatives will not only benefit society but also provide JMC students with invaluable learning experiences and a strong sense of civic responsibility.

5.4 Plans for Increased Involvement of Society in the Campus

JMC proposes the plans to get society's support as follow:

- Search social workers who can donate amount in the formation of scholarship fund to offer a large number of educationally disadvantaged students.
- Receive continuous support from the locals and campus assembly.
- Extend MOU with various social organizations to work in the mutual benefit of both the organizations.
- Get continuous support of feeder schools in case of conducting teaching practice of education faculty.
- Mobilize the former staffs and students in infrastructure development, new enrolment and quality enhancement in the campus.
- Formulate scheme to involve various social clubs and organizations in generating resources for campus building construction.
- Collaboration with different organizations in various social awareness programs.
- Felicitate and honor the donors for the construction of campus building.

5.5 Research Projects

End Line Survey for the Child Labor Reduction Project (CLARP)

This year in collaboration with CWIN Nepal and Shapla Neer, Janamaitri Multiple Campus conducted an End Line Survey for CLARP, focusing on reducing child labor in Manahari Rural Municipality. Key phases included:

Enumerator Training: 18 Enumerators received extensive training on data collection ethics, field techniques, and survey methods.

Data Collection: Field surveys were conducted across wards 1, 3, 5, 7, and 9, gathering data on child labor issues within these communities.

Data Analysis: The research team analyzed the findings to assess intervention impacts and identify improvement areas.

Report Submission: A detailed report was submitted to partner organizations, summarizing outcomes and recommendations. This project was completed on budget at Rs 200,000.

Baseline Survey for the RECHES Project

The RECHES Project aims to establish foundational data on socio-economic issues in Manahari Rural Municipality and Hetauda. This survey was conducted on wards 10, 11, and 19 in Hetauda and 2, 4, 6 and 8 of Manahari and involved:

Enumerator Training:

A specialized training for 30 enumerators for baseline data collection was conducted.

Data Collection Initiation:

Field data collection commenced, focusing on socio-economic and demographic metrics, with completion expected in the following academic year.

Ongoing Analysis and Future Plans:

Analysis and report generation will follow data collection, guiding future interventions. This project operates within a budget of Rs 407,000.

ISSUES AND CHALLENGES

Nepal's overall educational sector has been facing various issues and challenges including competition, resource availability, lack of investment and funding in extensive research, foreign employment and foreign education including globalization. Increasing student's drop out, crisis of financial resources, lack of training and development for skill enhancement of faculty and non-faculty members, physical infrastructure extension are issues and challenges for the campus.

Physical Infrastructure with own building is one of the strengths of the Janamaitri Multiple Campus. However, due to lack of space, extension of other ancillary services could not be done which is major issues for the campus. This has caused lack of playground, garden, and other amenities required for the students which necessary for students well being along with their studies.

JMC has faced high level of competition with various educational institutions established under affiliation of different universities which has resulted vast fluctuation in number of students enrollment. The fluctuation in number of student's enrollment is due to lack of practical skills in education that match industrial skill demand. The problem heavily derived from government and universities at policy level which has provided affiliation and approval to operate educational institutions without demographic study, population, inflation and spending habit of the general public that has raised unhealthy competition in educational sector. Though JMC has been providing quality education, the physical infrastructure and facilities provided by educational institutions under the strength of financial resources from their private equity has greater challenges where JMC has to struggle for financial sources which is collected from student's fee.

Modern education system requires skill enhancement and practical learning approaches not only for students but also for faculty and non-faculty members to upgrade their knowledge and skills for their personal growth and transfer skills to the students for academic performance achievement. So, continuous training and development activities for the faculty and non-faculty members are required which is must for growth of the campus.

Research activities has been prioritized not only in educational sector but also in at workplace, corporate, government and non-governmental organizations to study behavior and market pattern. Accordingly, Janamaitri Multiple Campus has been conducting research activities. However, due to lack of investment and funding, extensive research could not be conducted which is major challenge for the campus. Though, students and faculty members are encouraged for research activities, they are limited to mini research only that does not have result-oriented implication, societal and economic transformation which has not been properly monitored by concerned authorities. The dearth of support for research activities, including limited opportunities and funding, has hindered students' academic and professional growth. Addressing these challenges is crucial for enhancing the overall quality and competitiveness of education sector.

When a significant number of students from a country opt to study abroad or for foreign employment, it can yield various impacts on the economy and overall development of the nation. The phenomenon of brain drain, where the departure of talented and educated individuals seeking higher education and career opportunities abroad results in decrease numbers of enrollment and drop out at campus level and a loss of skilled workforce for the home country. This, in turn, negatively affects productivity, innovation, and technological advancement, as the skilled professionals who could contribute to these areas have started working and settling abroad. Janamaitri Multiple Campus could not be separated from these national issues which has resulted in fluctuations in number of students and drop out.

Frequent changes in government policies, university rules and regulation on educational sector has its impact on academic performance in long run. Further, due to resistance to change, coping up with government policies, rules and regulations has become major challenges for overall operation of the campus.

6.1 Mitigation measures taken to address the issues and meet the challenges

Financial resources

Janamaitri Multiple Campus has been using best use of available and scarce resources at optimum level. Despite of only primary source of revenue being fees collected from the students, Janamaitri Multiple Campus has able use financial resources to support various physical resources including own building, adequate furniture and fixtures, projector, computer lab, departments etc. Further, deficit in financial resources has been supported from grant donation from various stakeholders including University Grant Commission which has been utilized for achievement campus goals.

Training and Development

For the enhancement of skill and knowledge wide variety of training, workshop and seminar has been conducted for faculty and non-faculty members. Though due to resource constraint, regular session of training could not be conducted. However, frequent inhouse training program has been conducted for faculty and non-faculty members to enhance their capacity. As part of professional and career development, faculty and non-faculty members have been provided to work in different department and provided with additional roles and responsibilities.

Information and Technology

The world of education is rapidly changing, and technology and management information system is playing a major role in educational transformation. Janamaitri Multiple Campus is able to use best of limited resources to serve the students and stakeholder with EMIS (College 360) system. Campus has installed projector in classrooms for better delivery of presentation and educational materials by teachers. Further, student's participation on presentation and case study through projector and Wi-Fi connection. JMC has implemented EMIS (College 360) system software that load varied function like accounting, billing, examination, profiling, enrollment, payroll, employ management, program management, attendance management (teacher and students). Further, continuous upgradation process in use of information and technology has helped to achieve better performance. Timely dissemination of information through EMIS has helped in decision making.

Research based learning

As per the need of market requirement, Janamaitri Multiple Campus has focused on research-based learning. Janamaitri Multiple Campus has provided opportunities for both students and faculty members for conducting research activities through financial support as well. This has provided both teachers and students with opportunity develop their knowledge in the field of their research. Research articles has been published each years by faculty members in various topics. Further, campus has successfully conducted research on child labor reduction project in coordination with CWIN.

Social and community activities

The campus has been involved in various community activities including health campaign, plantation, stationery donation program. Students are encouraged to engaged in social and community activities so that team work can be built among the students.

Teaching pedagogy

The teaching faculty has been making their effort on continuous development of teaching methods for students to cope with competitive environment. The concerned faculty has been developing detailed course outline and work plan at the beginning of each semester and also recommends the basic text and other reference materials for effective teaching-learning of the course modules. JMC has been wide range of teaching pedagogy including class lectures, group discussions, case studies, guest lectures, assignments (theoretical and practical), term papers which has provided Janamaitri Multiple Campus to compete with many other colleges.

Other programs and non-credit courses

Janamaitri Multiple Campus has been involved in various programs and non-credit courses in coordination with various institutions. Janamaitri Multiple Campus has conducted Entrepreneurship Support Program under University Grant Commission. Further, campus has successfully conducted non-credit course on Democracy from Theory to Practice in coordination with International Foundation on Electrol System (IFES). For the development of skills of students to match with industrial demand, students are provided with opportunity to participate varied workshop, seminar, training modules.

Plans for addressing issues and challenges

- Policies, rules and regulations, procedures shall be developed and amended as per need and requirement for smooth operation of campus.
- Practical based learning approach and pedagogy shall be promoted so that students can relate their study and subject at real work place scenario.
- Training, workshop, seminar for faculty and non-faculty members and students shall be conducted at regular interval.
- Research based activities for students and teachers shall be focused and encouraged for active participation
- Non-credit course shall be developed and provided to the students for additional skill enhancement to cope with changing industrial requirement.
- Continuous upgradation on information and technology system will be done to handle management information system for timely and effective decision making.

STUDENT'S TRACER STUDY REPORT (GRADUATES OF 2022)

SECTION I:

Introduction

Nepal, a country nestled amidst the magnificent Himalayas, holds tremendous potential for growth and development across various sectors. However, to fully unleash this potential, it is imperative to address the persistent challenges that plague Nepal's education system. Recognizing the pivotal role of education in shaping a nation's future, Nepal must prioritize quality education and undertake strategic reforms in educational system. By focusing on improving educational infrastructure, enhancing teacher training programs, developing relevant curricula, and ensuring equitable access to resources, Nepal can lay the foundation for a brighter and more prosperous future for its students.

Nepal's education system requires urgent and substantial attention to ensure that students are prepared for the challenges global labor market. The prevalent reliance on routine learning and an exam-centric approach has limited the development of critical thinking, creativity and problem-solving skills among students which has restricted their horizon for leadership and self-development.

Janamaitri Multiple Campus (JMC) was established in 1991 AD in the initiation of academicians, intellectuals and social workers residing in Kuleshwor area. The campus has been extending its services for last three decades proving it as a pioneering academic institution with a difference. In its continuous journey of quality enhancement, the campus reached in new dimension with the formal certification, Quality Assurance and Accreditation (QAA), from the University Grants Commission (UGC) in 23rd December 2019. As the first QAA certified campus in Kathmandu Valley, the campus has been accelerating its motion in the assistance, guidance and supervision of the UGC and in the active participation of its esteemed stakeholders.

At present, JMC has been running Bachelors program (Bachelors of Business Management, Bachelors of Business Studies, Bachelors of Education, Bachelors of Information and Communication Technology Education, Bachelors of Arts, Bachelors of Computer Application) and Masters program (Masters of Business Studies and Masters of Education).

The broader objectives of JMC program is preparing graduates as per the employment needs of country or making them capable enough to create new employment (self-

employment). JMC should, therefore be well informed about the employment status of their graduates as well as needs of the labor market. Although, tracer study can't be the substitute for labor market study;

it can provide great deal of information in this aspect. Since monitoring, supervision and evaluation are three crucial aspects of quality control. Like any evaluation, tracer study is also an evaluation which explores its importance in various ways. It provides realistic expectations concerning what a program can and can't do: it can provide information to program administrators and employees concerning ways to improve their services and it can aid policy makers in determining basic changes in programs structure and education system. The quality of education programs should be viewed not only in the examination score but also on employability of its graduates. Thus, the tracer study should be made inextricable function of JMC which provides the status on employability of its graduates and more realistic signals of labor market.

Therefore, the main objective of tracer study was to trace the graduates not only to find out their whereabouts but also to get the information on activity status to make sure that the knowledge and skills of individual learned during their study at JMC is in use. The gathered information from the tracer study is not only applicable to identify the employment status of graduates but also analyses or update the demand of labor market and continuous improvement in course of study in education system that is relevant to Nepalese market.

Objectives of the study

The major objectives of the study was to trace the graduates to find out their employment status as well as their income and performance level at workplace. The other specific objectives of the study were as follows;

- Identify the employment status of graduates of JMC under different faculty.
- Spell out the determinants of employability and efficiency for such graduates;
- Analyze the work place performance level of employed graduates;
- Suggest the measures to promote the quality of educational methods thereby employability and efficiency of graduates.
- Understand the different ways in which graduates learn about labor market opportunities and transition to employment.
- To assess relevancy of study on jobs of graduates of JMC.
- To assess the major strengths and weaknesses of the programs and overall teaching learning environment of JMC.

- To assess contribution of the program to shape knowledge, skills and attitudes of the graduates of JMC.
- To provide feedback for improvement of overall teaching learning environment based on JMC graduates expectations.

Scope and limitation of study

- The students who were graduated in 2022 A.D. are only considered for the purpose out of which valid and reliable sample size was drawn as specified in the methodology.
- The graduates who could not be reached or contacted has been left out in this study.
- Questionnaire, email and telephone contact and conversation were the key tools of data collection
- Many participants refused to provide the contact information of their employers, so it is
- hard to ascertain the view of the employers regarding the academic preparation and attitudinal quality of the graduates who work for them. Lacking that information, it was difficult to verify how the outcomes produced by team were satisfactory for employers.
- The budget for this study was limited, so it affected the process of data collection and data entry because we could not employ many interviewers or data entry team to speed up the process.

Institutional arrangements to conduct the study

This tracer study is designed and conducted by Student's Tracers Team of JMC, including Research Expert. The primary data was collected by mobilizing the internal staffs of JMC. For collecting information of the graduates, priority was given to face to face interview where not applicable questionnaire, telephonic conversation, Facebook, emails were used to get information on students.

Study Design and Methodology

The methodology adopted for this study was mainly quantitative; however various qualitative approaches were also adopted while conducting the study. Tracer study mainly deals with the information of the graduates, which is collected by means of survey of the graduates. However, work-place performance level of the employed graduates was also the concern of this study which requires both quantitative and qualitative information.

Questionnaire were designed to collect the information of the graduates (Annex-1: Questionnaire). Most of the graduates were interviewed face to face whereas telephone interview was also conducted to take the information from the graduates where face-to-face interview was not possible. The survey questionnaire includes both status and opinion type of questions. The data was taken from 53 graduate students of JMC (Annex-2: Tracer Student List).

Approaches of data collection

The main data collection instruments included were questionnaire and telephonic conversation for graduates and rating scale type of questionnaire for employers. Likewise, semi-structured interview checklists were used to interview key informants.

The questionnaires was developed around the key variables of investigation of: employment situation of graduates, employment rate in both formal and informal, relevance and effectiveness of course and learning at JMC, waiting time to get first employment, employer satisfaction with regard to their skills, skills gap and performance level and possible networking opportunities between industries and JMC.

Data analysis and report writing

The collected data from 53 graduate students of 2022 were coded then entered in to the specially designed format in SPSS (Statistical Program for Social Science). After completing the data entry, some inconsistencies were revised and incomplete questionnaires were omitted during the data cleaning process.

Some qualitative information in the questionnaire were analyzed using cross tabulation and frequency tables. Similarly, six points Likert Scale with responses “Excellent”, “Best”, “Better”, “Good” “Weak” and “Very weak” were used to collect the responses of the graduates about the quality and relevancy of the JMC program that they received. These information were analyzed calculating means and standard deviation considering weightage of the points.

Questionnaires were distributed to 2022 graduates of JMC. In-person distribution, e-mail questionnaires, faces book messaging and telephone used by the Campus to collect data. Through In-person distribution, the Campus scheduled as specific time to locate the respondents in their residences basing on the addresses which were registered during admission. E-mail questionnaire and face book messaging were conducted over electronic mails sent over through computers. This was done for those respondents who were not able to answer in-person distribution because of some reasons. The telephone questionnaire has primarily more to recommend beyond speed and low cost. It will be conducted over the phone. Most of the respondents who remained unable to fill the procedures were encouraged to attend the campus to fill the forms and most of them submitted their queries filling from home.

SECTION II:

Data Presentation And Analysis

The analysis in this Tracer Study Report is based on quantitative data collected from two semi structured questionnaires, one was designed to collect information from graduates and another was designed for employers' interview. Besides, some qualitative data were also gathered from principals, teachers and member of JMC. These analyses are also enriched by other sources of information including literature review and some advance statistical analysis. Attempt is made to organize the analysis with respect to the study objectives. Although, employment status and income level of graduates is the major focus area of analysis, this report also attempts to provide brief overview on respondents profile, quality and relevancy of teaching method of JMC, proficiency and satisfaction level of employed graduates. Moreover, analysis in this report also concentrates to spell out and explore the factors that can affect the quality of teachers, teaching methodology and course study relevancy in student real employment life.

The analyses of the tracer study are organized in the five thematic sections which are (a) Profile of respondents (b) Employment status of graduates (c) Income level of the graduates, (d) Proficiency and satisfaction level of graduates and; (e) Issues Related to the Quality and Relevance of different faculty under JMC. However, due to confidentiality of work place of graduates and other limitations income level of the graduates and comparative analysis of the same could not be done. Based on the analysis presented in this section, the next section consisting of findings and followed by implications and institutional reforms, and recommendations are presented.

Gender of the Graduates

Particulars	Frequency	Percent	Cumulative Percent
Male	22	40.74	40.74
Female	32	59.26	100.0
Total	54	100.0	

Total number of sample population size is 54, out of which total number of male students were 22 and female were 32. Total % of male student was 40.74% and female student was 59.26%.

Faculty wise graduates

Programs	Frequency	Percent	Cumulative Percent
BICTE	11	20.75	20.75
B. Ed	1	1.89	22.64
BBS	18	33.96	56.60
BA	3	5.66	62.26
MBS	19	35.85	98.11
M.Ed.	1	1.89	100
Total	53	100.0	

Total highest number of graduates students in MBS is 19 which represents highest in total sample size followed by students graduates in BBS program. The respective % in MBS and BBS program are 35.85% and 33.96% respectively. Total number of graduate under BICTE and BA are 11 and 3 respectively which is 20.75% and 5.66% respectively. Graduates in M. Ed and B. Ed. graduates in both program are 1.

General Profile of the Employers:

Graduate students of 2022 are not associated with any organization at the moment. However, graduate students prior to the graduates of the year 2022 have been involved in various organizations like:

- All Nepal College
- BDK Capital Market Ltd.
- Central Bureau of Investigation
- Fintech Nepal Pvt. Ltd.
- Nepal Insurance Authority
- Parijat Infotech

Employment status of graduates

This topic includes the analysis on employment status of graduates among various groups including types and nature of employment, transition periods, role of soft skills getting employment. Although information regarding employment status were gathered from all 2022

traced graduates, other information was missing of those graduates whose employment status was gathered from secondary sources.

Types of Employment

Type of employment	Frequency
Organization	-
Self	-
Unemployed	53
Total	53

Currently students are engaged in their study and focused on educational career and have not started professional career yet.

Means of getting job

The major graduates are involved in their current employment through job vacancy announcement at various source including newspaper, job positing at various websites and referral etc.

Status of Unemployed Graduates

As graduates are also unemployed at present of which information has been obtained from various sources including network and connection of existing student who are frequent touch with them. As per the information obtained most of the students are planning for further study at abroad whereas some students are in search of job at public companies/government job and making preparation for which it may take time.

Reasons for Unemployment

The main reasons for unemployment are students planning for further study abroad and students in search of government job and public companies for which they are making preparation and take time for employment.

Activities during Transition Period

As per the students, most of the students has enrolled in short term course like computer training and exam preparation (Lok Sewa Preparation) for the job.

Income Level Analysis of JMC Graduate Students.

Due to restriction from employer on sharing financial information and confidentiality, income level analysis of JMC graduate students has not been done.

Relevency of Program in Profession

Parameters	Rating	Percent	Cumulative Percent
Weak	3	5.66	5.66
Good	10	18.87	24.53

Better	13	24.53	49.06
Best	20	37.74	86.79
Excellent	4	7.55	94.34
Non respondent	3	5.66	100
Total	53	100	

The table shows relevancy of the program to professional requirement. 94.44% graduates answered the questions out of which 7.55% responded to excellent rating of program to their profession, 37.74% rated best, 24.53% rated better, 18.87% rated good and 5.66% rated weak.

Extra Curricular Activities

Parameter	Frequency	Percent	Cumulative Percent
Weak	4	7.55	7.55
Good	23	43.40	50.94
Better	14	26.42	77.36
Best	6	11.32	88.68
Excellent	4	7.55	96.23
Non respondent	2	3.77	100
Total	53	100.0	100

An extracurricular activity or extra academic activity or cultural activities is an activity, performed by students, that falls outside the realm of the normal curriculum of school, college or university education. Regarding activities performed by JMC for students, 7.55% rated excellent, 11.32% rated the activities at best, 26.42% rated better, 43.40% rated good and 7.55% rated weak.

Problem Solving Ability

Parameters	Frequency	Percentage	Cumulative Percent
Weak	1	1.89	1.89
Good	9	16.98	18.87
Better	16	30.19	49.06
Best	18	33.96	83.02
Excellent	7	13.21	96.23
Non respondent	2	3.77	100
Total	53	100	

Problem-solving activities are activities that help in building the capability to solve problems and overcome challenges in complexity of real life scenario. As stated in above table, problem solving ability, JMC has got rating of 13.21% at level of excellent, 33.96% at level of best, 30.91% at level of better, 16.98% at level of good and 1.89% at level of weak.

Work Placement

Parameters	Frequency	Percent	Cumulative Percent
Weak	17	32.08	32.08
Good	19	35.85	67.92
Better	5	9.43	77.36
Best	7	13.21	90.57
Excellent	3	5.66	96.23
Non respondent	2	3.77	100
Total	53	100.0	

JMC has placement and counselling division which has been looking after dimension for student's placement, internship program and entrepreneurship counselling. This division has been making effort to make tie up with various organizations to provide fresh graduates with opportunities to work in those organizations. Regarding cooperation made by JMC in favor of students for work placement and internship, 5.66% of students rated at excellent, 13.21% at best, 9.43% at better, 35.85% at good and 32.08% at weak.

Teaching Environment

Parameters	Frequency	Percent	Cumulative Percent
Weak	4	7.55	7.55
Good	9	16.98	24.53
Better	13	24.53	49.06
Best	14	26.42	75.47
Excellent	11	20.75	96.23
Non-Respondent	2	3.77	100
Total	53	100.0	

JMC has teaching environment that focuses on knowledge centric, student centric, assessment centric, community centric that promotes meaningful learning experience, encourage performance and motivate students to practice higher level of critical thinking and problem solving skills. In regards to teaching environment of JMC,

20.75% of students rated excellent, 26.42% students rated best, 24.53% students rated better, 16.98% students rated good and 7.55 students rated weak.

Quality of Education

Parameters	Frequency	Percent	Cumulative Percent
Weak	5	9.43	9.43
Good	17	32.08	41.51
Better	19	35.85	77.36
Best	8	15.09	92.45
Excellent	4	7.55	100
Total	53	100.0	

A good quality education is one that provides all learners with capabilities they require to become economically productive, develop sustainable livelihoods, contribute to sound economic of nation and enhance individual well-being. JMC has always keen on developing tools and techniques to provide with quality education. In response to quality of education, 7.55% of students rated excellent, 15.09% of students rated best, 35.85% students rated better 32.08% students rated good and 9.43% has rated at weak.

Teacher Student Relationship

Parameters	Frequency	Percent	Cumulative Percent
Good	1	1.89	1.89
Better	13	24.53	26.42
Best	17	32.08	58.49
Excellent	22	41.51	100
Total	53	100.0	

Teacher-Student Relationships are not only the interactions between a student and teacher in a classroom with the content that is before them but also helping each other in achieving educational objective along with cooperation, communication and career development. In regards to teachers-student relationship at JMC, 41.51% of students have rated excellent, 32.08% of students best, 24.53% of students better and 1.89% of student at good. None of the students have rated weak.

Library Facility

Parameters	Frequency	Percent	Cumulative Percent
Weak	2	3.77	3.77
Good	14	26.42	30.19

Better	10	18.87	49.06
Best	24	45.28	94.34
Excellent	3	5.66	100
Total	53	100.0	

The library facility encompasses not only its physical factors – the space, the layout, lighting, accommodation, furniture and visual aspects such as posters and displays – but also its ethos and atmosphere. JMC library has reference book, text book, research journal, journals, thesis and other books of around 8,700 with sound sitting arrangement considering ergonomic aspects for students and teachers. In regards to rating, 5.66% of students has rated excellent to JMC library environment, 45.28% of students has rated best, 18.87% of students has rated better, 26.42% of students has rated good and 3.77% of students has rated weak

Lab facility

Parameters	Frequency	Percent	Cumulative Percent
Weak	3	5.66	5.66
Good	10	18.87	24.53
Better	20	37.74	62.26
Best	14	26.42	88.68
Excellent	6	11.32	100
Total	53	100.0	

Computer labs provide students with hands-on learning opportunities, allowing them to apply theoretical concepts in a practical setting. They can experiment with software applications, explore the internet, and learn programming languages, among other things. In regards to lab facility at JMC, 11.32% of student rated excellent, 26.42% of students rated best, 37.74% of students rated better, 18.87% of students rated good and 5.66% of students rated weak.

Sports Facility

Parameter	Frequency	Percent	Cumulative Percent
Weak	9	16.98	16.98
Good	13	24.53	41.51
Better	17	32.08	73.58
Best	8	15.09	88.68
Excellent	6	11.32	100
Total	53	100.0	

Sports facility nurtures the students interest in sports so as to foster sporting culture on campus and encourage them to participate in sports on regular basis and develop healthy and active lifestyle. JMC has physical facilities that concentrate on sports. In addition, JMC has been conducting sport week once a year for students to foster their physical and mental health apart from educational activities. 11.32% of students rated excellent, 15.09% of students rated best, 32.08% of students rated better, 24.53% students rated good and 16.98% students rated weak at sports facilities of JMC.

Canteen Urinal facility

Parameters	Frequency	Percent	Cumulative Percent
Weak	4	7.55	7.55
Good	7	13.21	20.75
Batter	18	33.96	54.72
Best	13	24.53	79.25
Excellent	11	20.75	100
Total	53	100.0	

JMC has canteen facility at campus premise for students for refreshment at their break where they can have healthy breakfast and lunch at reasonable price. In this segment, 20.75% of student has rated canteen facility excellent, 24.53% rated best, 33.96% rated better, 13.21% rated good, 7.55% rated weak.

Other Facilities and Amenities

Parameters	Frequency	Percent	Cumulative Percent
Weak	2	3.77	3.77
Good	21	39.62	43.40
Better	11	20.75	64.15
Best	13	24.53	88.68
Excellent	6	11.32	100
Total	53	100.0	

Other facilities at JMC includes physical infrastructure, student's database management, extra classes, field visit etc. In this segment, 11.32% of student has rated canteen facility excellent, 24.53% rated best, 20.75% rated better, 39.62% rated good, 3.77% rated weak.

SECTION III:

Major Findings, Conclusion and Recommendations

The finding of this tracer study is based on quantitative data collected from graduates of 2022 and the qualitative information generated from interaction with the teachers, and telephone conversation with the graduates where direct contact was not possible. Attempts are made to organize the findings with respect to the study objectives. These findings are enriched by both quantitative and qualitative data. This chapter on findings is expected to provide insight on employment status of the graduates and the effectiveness of faculty undertaken by JMC on different stream in terms of quality, relevance and stakeholders' satisfaction of graduate's work performance.

Point wise thematic findings:

- Employment status of the JMC graduates,
- Satisfaction Level of Employers Regarding the Graduate's Performance,
- Characteristics, Expectations and Aspirations of Graduates;
- Quality and Relevance of faculty undertaken by JMC. However, due to confidentiality of work place of graduates and other limitations income level of the graduates and comparative analysis of the same could not be done. Based on the analysis presented in this section, the next section consisting of findings and followed by implications and institutional reforms, and recommendations are presented.

Conclusion

With the broader objectives as to make significant contribution on employment creation or poverty reduction of country either by preparing graduates as per the employment needs of country or making them capable enough to create new employment (self-employment), JMC has been making constant effort on providing quality education through physical infrastructure, technology, varied teaching pedagogy. Therefore, in order to make JMC well informed about the employment status of their graduates as well as needs of the labor market this tracer study was conducted with a view to trace the graduates to find out the employment status as well as their income and performance level at workplace.

JMC has been contributing quality education through practical approach so that graduate students get employment in the country and capable enough to compete in global market and contribute to overall economic growth of the country and needs to be further strengthen. However, the employment percentage is comparatively low.

Therefore, there is a high need to strengthen the linkage with the industry and job market and also review the programs to address the changing market needs. Practical opportunities for the participants are inadequate especially in Private Institutes as specified in the curriculum. Effective monitoring mechanism has to be established and implemented to ensure the effective implementation of the curriculum.

Overall income and earning of employed graduates was satisfactory. Not only the graduates but the employers are also happy and satisfied with their employees' job performance, although some additional skills and knowledge are required in additional to curriculum for the JMC graduates. Hence, it can be concluded that JMC has helped to improve the economic life of graduate students that support national economy.

Recommendations

Based on data analysis and findings, following recommendations are made:

- Labor market studies are recommended to conduct in a periodic manner to identify the changing needs of the labor market. Consequently, it is recommended to review Curricula to cater the market demand. It is recommended to ensure that the soft skills are incorporated while revising and developing the curricula of each program and be implemented properly.
- It is recommended to incorporate basic computer skills in the curriculum of each program.
- Recommended to ensure effective monitoring is carried out to ensure that the curriculum is fully implemented. Specially to ensure adequate practical opportunities for the students as envisaged by the curriculum. It was found lacking specially in private institutes.
- Recommended to carry out the tracing of the graduates by JMC in a regular basis to update the market demand and course updating.
- Linkage between JMC and industries or employers should be strengthened so that the program with practical approach is offered according to the human resource demand of the employers.
- It is recommended to active functionalization of placement and counseling unit or any other such mechanism to support graduates linking with job market.



२०८०/८१ सालको वार्षिक कार्यपत्रो

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Nov/Dec 2023

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फरवरी 2024									
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विश्वविद्यालय अनुदान आयोग

सानोठिमी, भक्तपुर, नेपाल

UNIVERSITY GRANTS COMMISSION

SANOTHIMI, BHAKTAPUR, NEPAL

Certificate of Institutional Accreditation

*The University Grants Commission on the recommendation of the
Higher Education Quality Assurance and Accreditation Council
hereby duly confers the Certificate of the Institutional
Accreditation to*

JANAMAITRI MULTIPLE CAMPUS

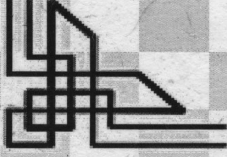
**Kathmandu – 14, Kuleshwar
Nepal**

Bhim P. Subedi

**Prof. Bhim Prasad Subedi, PhD
Chairman**

**Date: 2076/09/07 BS
December 23, 2019 AD**

This certificate is valid for five years from the date of issue.



त्रिभुवन विश्वविद्यालय
योजना निर्देशनालय
कीर्तिपुर, काठमाडौं



प्रमाणपत्र



श्री जनमैत्री बहुमुखी क्याम्पस
कुलेश्वर, काठमाडौं ।

त्रिभुवन विश्वविद्यालयबाट सम्बन्धन प्राप्त त्यस क्याम्पसले क्याम्पस सञ्चालन गर्न पेश गरेको विधान २०६० र त्रि.वि. सम्बन्धन सम्बन्धी नियम २०७३ बमोजिम क्याम्पस सञ्चालन प्रयोजनार्थ सम्बन्धन प्राप्त सामुदायिक क्याम्पसको रूपमा यो प्रमाणपत्र प्रदान गरिएको छ ।

मिति: २०६१।४।४

डा. प्रेमबहादुर थापा
निर्देशक

