

Annual Report

2075/76

Janamaitri Multiple Campus

Kathmandu Metropolis Ward No.14,
Kuleshwar Height , Kuleshwar, Kathmandu

Established 2047

Fiscal Year 2075/2076

Report Date: 2076/08/13

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Executive Summary

Janamaitri Multiple Campus, as a community campus, has been disseminating its entire information on regular basis. One of the major strategies of exposing the overall activities and achievements of the campus is through the publication of annual report. The campus has been publishing annual report every year.

This annual report is an outcome of vigorous attempt of the report preparation team on the format given by the UGC. The report, as stated in the table of content, covers brief introduction of the campus along its academic programs, infrastructures and learning resources, enrolment and pass students' status, extension services, support from the society and student welfare activities. The report also covers the planning of the campus regarding academic strength, support to the society and involvement of the society in campus development. The SWOT analysis of the campus is also a part of annual report.

The other important part of the report is financial aspect. The income and expenditure of the campus both in estimate for the upcoming year and audit report of the past year have been included in the report. The report also covers work plan of the year in a table with date responsibility and the expected outcome of the program.

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CHAPTER - I

INTRODUCTION

1.1 Background

Initiated by academicians, intellectuals and social workers residing in Kuleshwar Area, Janamaitri Multiple Campus (JMC) was established in 1991 AD (2047 BS). Located at Kuleshwar residential area, the campus is easily accessible due to its prime location. It has come to be known as a pioneering academic institution.

As a non-profit community campus, the campus is dedicated to serve the people, society and the nation by imparting quality education. Conducive academic environment, mutual understanding, high regards to social values and practice based education are some of the notable features of the campus. The campus has been able to ensure quality education even with low initial investment due to dedication and commitment of students, faculty members and entire management. Since its establishment, JMC has contributed to enhance access of education to all by offering scholarship to socially marginalized and economically disadvantaged, differently able and meritorious students by offering scholarship for ensuring inclusiveness in education.

The campus has given high priority to the optimal utilization of the available resources, in order to expand and upgrade the available resources for promoting academic excellence. The campus has succeeded to acquire around 2200sq.m.land and constructed four floor of proposed five storey building which has been possible due to the contribution of management committee, teacher and Staff. The entire mission of the campus is guided by the vision for developing JMC as a deemed university in foreseeable future.

The enrolment status, academic results and the overall performance of this campus gave ground to the University Grant Commission for selecting it in the B Grade for financial support under Second Higher Education Project (SHEP). Both performance grants and matching grants from UGC made invaluable contribution to uplift the institution to a great extent. Continuing the same spirit, the campus has been selected by the UGC under Higher Secondary Reform Project (HERP) in 2016 AD.

The campus has been working with the University Grant Commission for Quality Assurance and Accreditation certificate. The Self Study Report (SSR) of this campus has been approved and Peer Review Team (PRT) recommended to provide the QAA

certificate after the official field visit of campus. As guided by the QAA spirit and inspiration from the QAA division of the UGC, the entire management of this campus has been working in the path of institutionalizing and it has already compacted QAA cycle as well. The campus has given due emphasis to system formation and stakeholder involvement for academic strength.

1.2 Motto, Vision, Mission and Objectives

1. Motto

Academic Excellence for Building Prosperous Nepal

2. Vision

Produce competent, productive, disciplined and socially responsible citizens for nation capable cope with the challenges posed by the ever increasing pace of modernization and globalization.

3. Mission

Establish JMC as an excellent centre for teaching and learning best suited to the needs of the country and oriented towards coping with the challenges of the 21st century.

4. Core Values

- a. Ensure inclusiveness of all the socio-cultural diversities in terms of caste, geography, religion, gender, and nationality in the pursuit of academic excellence as well as peaceful coexistence;
- b. Impart value based quality education so as to produce most efficient, responsible and dutiful citizens of the nation;
- c. Develop a sense of belongingness and mutual co-existence among all the stakeholders towards developing JMC as a common platform for academic excellence.

5. Guiding Principles

- ❖ Commitment to the overall development of the students so as to produce most responsible and competent citizens to the nation;
- ❖ Priority to mainstream the students from socially marginalized communities by providing scholarship to needy students on a regular basis;
- ❖ Commitment to run all the programs on cost recovery basis and impart quality education at affordable fee;
- ❖ High sense of responsibility toward promoting socio-economic standard of the society and the nation through the production of skilled manpower;
- ❖ Facilitating creative participation of and constructive suggestions from all the stakeholders of the campus;
- ❖ Maintaining learning environment in the campus by keeping itself free from political interference;
- ❖ Priority to continuous evaluation of students academic as well as non-academic performance;

- ❖ Priority to extracurricular as well as co curricular activities for promoting overall development of the students;
- ❖ Promoting professional development of teaching as well as non-teaching faculties by providing them with opportunity to participate in training, exposure visit, seminar, workshop, and research oriented activities;
- ❖ Establishing the campus as a research centre.

6. Goals and Objectives

Goal 1 Enhance Academic Excellence

Objectives

1. Offer selective academic programs to meet local, regional and national level needs;
2. Strengthen and develop institutional capacity;
3. Produce demand driven human capital through student counseling and placement services.

Goal 2 Enroll and Graduate Meritorious and Deserving Students

1. Extend scholarship and other attractions to motivate outstanding students to join the campus;
2. Increase graduate pass out rates through innovation in teaching learning activities

Goal 3 Develop the Campus as a Research Centre and Promote Faculties

Objectives

1. Mobilize resources to promote research activities;
2. Support the staff to upgrade their professional expertise;
3. Encourage the faculties and the students in research based teaching learning activities;

Goal 4 Strengthen Network and Collaboration at Local, National and International level

Objectives

1. Promote academic extension programs in collaboration with likeminded organizations;
2. Offer academic and social services to the community and social organizations;
3. Initiate collaboration with stakeholders to promote the placement of the graduates.

7. Strategy

The strategy is to achieve academic excellence through the optimal use of the available human and physical resources and to develop requirements as guided by JMC motto, vision and mission in the line of establishing itself as a centre for excellence.

CHAPTER - II

ACADEMIC PROGRESS

This chapter covers a brief description of academic programs, student's enrolment status, human capital formation, provision of services through certain departments and units and some recent developments.

JMC began its services since 1991 AD in affiliation to Tribhuvan University with intermediate level in law and humanities. Similarly, the academic program of HSEB in Management, Education and Humanities was started in 1997 AD. With the growing demand, the campus started bachelor level program in Management in 2003 AD. In 2004 Humanities and Education bachelor program were introduced. Likewise these, the BICT program was introduced in 2015 A.D. and BCA program was introduced in 2019 A.D. Furthermore, master level programs in Management (MBS) and Education (M Ed) were started in 2010 AD.

1.2 Enrollment status

Students' enrolment status of Bachelor and Master Level are as following:

Table 1.1: Enrollment of the students last three years (Annual)

ENROLLMENT OF LAST THREE YEARS (TOTAL STUDENTS)												
FACULTY / ACADEMIC YEAR	FIRST YEAR			SECOND YEAR			THIRD YEAR			FOURTH YEAR		
	73/74	74/75	75/76	73/74	74/75	75/76	73/74	74/75	75/76	73/74	74/75	75/76
BBS	152	137	143	144	131	135	187	139	106	140	142	109
BA	32	58	74	28	23	59	52	21	20			
B ED	34	15	26	41	17	10	29	15	29			28
BACHELOR TOTAL	218	210	243	213	171	194	268	175	155	140	142	137

Table 1.1: Enrollment of the students last three years (Semester)

ENROLLMENT OF LAST THREE YEARS (TOTAL STUDENTS)															
FACULTY / ACADEMIC YEAR	BCA			BBM			BICT			MBS			M.Ed.		
	73/74	74/75	75/76	73/74	74/75	75/76	73/74	74/75	75/76	73/74	74/75	75/76	73/74	74/75	75/76
1 st Sem	-	10	-	-	-	-	13	11	10	31	47	88	-	3	11
2 nd Sem	-		11	-	-	-	-		-	12	27	-	7	6	4
3 rd Sem	-			-	-	-	22	11	11	-	-	33			
4 th Sem	-			-	-	-	-		-			22			

5 th Sem	-			-	-	-	-	18	9						
6 th Sem	-			-	-	-	-	-	-						
7 th Sem	-			-	-	-	-	-	18						
8 th Sem	-			-	-	-			-						
Total		10	11				35	40	48	43	74	143	7	9	15

Table 1.2: Overall enrolment of the students in last three years

Year	Enrollment
2073/74	924
2075/76	829
2075/76	946

Figure No. 1.1

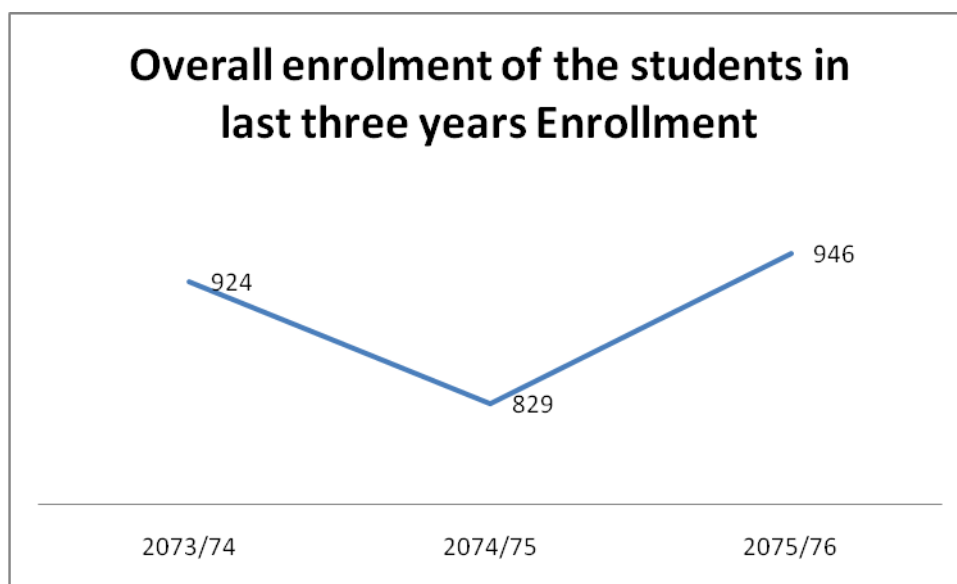


Table 1.2 and figure 1.1 above includes the enrollment status of last three academic years, where enrollment of students have been decreased in 2074/75 in comparison to academic year 2073/74 and rapidly increased in 2075/76. From above figure, during academic year 2074/75 total enrollment was decreased by 10.28 % where as in academic year 2075/76 total enrollment was increased by 14.11%.

Girls enrollment analysis of last three years

In academic year 2073/74 total female students enrollment was 521, in academic year 2074/75 total female students enrollment was 470 and 509 in academic year 2075/76.

Hence, it can be stated that participation of female students over the three academic years has been increasing. The details is shown in table below:

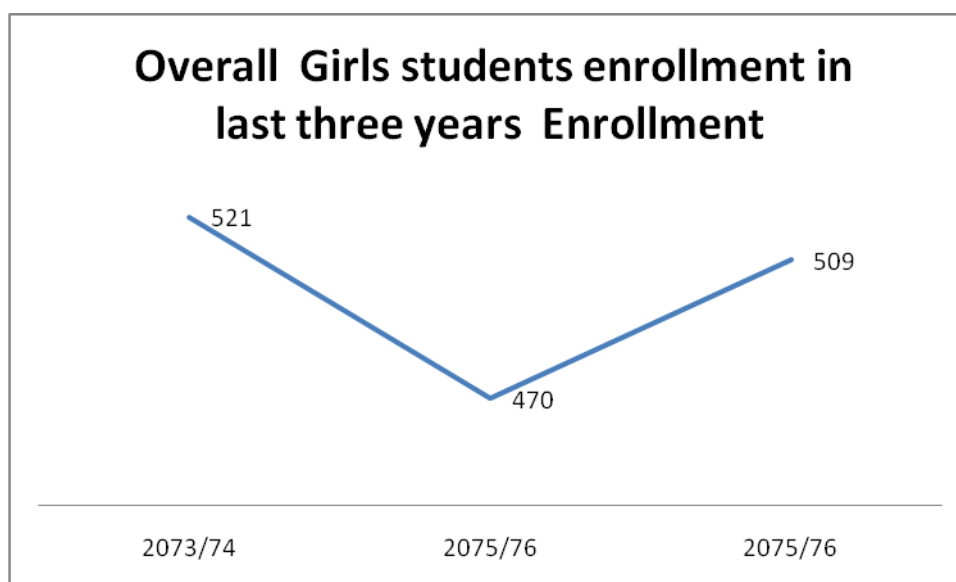
Table 1.3: Enrollment of girls students in last three years

**ENROLLMENT ANALYSIS OF LAST THREE YEARS
(GIRLS ONLY)**

FACULTY / ACADEMIC YEAR	FIRST YEAR			SECOND YEAR			THIRD YEAR			FOURTH YEAR		
	73/74	74/75	75/76	73/74	74/75	75/76	73/74	74/75	75/76	73/74	74/75	75/76
BBS	76	85	71	65	60	77	105	70	59	73	75	55
BA	24	40	48	21	29	42	40	23	14			0
BED	22	13	17	27	24	8	36	26	21			24
BACHELOR TOTAL	122	138	136	113	113	127	181	119	94	73	75	79
MBS	20	21	45	7		23						
MED		4	4	5		1						
MASTER TOTAL		25	49	12		24						
TOTAL ENROLLMENT	142	163	185	125	113	151	181	119	94	73	75	79

Table 1.4 : Overall Girls students enrollment in last three years

2073/74	521
2075/76	470
2075/76	509



Likewise, out of total enrollment of campus, enrollment of girl students covers 56.38% of the total students . In academic year 2073/74 total female students enrollment was 521, in academic year 2074/75 total female students enrollment was 470 and 509 in academic year 2075/76.

Enrollment analysis of last three years academically disadvantaged

Similarly, enrollment of Educationally Disadvantaged Students covers 9.41 % in academic year 2073/74, 11.33% in academic year 2074/75 and 10.67% in academic year 2075/. Students of this category mainly are focused on Management and Education faculty. The detailed analysis is shown on table below:

**Table 1.5: ENROLLMENT ANALYSIS OF LAST THREE YEARS
(ACADEMICALLY DISADVANTAGED)**

FACULTY / ACADEMIC YEAR	FIRST YEAR			SECOND YEAR			THIRD YEAR			FOURTH YEAR		
	73/74	74/75	75/76	73/74	74/75	75/76	73/74	74/75	75/76	73/74	74/75	75/76
BBS	30	25	16	12	19	24	9	15	15	12	16	15
BA	4	2	10	4	3	4	2	0	2			
BED	0	5	2	2	3	2	4	1	3			2
BACHELOR TOTAL	41	32	28	18	25	30	16	16	20	12	16	17
MBS		5	6		0			0				
MED		0			0			0				
MASTER TOTAL		5			0			0				
TOTAL ENROLLMENT	41	37	34	18	25	30	16	16	20	12	16	17

2.3 Pass student

The table below shows the pass percentage of students in previous three academic years. The result of academic year 2073/74 of bachelor first year and master second semester has not been published till the date of report presentation. From the table presented below the total pass percentage is 38% on average from total student enrollment (bachelor and master level included).

**Table 1.6: PASSED STUDENTS ANALYSIS OF LAST THREE YEARS
(TOTAL STUDENTS)**

FACULTY / ACADEMIC YEAR	FIRST YEAR			SECOND YEAR			THIRD YEAR			FOURTH YEAR		
	73/74	74/75	75/76	73/74	74/75	75/76	73/74	74/75	75/76	73/74	74/75	75/76
BBS	29	33	**	32	87	**	55	32	**	91	78	71
BA	14	16	**	12	15	**	27	11	**			
BED	19	6	**	16	15	**	39	15	**			**
BACHELOR TOTAL	63	55		60	117		121	58		91	78	71
MBS	17	14	**		10							
MED	0	2	**									
MASTER TOTAL	17	16		0	10		0	0		0	0	
TOTAL PASSED STUDENTS	80	71		60	127		121	58		91	78	71
** RESULT NOT PUBLISHED TILL DATE												

**Table 1.7: PASSED STUDENT ANALYSIS OF LAST THREE YEARS
(GIRLS ONLY)**

FACULTY / ACADEMIC YEAR	FIRST YEAR			SECOND YEAR			THIRD YEAR			FOURTH YEAR		
	73/74	74/75	75/76	73/74	74/75	75/76	73/74	74/75	75/76	73/74	74/75	75/76
BBS	18	18	**	15	52	**	27	16		52	44	46
BA	11	10	**	9	8	**	21	5				
BED	17	4	**	11	11	**	24	10				
BACHELOR TOTAL	46	32		24	71		27	31		52	44	46
MBS	14	8		0								
MED	0	2		0								
MASTER TOTAL	14	10		0	0		0	0		0	0	
TOTAL PASSED STUDENTS	32	42		24	71		27	31		52	44	46
** RESULT NOT PUBLISHED TILL DATE												

**Table 1.8: PASSED STUDENT ANALYSIS OF LAST
THREE YEARS
(EDUCATIONALLY DISADVANTAGED)**

FACULTY / ACADEMIC YEAR	FIRST YEAR			SECOND YEAR			THIRD YEAR			FOURTH YEAR		
	73/74	74/75	75/76	73/74	74/75	75/76	73/74	74/75	75/76	73/74	74/75	75/76
BBS	2	4	**	0	6	**	0	1	**	2	3	5
BA	7	2	**	0	1	**	3	1	**			**
BED	17	1	**	3	1	**	7	0	**			**
BACHELOR TOTAL	9	7		3	8		10	2		2	3	5
MBS		1			1							
MED												
MASTER TOTAL	0	1		0	1		0	0		0	0	
TOTAL PASSED STUDENTS	9	8		3	9		10	2		2	3	5
** RESULT NOT PUBLISHED TILL DATE												

2.4 Graduate student

Table 1.9: GRADUATE STUDENT ANALYSIS OF LAST THREE YEARS

GRADUATE ANALYSIS OF LAST THREE YEARS

FACULTY / ACADEMIC YEAR	TOTAL PASSOUT			TOTAL PASSOUT (GIRLS)			TOTAL PASSOUT (EDJ)		
	2016	2017	2018	2016	2017	2018	2016	2017	2018
BBS	37	74	65	17	41	32	0	1	0
BA	40	26	18	28	14	10	0	0	1
BED	44	45	15	27	32	8	1	4	1
BACHELOR TOTAL	121	145	98	72	87	50	1	5	2
MBS	1	14	11	0	0	7	0	0	0
MED	1	2	4	1	5	3	5	0	0
MASTER TOTAL	2	16	15	1	5	10	0	0	0
TOTAL GRADUATE	123	161	113	73	92	60	1	5	2

The students who are included here are character issued only

1.4 Academic programs

The academic programs at hand:

+2 Program - Morning and Day Shifts

Bachelors level

- Four-Year BBS (TU)- Morning and Day Shifts
- Four-Year B Ed (TU)- Morning Shift
- B Ed ICT Semester system (TU)- Morning and Day Shift
- Three-Year B A/BSW (TU)- Morning Shift
- BCA Semester system (TU)- Morning and Day Shift
- BBM Semester system (TU)- Morning and Day Shift

Master level

- MBS Semester system (TU)- Morning Shift
- M Ed Semester system in Nepali and English (TU)- Morning Shift

These programs have been very successful to make JMC a better destination for Higher Education. However, there has been a growing demand for the science stream

in Plus Two Level and BBA, BBM, BIM, BCA and B.Sc. CSIT in Bachelor. To address this demand, JMC has a plan to introduce these programs in the near future.

2.5 Educational Pedagogy

Pedagogy is an art and science of teaching. Educational pedagogy deals with instructional approaches, methods, strategies, techniques, planning, organization, materials and technology at different level of instruction in academic institution. It helps to impart understanding in instructional strategies, management, organization and extracurricular activities. Educational pedagogy provides an opportunity to exercise in practical skills of instructional planning activities and development of material to use them in the class rooms. It also contributes to properly develop and implement curriculum. Educational pedagogy includes instructional materials, instructional methods evaluation system, etc. According to educationist Confucius "One picture is equal to one thousand words." Therefore, in teaching learning process audio, visual and printed materials should be implemented systematically.

There are different teaching methods for effective teaching and learning.

Teacher Centered	Student Centered
Lecture Method	Field Trip
Demonstration Method	Individual Study Method
Question Answer Method	Problem Solving Method
	Project Method
	Case study Method

Effective implications of teaching methods accomplish the concept of 3Is (Inspiration, information and interpretation)

Considering above mentioned all aspects, Janamaitri Multiple Campus has also been applying similar teaching materials and methods for effective academic outputs. To make teaching and learning more effective and practical, to bring positive behavioral changes in students and to gain educational objective *Benjamin Bloom's* concept of Taxonomy of Educational Objective has been adopted.

The campus has adopted all mechanism for making students to be active with dynamic teaching methods and technologies. Therefore, the campus has implied modern technologies, modern teaching materials, and student centered teaching methods. For this overhead projector has been used in teaching via slides. Though this technology has not been facilitated in all class four class rooms and two lab classes

are gifted with multimedia system. There is a provision to connect similar projector presentation instant requirement. Within this year from 10 rooms will be facilitated with projectors:

Though lecture method is in maximum use in teaching learning process, the updated training and orientation are timely provided to all lecturers so that more student oriented methods will be in use. This will be gradually improved.

To make teaching learning more students centered, students will be provided changes to have field trips and educational tours so that students will have chances to research and field study practically. The campus has played positive and supportive roles for this aspect. The chances are provided to students to participate extracurricular and co-curricular activities making them in different groups. Similarly, to enhance the skill and capacity of students of journalism, there is a provision of a radio lab with *Janamaitri Siksha Chautari* program which has been broadcast via different F.Ms. To develop students' learning capacity the campus has regularly conducted Home Assignment, Unit Test and Attendance like aspects prime importance in order to make effective Terminal Test. For this Terminal Tests are conducted 3 times in a session. There is also provision of reward and inspiration for the students. Every period will be of 45 to 50 minutes. The teaching learning activities have been conducted with modern, effective teaching methods and materials so the campus has been continually trying to make more effective and innovative learning gradually.

Table 1.11: Teaching Materials

S.N	Materials	Number
1	Computer	89
2	Laptop	5
3	Oscilloscope	2
4	Microprocessor	2
5	Microprocessor controller unit	1
6	Digital logic kit	4
7	Multimeter	12
8	24 Port network switch	5
9	8 Port network switch	6
10	Round DSL	1
11	Outdoor CEP Router	1
12	ADSL Router	2

13	Projector	15
14	Printer	10
15	Server computer	1
16	Network Cabinet	2
17	Intercom Set	1
18	Barcode reader	1
19	Radio lab Mixer	1
20	Microphone	6
21	Sound system	2
22	Amplifier	2
23	Headphone	3
24	Recorder	2
25	Speaker	4
26	Projector screen	3
27	Card cutter	2
28	White board	70
29	Media Converter	3
30	DVR 16 Channel	1
31	Digital Camera 16Mega Pic.	1
32	Photocopy machine	1

Last but not the least; the campus has not left any effort in order to quality enhancement. This shows this institution on the path to the optimum success.

The following are the major strategies adopted by the campus for updating teaching and improving results:

- ✓ Provision of internal exams on three term basis along with at least three times home assignments before each term
- ✓ Re-exam to those students who miss or fail the internal exams
- ✓ Regular counseling and follow up of students' activities through appointment of class teachers
- ✓ Consulting the parents/guardians of the irregular and weaker students with creative suggestions
- ✓ Additional and remedial classes to the needy students as per the recommendations of the concerning departments

- ✓ Regular and scheme wise monitoring of the students from the administrative body
- ✓ Periodical guest lectures and other motivational classes from the experts of related subjects
- ✓ Students' direct participation in learning including power point presentation, report writing and other research works
- ✓ Faculty wise result analysis and feed back to the concerning students as well as subject teachers and
- ✓ Evaluation of the teachers' performance from the side of the students

CHAPTER III

PHYSICAL PROGRESS

3.1 Infrastructural Development

Janamaitri Multiple Campus was established in 2047 BS with limited infrastructure and number of students. Initially, it had launched academic programmes like I.com, I.A. Gradually; the campus has been expanding its programmes and its overall structures. It has faced so many ups and downs to reach up to the present state of JMC.

From the very initial stage of its establishment Janamaitri Campus had collaboration with Kuleshwar Aawas School for construction campus building in Aawas' land having 51 rooms for academic and overall administrative works. After the destructive earthquake occurred on 12th Baishak 2072 BS, the campus faced a complete destruction of its overall infrastructure. On that critical situation of demolishment all campus family had strong determination to continue its pace to go up. For this, management committee, teaching faculties, non-teaching members, students and guardians over all staff played a vital role with creative and constructive supports from their respective grounds. So it compelled to reestablish itself by conducting its academic activities in the building built under the support of University Grand Commission (UGC) with nine rooms at the contemporary critical situation.

At present Janamaitri Multiple Campus has three buildings, overall the campus has 60 class rooms for all academic and non-academic purposes. Specifically, there is a radio lab, computer lab in two rooms consisting 75 computer sets, three store rooms. Moreover, there is a facilitated spacious library having capacity to 40 people occupied by different administrative offices and department offices. Similarly, the campus has recently constructed a one story building having 9 perfect classes for class rooms. The building has been constructed with estimated budget 3.7 million. To meet the requirement for academic classes, three storeys have been added in the main building donated by UGC, UNCON & Kathmandu District development committee, and other is going on according to campus annual plan. Furthermore, facility related aspects like canteen, pure drinking water, parking, restroom and related facilities are under-construction. To make campus periphery and environment sanitized and healthy, the process is going on and the four storey building is almost completed. The campus has spreaded all its efforts to establish a smooth growing, clean and progressive path. To

enlarge the main building up to 4-storey to meet all its academic and non- academic requirements is campus target and the construction has almost been completed. For this, it has heartily invited all supporting hands, organizations and agencies home and abroad for support

Table 3.1: Materials

क्र.स	विवरण	सङ्ख्या	
1.	डेस्क	५७४	
2.	बेञ्च	५८१	
3.	टेबल	११४	
4.	दराज	५३	
5.	कुर्सी	१८३	
6.	न्याक	३४	
7.	कम्प्युटर टेबल	९४	
8.	हार्डवेयर टेबल	४	
9.	Intercom Set	१	
10.	फोन सेट	६	
11.	फोन लाइन	३	
12.	बारकोर्ड रिडर	१	
13.	रेडियो ल्याव मिक्सचर	१	५०० वाट
14.	माइक्रोफोन	३	तारसहित
15.	माइक्रोफोन	२	ताररहित
16.	ताररहित रिसिभर	१	
17.	साउण्ड सिस्टम चार्जएवल	२	
18.	एमप्लिफायर	२	१००० वाट
19.	हेड फोन	३	
20.	हिटर फ्यान	१	
21.	रेकर्डर	२	
22.	स्पिकर	४	
23.	बलिड मेसिन	१	
24.	पावर इन्भटर	३	
25.	युपिएस	२०	
26.	कार्ड कटर (डाइ)	१	
27.	पेपर कटर स्केलिड	१	
28.	पित्तल घण्टी	२	
29.	पानी तान्ने मोटर	२	
30.	जेनेरेटर	२	३ KVA
31.	Water dispatchers	२	
32.	Mali Cutter	१	
33.	Media Converter	३	
34.	Dustbin (Big)	१	
35.	Dustbin (medium)	६	
36.	Dustbin (Small)	६०	
37.	Wheel cart	२	
38.	DVR 16 Channel	१	
39.	Digital Camera 16Mega Pic.	१	
40.	Photocopy machine	१	

41	CCTV	३२	
42	Water Dispatchers	१२	
43	How water Kettle	५	
44	Attendance Machine	२	

The immediate prime priority of the campus is the completion of 4 storey academic building which will be constructed.



3.2 Educational Aids

Janamaitri Multiple Campus has been promoting practice based participatory approaches in teaching learning as far as possible. The learning resources and

teaching aids have been developed in the same line. The following are some of the educational aids in the campus used as continuous basis.

3.3 Educational Equipments: The campus has established two computer labs having 32 and 24 computers respectively for B Ed ICT and general computer classes. Besides this, there is Computer Hardware Lab for testing of digital equipments and micro processor practical. The campus has established a well equipped Radio Lab to promote teaching learning under Mass Communication and Journalism Department. The students have been producing radio programs on regular basis. To address the practical needs of Environment Science, there is Environment Science Lab. The campus has purchased 5 projectors for the use of power point presentation in teaching learning activities.

3.4 Books/Journals/Reference Materials: JMC has established a spacious library with open reading space. More than 50 students can read on reading space of library. Daily news papers, weekly and monthly magazines as well as periodicals can be read at library reading room. Reading room has facilitated by LCD projector and speaker. We offer students various motivational documentaries and power point classes on reading room regularly. It has clean drinking water and toilet facilities within premises. The books and other learning resources are issued to the readers on regular basis with the help of E-school software. All the library documents have electronic catalogue. Reference books are various types such as, volumes of encyclopedias, different edition of dictionaries, university level thesis and so on. Nepal related old books, Who's who, biographies of various renowned personas are available to study within library. Back volumes of magazines are collected in reading room and user can enjoy the readings. We collect Kantipur and Gorkhapatra national dailies for a year. Thesis is our new collection for teaching and learning process. We have PhD & MPhil thesis of our faculties, JMC pass out student's thesis of Masters Level and various theses collected from various departments of Tribhuvan University. Journals are collected as per the availability and access. The information of different materials on library are given below:

- a. Library Room: 3
- b. Books: 7875
- c. Journal: 57 title
- d. Magazine/Special publication -49 title
- e. Newspaper: Daily - 6 (4 Nepali & 2 English)

- f. Newspaper: Weekly- 5
- g. Newspaper: Monthly- 8
- h. Study Room: 1 (Hall)
- i. E-library: Have INASP & IMF package





3.5 Furniture

Table 3.2: Furniture

क्र.स	विवरण	सङ्ख्या
1.	डेस्क	५७४
2.	बेञ्च	५८१
3.	टेबल	११४
4.	दराज	५३
5.	कुर्सी	१८३
6.	च्याक	३४
7.	कम्प्युटर टेबल	९४
8.	हार्डवेयर टेबल	४



CHAPTER -IV

FINANCIAL PROGRESS

4.1 Financial Resources

Janamaitri Multiple Campus is established as community level and non-profit making organization in order to provide education under limited resources. JMC operates majorly from the income collected from students. With the increasing number of education institution around the service area, the enrollment of students has been affected which results in huge impact on operational activities of the college as well as the cost of services/goods increased over the years and the staff expenses also increased as per requirement.

Analysis of Financial Resources / Income of the Last Three Years

Sources of Income	FY2073-74	FY2074-75	FY2075-76
Income	28,138,117.00	28,272,982.53	35,102,671.07
<i>Students' Fees</i>	28,138,117.00	28,272,982.53	30,225,900.00
<i>Others</i>	-	-	-
Grants from Government Sources	1,709,170.00	5,671,040.00	4,829,775.00
<i>UCC</i>	1,620,275.00	5,671,040.00	2,329,775.00
<i>Other Government Bodies</i>	88,895.00	-	2,500,000.00
Others Sources	-	45,835.34	46,996.07
<i>Interest on Income</i>	-	45,835.34	46,996.07

Over the previous three fiscal year financial analysis, out of total income source of college, income from students covers 94.27% in FY2073/74, 83.18% in FY2074/75 and 86.10 % in FY2075/76.

Expenditures Analysis of the Last Three Years

Expenditure Head	FY2073-74	FY2074-75	FY2074-75
Recurrent Expenses	27,671,728.49	29,632,338.99	28,067,100.35
<i>Salary</i>	21,649,950.05	20,443,142.12	19,479,987.58
<i>Others</i>	6,021,778.44	9,189,196.87	8587112.77
Capital Expenditures	1,138,687.93	18,621,651.82	5064876.99
<i>Major Infrastructures Development</i>	-	18,226,233.51	4122372.94
<i>Minor Infrastructure Development</i>	724,650.95	0	227363.42
<i>Equipments</i>	361,225.48	339,603.06	647299.88
<i>Books</i>	52,811.50	55,815.25	67840.75

- Audit Observations / Issues and Steps Taken to Mitigate the Issues Raised by Audit Observations in the Last Fiscal Year

Regarding the issues raised in Audit Report, college has develop its mechanism to address the issues. Since financial activities are major activities of any institution, it should be observed and monitored on daily basis. Sub-committee to monitor financial activities are been formed which helps in taking decision regarding financial activities.

AUDIT REPORT OF FISCAL YEAR 2075/76

D. R. Khanal & Co.

Registered Auditor

ICAN-COP No. 2088,B

TPIN: 500000018

GPO Box: 10990, Kathmandu, Nepal

Tel: 977 1 4445331, 4430014

Email: rcdrkhanal@gmail.com

INDEPENDENT AUDITOR'S REPORT

To,
The Managing Committee of Janamaitri Multiple Campus
Kuleshwor, Kathmandu

We have audited the accompanying financial statements of Janamaitri Multiple Campus (hereinafter referred as "campus"), which comprises the Balance Sheet as at 31st Ashad 2076, and the statement of Income & Expenditure, Statement of change in equity and Cash flow statement for the year then ended, and a summary of significant accounting policies and other Explanatory notes.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Nepal Accounting Standards. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Nepal Standards on Auditing and Generally Accepted Auditing Principles (GAAP). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

Opinion

We believe that the audit evidence, we have obtained, is sufficient and appropriate to provide a basis for our audit opinion.

- a) To the best of our knowledge and belief, we have obtained all the information and explanations, which were necessary for the purpose of our audit.
- b) In our opinion and to the best of our information and according to the explanation given to us, except for the effect to be brought by point no. (c) below, the said Balance Sheet, Income Statement and Cash Flow Statement, read together with the notes forming part of the accounts give a true and fair view:
 - i) In the case of Balance Sheet, of the state of affairs of the 'Campus' as at 31st Ashad, 2076; and
 - ii) In the case of Income Statement, Statement of changes in equity and Cash Flow Statement of the surplus, changes in equity and inflow and outflow of cash for the year then ended.
- c) During the Audit, we observed the following facts:
 - i) Campus has not obtained any Permanent Account Number from Inland Revenue Department.
 - ii) The Campus should claim the exemption from income tax only after fulfilling all the procedures provided in Income Tax Act, 2058 and applicable law.
- d) Neither have we come across any of the information about the misappropriation of fund by the committee members or any of the representative or Campus staffs during the course of our audit nor have we received any such information from the management.

Date: 2076.08.09

Place: Kathmandu

(D. R. Khanal)
For: D. R. Khanal & Co.
Registered Auditor



Janamaitri Multiple Campus
Kathmandu, Nepal
Balance Sheet
As on 31st Aashad, 2076

Particulars	Schedule No.	Current Year 2076.03.31	Previous Year 2075.03.32
A. SOURCES OF FUNDS :			
i. Accumulated Surplus Fund	1	65,164,743.76	60,399,719.63
TOTAL SOURCES OF FUNDS		65,164,743.76	60,399,719.63
B. APPLICATION OF FUNDS			
1. <u>Fixed Assets</u>			
i. Original Cost	2	68,234,803.23	67,292,299.18
ii. Accumulated Depreciation		15,495,976.66	13,225,430.07
iii. Written Down Value		52,738,826.57	54,066,869.11
2. Capital Work-in- Progress		22,576,688.45	18,454,315.51
3. <u>Current Assets</u>			
i. Cash and Bank Balances	3	2,847,976.05	(1,159,618.72)
ii. Accounts Receivables	4	7,827,726.78	4,803,402.55
iii. Loan & Advances	5	20,870,600.56	13,238,452.26
TOTAL CURRENT ASSETS		31,546,303.39	16,882,236.09
4. <u>Current Liabilities</u>			
i. Sundry Payables	6	39,590,452.25	27,067,224.73
ii. TDS Payable	7	804,432.40	634,286.35
iii. Security Deposits (Refundable)	8	1,302,190.00	1,302,190.00
TOTAL		41,697,074.65	29,003,701.08
C. Net Current Assets		(10,150,771.26)	(12,121,464.99)
TOTAL APPLICATION OF FUND		65,164,743.76	60,399,719.63

Significant Accounting Policies & Notes on Accounts

As per our separate report of even date;

Rabi Maharjan
Account Officer

Bholanath Ojha
Campus Chief

Dr. Dilliraj Khanal
Chairperson

D. R. Khanal
For: D.R. Khanal & Co.



Janamaitri Multiple Campus
Kathmandu, Nepal
Income Statement
For the Year Ended 31st Aashad, 2076

Particulars		Schedule No.	Current Year F.Y.-2075/76	Previous Year F.Y.-2074/75
A	<u>INCOME</u>			
	Student's Fee	9	30,225,900.00	28,272,982.53
	Donation & External Source	10	4,829,775.00	5,671,040.00
	Bank Interest	11	46,996.07	45,835.34
	TOTAL INCOME		35,102,671.07	33,989,857.87
B	<u>GENERAL OVERHEAD</u>			
	Direct Student's Related Expenses	12	1,389,579.26	2,333,255.71
	Administration Expenses	13	26,677,521.09	27,299,083.28
	Depreciation on Fixed Assets	FA	2,270,546.59	2,388,648.55
	TOTAL GENERAL OVERHEAD		30,337,646.94	32,020,987.54
Excess of Income over Expenses			4,765,024.13	1,968,870.33

Significant Accounting Policies & Notes on Accounts

As per our separate report of even date;

Rabi Maharjan
Account Officer

Bholanath Ojha
Campus Chief

Dr. Dilliraj Khanal
Chairperson

D. R. Khanal
For: D.R. Khanal & Co.
Registered Auditor



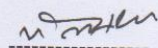
Janamaitri Multiple Campus
Kathmandu, Nepal
Cash Flow Statement
As at 31st Ashad, 2076

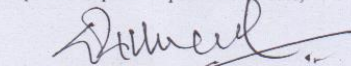
Particulars		Amount-NPR 2076.03.31	Amount-NPR 2075.03.32
A	CASH FLOW FROM OPERATING ACTIVITIES		
	Excess of Income over Expenses	4,765,024.13	1,968,870.33
	Adjustment for:		
i	Interest Income (-)	0.00	0.00
ii	Interest Expenses (+)	0.00	0.00
iii	Depreciation on Fixed Assets (+)	2,270,546.59	2,388,648.55
iv	Extraordinary Incomes (-)	0.00	0.00
v	Extraordinary Expenses (+)	0.00	0.00
	Adjusted Profit	7,035,570.72	4,357,518.88
B	OPERATING PROFIT BEFORE WORKING CAPITAL CHANGES		
i	Sundry Payables (+ Increase, - Decrease)	12,523,227.52	18,690,563.22
ii	TDS Payables (+ Increase, - Decrease)	170,146.05	245,464.26
iii	Refundable Deposits (+ Increase, - Decrease)	0.00	0.00
iv	Accounts Receivable (- Increase, + Decrease)	(3,024,324.23)	(260,909.16)
v	Loans & Advances(- Increase, + Decrease)	(7,632,148.30)	(8,396,488.59)
	Cash Generated From Operation	2,036,901.04	10,278,629.73
C	OTHER ADJUSTMENTS		
i	Interest Paid (-)	0.00	0.00
ii	Income Tax Paid (-)	0.00	0.00
	Total Other Adjustments	0.00	0.00
	Net Cash From Operating Activities (A+B+C)=1	9,072,471.76	14,636,148.61
D	CASH FLOW FROM INVESTING ACTIVITIES		
i	Fixed Assets Purchases (-)	(5,064,876.99)	(18,621,651.82)
ii	Fixed Assets Sales (+)	0.00	0.00
iii	Interest Income (+)	0.00	0.00
iv	Dividend Income (+)	0.00	0.00
	Net Cash Flow From Investing Activities-2	(5,064,876.99)	(18,621,651.82)
E	CASH FLOW FROM FINANCING ACTIVITIES		
i	Proceeds From Issuance of Share Capital (+)	0.00	0.00
ii	Proceeds From Issuance of Advanced Share Capital(+)	0.00	0.00
iii	Proceeds From Long/Medium Term Borrowings(+,-)	0.00	0.00
iv	Proceeds From Unsecured Loan(+,-)	0.00	0.00
v	Dividend/Drawings Paid(-)	0.00	0.00
	Net Cash Flow From Financing Activities-3	0.00	0.00
i	Net Increase/(Decrease) In Cash & Cash Equivalents (1+2+3)	4,007,594.77	(3,985,503.21)
ii	Cash & Cash Equivalents at Beginning of the Period	(1,159,618.72)	2,825,884.49
	CASH & CASH EQUIVALENTS AT THE END OF PERIOD	2,847,976.05	(1,159,618.72)

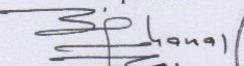
Significant Accounting Policies & Notes on Accounts

As per our separate report of even date;


Rabi Maharjan
Account Officer


Bholanath Ojha
Campus Chief


Dr. Dilliraj Khanal
Chairperson


D. R. Khanal
For: D.R. Khanal & Co.
Resgistered Auditor



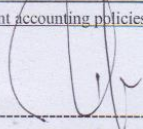
Janamaitri Multiple Campus
Kathmandu, Nepal
Fixed Assets & Depreciation
As on 31st Asadh, 2076

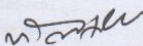
Schedule - 2

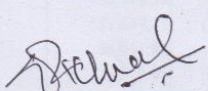
S. No.	Particulars	Pool-A 5%	Pool-B 25%	Pool-C 20%	Pool-D 15%	Building WIP	Land 0%	Total Rs. P.
1	Original Value of Fixed Assets	39,427,538.13	6,932,075.42	0.00	1,844,118.63	0.00	19,088,567.00	67,292,299.18
2	Depreciation Upto Previous Year	6,890,778.63	5,153,575.71	0.00	1,181,075.73	0.00	0.00	13,225,430.07
3	WDV as at 01.04.2075	32,536,759.50	1,778,499.71	0.00	663,042.90	0.00	19,088,567.00	54,066,869.11
4	Addition during the year	227,363.42	647,299.88	0.00	67,840.75	0.00	0.00	942,504.05
5	Total Cost of Fixed Assets	32,764,122.92	2,425,799.59	0.00	730,883.65	0.00	19,088,567.00	55,009,373.16
6	Disposal of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7	Balance of Fixed Assets	32,764,122.92	2,425,799.59	0.00	730,883.65	0.00	19,088,567.00	55,009,373.16
8	Depreciation During the Year	1,630,057.16	537,516.53	0.00	102,972.90	0.00	0.00	2,270,546.59
9	WDV as at 31.03.2076	31,134,065.76	1,888,283.06	0.00	627,910.75	0.00	19,088,567.00	52,738,826.57

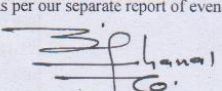
Significant accounting policies & notes to the accounts

As per our separate report of even date;


Rabi Maharjan
Account Officer


Bholanath Ojha
Campus Chief


Dr. Dilliraj Khanal
Chairperson


D. R. Khanal
For: D.R. Khanal & Co.
Registered Auditor



Janamaitri Multiple Campus
Kathmandu, Nepal
Balance Sheet Schedules

Surplus Fund

Schedule -1

S.No.	Particulars	Current Year 2076.03.31	Previous Year 2075.03.32
1	Opening Surplus	60,399,719.63	58,430,849.30
2	Add: Current Year's Surplus	4,765,024.13	1,968,870.33
	Total	65,164,743.76	60,399,719.63

Cash & Bank Balance

Schedule -3

S.No.	Particulars	Current Year 2076.03.31	Previous Year 2075.03.32
1	Cash in Hand A/c	0.00	22,475.63
2	ADB Fixed Deposit A/C (173600)	50,000.00	50,000.00
3	Everest Bank Fixed Deposit A/C	119,400.00	119,400.00
4	Deposit Account (241640)	272,864.00	272,864.00
5	ADB Current A/C(083543)	162,844.42	162,844.42
6	ADB Putalisadak Current A/C(050212)	10,000.00	10,000.00
7	ADBL-0210300167023017	(1,539,445.10)	35,579.53
8	Everest Bank Current A/C (004640C)	18,367.00	18,367.00
9	MEGA Call 0010060050482	522,703.18	522,703.18
10	MEGA Current 0010017099526	(534,607.75)	(932,658.23)
11	MEGA Indu Smriti	156,111.00	156,111.00
12	Nabil Current 3801017500010	653,377.21	(785,252.99)
13	NCC Bank (1869516)	56,041.57	56,041.57
14	Rastriya Banijya Bank	27,570.00	(858,705.00)
15	Loan Operating Account-Swornim-1.2.2.18	2,368,523.78	0.00
16	Janamaitri Building Fund(001-001-KS-0010214)-1.2.2.17	504,226.74	(9,388.83)
	Total	2,847,976.05	(1,159,618.72)

Account Receivables

Schedule -4

S.No.	Particulars	Current Year 2076.03.31	Previous Year 2075.03.32
1	Prepaid Expenses	769,457.88	616,602.88
2	Account Receivable	7,043,441.52	4,174,322.10
3	Advance Tax	14,827.38	12,477.57
	Total	7,827,726.78	4,803,402.55

Loans & Advances

Schedule -5

S.No.	Particulars	Current Year 2076.03.31	Previous Year 2075.03.32
1	Staff Advance	4,248,790.94	1,560,842.64
2	Other Advance	16,621,809.62	11,677,609.62
	Total	20,870,600.56	13,238,452.26

Sundry Payables

Schedule -6

S.No.	Particulars	Current Year 2076.03.31	Previous Year 2075.03.32
1	Scholarship Fund	221,651.00	221,651.00
2	Borrowing Payable	23,244,035.99	16,494,982.53
3	Other Payables	8,889,719.67	4,790,634.27
4	Retirement Fund Payable	7,198,084.57	5,522,995.91
5	JMC Youth for Helpless	12,715.00	12,715.00
6	Retention Payable	24,246.02	24,246.02
	Total	39,590,452.25	27,067,224.73

TDS Payable

Schedule -7

S.No.	Particulars	Current Year 2076.03.31	Previous Year 2075.03.32
1	TDS	804,432.40	634,286.35
	Total	804,432.40	634,286.35

Deposits

Schedule -8

S.No.	Particulars	Current Year 2076.03.31	Previous Year 2075.03.32
1	Opening Balance	1,302,190.00	1,302,190.00
2	Add: Deposit receipt	0.00	0.00
3	Less: Deposit refund	0.00	0.00
	Total	1,302,190.00	1,302,190.00



Janamaitri Multiple Campus
Kathmandu, Nepal
Income Statement Schedules

Student Income

Schedule -9

S.No.	Particulars	Current Year F.Y.-2075/76	Previous Year F.Y.-2074/75
1	Annual fees	11,710,145.00	10,790,910.00
2	Monthly tuition fees	13,459,825.00	12,830,175.00
3	Application form	154,100.00	165,300.00
4	Internal examination fees	893,400.00	541,785.00
5	TU/HSEB examination fees & charges	1,179,110.00	506,078.00
6	Miscellaneous fees	2,829,320.00	3,438,734.53
	Total	30,225,900.00	28,272,982.53

Donation & External Source of Income

Schedule -10

S.No.	Particulars	Current Year F.Y.-2075/76	Previous Year F.Y.-2074/75
1	UGC	2,329,775.00	5,671,040.00
2	Province	2,500,000.00	0.00
	Total	4,829,775.00	5,671,040.00

Interest Income

Schedule -11

S.No.	Particulars	Current Year F.Y.-2075/76	Previous Year F.Y.-2074/75
1	Mega Bank Nepal Limited	46,996.07	45,835.34
	Total	46,996.07	45,835.34

Direct Student's Related Expenses

Schedule -12

S.No.	Particulars	Current Year F.Y.-2075/76	Previous Year F.Y.-2074/75
1	Registration Expenses	125,000.00	205,000.00
2	Examination Operating Expenses	414,052.88	546,347.71
3	Students' Welfare Expenses	267,586.38	666,128.00
4	Lab Expenses	0.00	0.00
5	Scholarship and Awards	510,360.00	590,350.00
6	Affiliation Charges	72,580.00	325,430.00
	Total	1,389,579.26	2,333,255.71

Administrative Expenses

Schedule -13

S.No.	Particulars	Current Year F.Y.-2075/76	Previous Year F.Y.-2074/75
1	Salary Expenses	19,479,987.58	20,443,142.12
2	Electricity Charge	192,168.43	136,087.27
3	Telephone Charge	30,500.00	27,905.26
4	House Rent	0.00	450,000.00
5	Repair and Maintenance Expenses	606,952.14	1,017,660.23
6	Vehicles Expenses	46,800.00	78,010.00
7	Advertising Expenses	301,750.50	157,471.25
8	Fees and Charges	260,400.00	6,920.00
9	Prize Distribution	0.00	0.00
10	Ceremony Expenses	133,412.00	6,850.00
11	Research, Training & Seminar Expenses	118,060.00	85,203.35
12	Stationary and Photocopy Expenses	194,849.00	123,789.00
13	Printing and Publication Expenses	188,799.25	215,682.00
14	Newspaper Expenses	17,330.00	29,580.00
15	Refreshment Expenses	156,550.00	181,959.00
16	Misc. Expenses	105,545.00	99,566.00
17	Meeting Allowance and Expenses	135,206.18	19,764.47
18	Cleaning Expenses	36,942.00	5,450.00
19	Audit Fee	113,000.00	113,000.00
20	Water Charge	141,244.40	172,696.00
21	Email/Internet Expenses	198,228.00	95,138.71
22	Fuel Expenses	7,690.00	8,233.00
23	Promotion Expenses	50,155.00	46,420.00
24	Interest Expenses	4,150,951.61	3,777,555.62
25	Bad Debts-Advances	0.00	0.00
26	Donation	11,000.00	1,000.00
	Total	26,677,521.09	27,299,083.28



SCHEDULE: SIGNIFICANT ACCOUNTING POLICIES & NOTES TO ACCOUNTS

A. SIGNIFICANT ACCOUNTING POLICIES

1. Corporate Information

The campus is running various programs under the registration from Tribhuwan University. The official address of the campus is located in Kuleshwor, Kathmandu.

2. Basis of preparation of accounts

The financial statements ~~have~~ been prepared in accordance with Generally Accepted Accounting Policies (GAAP) and Nepal Accounting Standards (NAS).

The financial statements are expressed in Nepalese currency (NRs.) Accounting transactions have been recorded following historical cost convention.

3. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles ("GAAP") and Nepal Accounting Standard requires management to make estimates and assumptions that affect reported amounts of assets and liabilities at the date of balance sheet. Actual amount could differ from those estimates. Any differences from those estimates are recorded in the period in which they are identified.

4. Going Concern

The financial statements are prepared on the assumption that the entity is a going concern.

5. Comparative Information

Previous Figures have been regrouped and re-arranged wherever necessary.

6. Method of Accounting

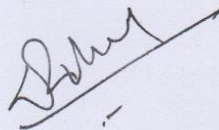
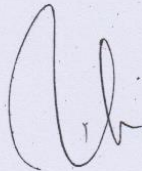
- i. The accounts have been prepared on accrual basis, in accordance with the Nepal Accounting Standards.
- ii. The financial statements are prepared on the historical cost convention and in accordance with generally accepted accounting principles.

7. Fixed Assets

Fixed Assets are stated at cost of acquisition less depreciation. Cost of acquisition is inclusive of freight, duties, levies and all incidentals attributable to bringing the asset to its working condition.

8. Depreciation & Amortization

Depreciation is provided on written down value on all Fixed Assets at the rates prescribed by annexure II of Income Tax Act, 2058.



B. NOTES TO ACCOUNTS

1. Related Party Transactions

There are no related party transactions during the financial year.

2. Income Tax

The campus is not registered with Inland Revenue Office and PAN has not been obtained. The provision for Income Tax Act has not been made in financial statements.

3. Employee Benefits

Employee benefits such as salaries, allowances, paid annual leave etc. are recognized when an employee has rendered service during an accounting period.

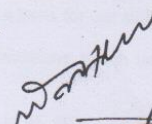
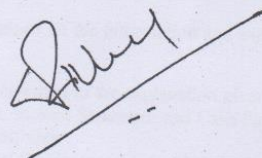
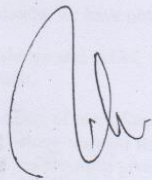
Campus contributes a fixed percentage as provident fund and retirement fund on behalf of the employees which is separately deposited with the Employee Provident Fund (EPF) and approved retirement fund respectively. A large amount of contribution towards PF and retirement fund is still payable by the campus. The details of the same are available in the financial statements.

4. Advances/Payables

There are significant payables/advances that result in material impact on the functioning of the campus. Unsettled payable/advances to the reporting date are detailed with the financial report and such payable is reported as against expenditures incurred for scheduled activities.

5. Cash and Cash Equivalents

Cash and cash equivalents include cash in hand and deposits with banks.



CHAPTER -V

SOCIAL PROGRESS

4.1 Campus's Involvements in Social Activities

The campus has been giving due emphasis to social services since its establishment. The year 2072 BS, however, was really unpredictably difficult from financial sector due to building destruction in earth quake. The following are some of the evidences of the support of the campus towards society:

1. JMC organized Eye Check Program on 7th Bhadra, 2074 BS in creative support of bachelor level students and Hasaan's Opticals, Tahachhal Kathmandu. The program was also supported by the optometrist Rasana Sthapit and Health Assistant Sajir Morissery. In total 140 students and teachers were benefited from that program.
2. JMC organized an Interaction Program about GPA system of SEE result on 2 Ashad, 2073 BS in Janamaitri Campus Premises. Total 56 participants (School Principals and subject teachers) had been trained on the topic. The program was chaired by campus chief Mr. Bholanath Ojha.
3. The campus organized a grand cleaning program of roads and peripheries outside the campus premises. 10 staffs and around 70 students had taken part in the program.
4. The campus organized free health check up program to the neighboring public, staff and the students on 15th Shrawan 2073 in support of Lions Club of Alka, Kathmandu Eureka, Saruvi, Spiritual, Empirical, Osin and Alka Hospital, Jawalakhel, Lalitpur. The services covered 126 customers by the medical personals of General Physicians, gynecology, ENT, ECG, Eco, Ultrasound, Sugar and Teeth check up.





4.2 Society's Contributions for Campus

Janamaitri Multiple Campus, as a community college, has been getting considerable support of the society for its institutional development. The following are some of the contributions of the society to the campus.

1. The local people are helping for the construction of campus building economically and physically in great errands.
2. Dr. Dilli Raj Khanal, the President of Campus Management Committee, contributed 125,311.00 in memory of his daughter late. Indu Khanal to establish Indu Smriti Scholarship Fund. The highest scoring girl of BBS First Year receives scholarship every year from the interest of the amount.
3. Lions Club of Kathmandu Capital offered Rs. 100,000.00 to establish Lions Niraula Scholarship Fund of Rs. 250,001.00 in the campus. The interest of the amount is given as scholarship to board exam topper of BA First Year.
4. The founder present of Lions Club of Kathmandu Imperial, Mr. Sudarsandhar Pradhananga, deposited Rs. 100,000.00 to establish Pashupatidhar Pradhanang Memorial Scholarship Fund. The campus added Rs. 100,001.00 and the interest of the amount is offered as scholarship to the highest scholar of B Ed First Year.

5. All the members of Campus Management Committee and Campus Assembly have been offering their time in campus development on regular basis as per the campus need.
6. Nepal Police, Kalimati conducted awareness program against girl trafficking a serious social crime to the students of bachelor level. Above 200 students were benefitted from the program.
7. The teaching and non teaching staff have also been supporting certain sum of amount for the construction of the building as well.
8. Confucius china has supported 1 million for the construction of seminar hall
9. Mega Bank Nepal ltd has supported for the promotion of Library under social security contribution



4.3 Plan for Campus's Contribution to Society

Janamaitri Multiple Campus is in process to QAA certification. As a public educational institution, the campus feels responsible towards society and the nation. So the support to the society will be continued in the coming years as well. The following are some of the projected social works of the campus:

1. Has been providing social awareness campaigning program in a regular base.
2. Provide scholarship and free ship to the students from socially backwarded and economically deprived families. (Recommended by the society)
3. Organize trainings and workshops to the school and college level teachers of the neighboring / feeder schools and colleges.
4. Organize blood donation and free health check up programs on regular basis
5. Provide rooms and spaces to various non-political social organizations on holidays
6. Organize inter school and inter college competitions of various extracurricular activities
7. Participate in various social awareness programs conducted by any social organizations
8. Extend financial support to the elderly care homes in creative participation of the staff and the students
9. Cleaning programs to the roads of neighboring zones.
10. Cyber crime awareness and narcotic programs

4.4 Plans for Increased Involvement of Society in the Campus

JMC proposes the plans to get society's support as follow:

1. Search social workers who can donate amount in the formation of scholarship fund to offer a large number of educationally disadvantaged students.
2. Receive continuous support from the locals and campus assembly.
3. Extend MOU with various social organizations to work in the mutual benefit of both the organizations.
4. Get continuous support of feeder schools in case of conducting teaching practice of education faculty.
5. Mobilize the former staffs and students in infrastructure development, new enrolment and quality enhancement in the campus.
6. Formulate scheme to involve various social clubs and organizations in generating resources for campus building construction.
7. Collaboration with different organizations in various social awareness programs.
8. Felicitate and honor the donors for the construction of campus building.

CHAPTER –VI

ISSUES AND CHALLENGES

5.1 SWOT analysis and future strategies

Strength

The location of Janamaitri Multiple Campus is in the height of the Kuleshwor area Kathmandu. This location has the easy access to reach from any part of the Kathmandu valley. Most of the members of the Janamaitri Multiple Campus Management Committee are influential personalities who are active in the national and international level. JMC has been popularly known for providing quality education in affordable fees. The fee structure for all the level including the Master's Semester level is nominal. The college has the provision of scholarship to the genuine and needy students. The results of internal as well as external exams of the previous year and placement record of the graduated prove it. It has been securing best result among the community colleges in the nation. It has been securing the best results among the community colleges in the nation.

It has got highly experienced and qualified faculty members. The faculty members and the non teaching staff of this college coordinate and work together resulting in the high team spirit. Campus motivates the students to actively participated in any programs like blood donation, workshop, annual functions of the college etc. College provide the regular home assignment, unit and terminal test, practical classes, excursions, etc. which enhance practice based and research oriented teaching learning activities. The students are evaluated on the basis of the exam and their attendance. Similarly, the faculty development programs are carried out to make them eligible and update to meet the current demand of the students. JMC has got the Janamaitri Research Cell which is dedicated to towards research oriented teaching methodology. The entire team is committed to achieve academic height of the campus successful implementation of Master degree programs and B.ED ICT has further strengthened the status for the campus.

Weakness

Despite the strength of college it has also got few demerits. Due to recent upgrading system of management system by application of software i.e. EMIS there are still some work left. Due to lack of spacious play ground the college is not able to properly sponsor the sport event and activities. Inadequacy of physical infrastructure has compelled the college to hire a building to run some classes. The canteen physical infrastructure development and washroom facilities are still in progress. The campus yet to complete its academic building with some basic facilities such as seminar hall, well-facilated canteen and separate rooms for each faculty

The campus has yet to complete its academic building with some basic level facilities such as seminar hall, well facilitated canteen, separate class room for each faculty and separate boundary of administrative and academic blocks. The campus lacks transportation and hostel facilities to the student who comes from the distant places. Another weakness of the campus is less participation of the local public in its institutional development.

Opportunities

JMC has been committed to delivering its service to people and society in a non profit basis. It believes that public institutions are strong assets of the nation as they produce the manpower necessary for the nation in a very low investment from the side of the students. Recognizing its contribution UGC has provided financial support under SHEP program and the support has been continued under higher education reform project (HERP) as well.

The campus has already expanded its academic programs to M.ED, MBS,BSW, BCA and B.ED ICT. Other technical and vocational subjects have been proposed. Similarly, the campus has been getting sympathy and support in different sectors including scholarship. The campus has big scope of mobilizing various stakeholders for resources generation and quality enhancement programs.

Campus has forwarded a proposal to regional government of province 3 for support of economic grant in collaboration and mutual support of Kathmandu Metropolis.

It has already made a formal request to its alumni association to support the campus in such endeavors. The management committee is committed to develop this campus as a deemed public university.

Threats

The major threat of this campus is the limitation in technical and vocational subjects as per the demand of present globalized educational scenario. The campus is also facing the threat of growing educational institutions of both the public and private in nature in its own locality. The other threats are lack of alternative source of funding, and increasing need of scholarship. The campus, however, has taken these threats positively as the source of inspiration for its betterment. The campus is also lacking of well equipped e- library. there are least quantities of research oriented books as well.

जनमैत्री बहुमुखी क्याम्पसको
वार्षिक कार्ययोजना २०७५/७६
शैक्षिक तथा भौतिक कार्यक्रम -कार्ययोजना (२०७५/७६)

क्र. स	योजना	उद्देश्य	मूल्याङ्कन	कसरी जाने	कहिले गर्ने	किन गर्ने	के प्राप्ती गर्ने	कैफियत
१	विद्यार्थी भर्ना	विद्यार्थी भर्नादर बढाइ क्याम्पसको शैक्षिक कार्यक्रम सञ्चालन गर्ने । दिगो आर्थिक श्रोतको विकास गर्ने	विद्यार्थी भर्नाको पहिलो वर्ष भन्दा बढी वा कम भए मूल्याङ्कन गर्ने	क्याम्पस व्यवस्थापन तथा क्याम्पस प्रशासन संयुक्त	२०७६ को TU तथा NEB ले निकालेको Programme अनुसार	भर्ना संख्या बढाउने	संस्थागत विकास कार्यक्रम सञ्चालन	
२	वर्षे विदा	अध्यापनमा प्रतिकुल वातावरण हुने भएकाले सो को व्यवस्थापन गर्ने ।	क्याम्पस प्रशासन	सूचना	२०७६ असार	नियमित प्रक्रिया	-	
३	आन्तरिक परीक्षा	विद्यार्थीको शैक्षिक अवस्था मूल्याङ्कन गर्न ।	परीक्षा अवलोकन गृहकार्य परीक्षण	विषयगत शिक्षकलाई जिम्मा दिने	प्रत्येक शैक्षिक सत्र सुरु भएको ४/४ महिनामा	विद्यार्थीको शैक्षिक अवस्था मूल्याङ्कन गर्न	उत्तीर्णदरमा वृद्धि तथा विद्यार्थी सक्षमता	
४	अतिरिक्त क्रियाकलाप Indoor	विद्यार्थीको चौतर्फी विकास गर्ने	विभागीय प्रमुख	विद्यार्थी शिक्षक विच आवश्यक छलफल गरेर	शैक्षिक सत्र सुरु देखि १ महिनामा एउटा क्रियाकलाप	विद्यार्थीको चौतर्फी विकास गर्न	आन्तरिक प्रतिभाको प्रस्फुटन तथा चपलताको विकास	
५	छात्रवृत्ति	प्रतिस्पर्धाको विकास गर्ने । पढाइ प्रतिको अभिरुची जागृत गर्ने	छात्रवृत्ति समिति	अन्तरवार्ता परीक्षा परिणाम	शैक्षिक सत्रको अन्त्यमा	सहूलियत तथा अध्ययन प्रति उत्प्रेरणा जगाउन	आन्तरिक प्रतिस्पर्धा	
६	वाह्य	विद्यार्थीको	TU/NEB	TU/NEB को	कक्षा	माथिल्लो		

	परीक्षा	मूल्याङ्कन गरि कक्षा चढाउने	नियमानुसार	कार्यक्रम अनुसार	तथा तह उत्तिर्ण गर्न ।	कक्षा		
७	Orientati on Program मे गोष्टि तथा कार्यशाला	कक्षागत तथा तहगत रुपमा सक्षमता वृद्धि गर्न ।	क्याम्पस प्रशासन	Teachers/Stu dents सहकार्यद्वारा	२०७६ साल मंसिर	सक्षमता अभिवृद्धि तथा अन्य जानकारी को लागि	विद्यार्थी शिक्षक लाई थप विषयगत ज्ञान	
८	शिक्षण अभ्यास कार्यक्रम	विद्यार्थीलाई तालिम प्राप्त बनाउन	सहायक क्याम्पस प्रमुख	संयुक्तरूपमा आन्तरिक तथा बाह्य	TU को कार्यक्रम अनुसार	Course पुरा गर्न गराउन	तालिम प्राप्त	
९	भवन निर्माण	भौतिक पूर्वाधार निर्माण	क्याम्पस निर्माण समिति र क्याम्पस प्रशासन	सहकार्य	२०७६ मंसिर भित्र	भौतिक पूर्वाधार निर्माण	कक्षा कोठा	
१०	स्नातक तथा स्नातकोत्तर तहमा विषय थप	BBS BIM BCA MA MBA विषयहरु स्नातक तथा स्नातकोत्तर तहमा सञ्चालन	क्याम्पस प्रशासन	क्याम्पस व्यवस्थापन तथा प्रशासन	२०७६ को शैक्षिक सत्रमा	स्नातक तथा स्नातकोत्तर तहमा थप विषयका सञ्चालन का लागि	उच्च तथा प्राविधिक विषयका लागि	
११	Laptop खरिद गर्ने	सीप दक्षता साथै संस्थागत आवश्यक कार्यक्रम सम्पन्न गर्ने	क्याम्पस प्रशासन तथा व्यवस्थापन समिति	क्याम्पस प्रशासन तथा व्यवस्थापन समिति	आवश्यक निर्णय अनुसार	२०७४ चैत्र सम्म	सूचना व्यवस्थापन तथा सिप विकास	
१२	पुस्तक खरिद	विद्यार्थीलाई आवश्यक अध्ययन सामग्री उपलब्ध गराउने ।	क्याम्पस प्रशासनबाट	सहमति तथा सहकार्य गरी	२०७६ मंसिरसम्म	विद्यार्थी तथा प्राध्यापक लाई अध्ययन सामग्री उपलब्ध गराउने	अध्ययन सामग्री	
१३	ठूलो भवनमा तला निर्माण	कक्षाकोठाको व्यवस्थापन गर्न	क्याम्पस व्यवस्थापन समिति , क्याम्पस प्रशासन	नक्सा तथा Estimate निर्माण गरेर (सहकार्य)	२०७६ साल श्रावण देखि मंसिरसम्म	कक्षा कोठा निर्माण गर्न	कक्षाकोठा	
१४	शैक्षिक भ्रमण	चौतर्फी ज्ञानको	भ्रमण जाने	शिक्षक तथा विद्यार्थीको	२०७६ साल चैत्र	चौतर्फी ज्ञानको	आवश्यक	

		विकास गर्न	व्यक्तिबाट संयोजक बनाएर	सहमतिबाट	सम्ममा	निर्माण	जानकारी	
१५	Straegic Plan निर्माण	योजना बनाएर अधि बढ्ने	Stakeholder को सहमतिबाट	Stakeholder को सहमति तथा निर्णय अनुसार	२०७६ मंसिर भित्र	योजना बनाएर कार्यक्रम सञ्चालन गर्ने	मार्ग निर्देशित हुने ।	
१६	कार्य योजना निर्माण	क्याम्पस व्यवस्थापन मा तथा प्रशासन कार्यका लागि	क्याम्पस प्रशासनबाट	योजना बनाएर	शैक्षिक सत्रको सुरुमा	निर्देशन	कार्यक्रमको जानकारी	
१७	Procurement Plan निर्माण	UGC मा योजना अनुसारको खरिद पत्र देखाउन	UGC तथा CMCको संयुक्त	आवश्यक समझदारीबाट	निर्धारित मिति अनुसार	योजना पूरा गर्न	कार्य योजना अनुसार अगाडी बढ्ने	
१८	प्राविधिक तर्फका कार्यक्रम सञ्चालन का लागि आवश्यक तयारीइको निमित्त त्यस्ता कार्यक्रम चलेका संस्थाहरुको अध्ययन भ्रमण	प्राविधिक जनशक्ति निर्माण	क्याम्पस प्रशासन तथा व्यवस्थापन र संयोजकबाट	आवश्यक कार्य योजना निर्माण	२०७६	प्राविधिक र रोजगारमूलक विषयको सञ्चालन गर्न	प्राविधिक जनशक्ति	
१९	खानेपानी ढल निकास निर्माण	खानेपानीको र ढलको व्यवस्थापन गर्न	क्याम्पस प्रशासन तथा व्यवस्थापन समितिबाट	निर्णय सहमतिबाट	२०७६ र २०७६	खानेपानी तथा ढल निकास व्यवस्थापन गर्न	भौतिक व्यवस्थापन	
२०	छात्रवृत्ति	गरिब, जेहन्दार विद्यार्थीलाई प्रोत्साहन गर्न	क्याम्पस प्रशासन तथा व्यवस्थापन समितिको सुपरिवेक्षण बाट	सहमति तथा आवश्यक प्रक्रिया पुऱ्याएर	शैक्षिक सत्रको अन्त्यमा	विद्यार्थीलाई प्रोत्साहन गर्न	उत्प्रेरणा	
२१	स्मारिक भित्तेपात्रो	प्रयाप्त जानकारीह	क्याम्पस प्रशासन	आवश्यक प्रक्रिया	चैत्रबाट	विविध गतिविधि	आवश्यक	

	निर्माण	रुलाई लिपिबद्ध गर्न		अपनाएर		को स्मरण तथा प्रयोगको लागि	सूचना तथा विषयवस् तु प्राप्त हुने	
२२	शैक्षिक सामग्री खरिद, फर्निचर खरिद तथा मर्मत	शैक्षिक सामग्री उपलब्ध गराउने	क्याम्पस प्रशासनले अनुगमन गर्ने	उद्देश्य अनुसार सामग्री प्रयोग गर्ने	वि.सं. २० ७७ बैशाख, जेष्ठमा	आवश्यक शिक्षण अभ्यास गर्न	शिक्षण प्रक्रिया सहज हुने ।	
२३	Website update गर्ने		क्याम्पस प्रशासनले अनुगमन गर्ने		बैशाखबा ट	विविध गतिविधि को स्मरण तथा प्रयोगको लागि	आवश्य क सूचना तथा विषयवस् तु प्राप्त हुने	
२४	विद्यार्थीको हाजिरीलाई इ- हाजिरीमा रूपान्तरण गर्ने ।	उच्च प्रविधिको प्रयोग गर्दै विद्यार्थीको हाजिरी रेकर्डलाई व्यवस्थित गर्न	क्याम्पस प्रशासनले अनुगमन गर्ने	आवश्यक प्रक्रिया अपनाएर	वि.सं. २०७७ असारबाट	समयसापे क्ष प्रविधिको प्रयोग र रेकर्ड व्यवस्थित का लागि	आवश्य क सूचना तथा विषयवस् तु प्राप्त हुने	
२५	आउटडोर सप्ताहव्यापि अतिरिक्त क्रियाकला प	विद्यार्थीको मानसिक तथा शारीरिक क्षमताको अभिवृद्धि गर्ने	क्याम्पस प्रशासनले अनुगमन गर्ने	ECA ले सञ्चालन गर्ने	वि.सं. २०७६ माघ- फागुनबा ट	विद्यार्थीक ो मानसिक तथा शारीरिक क्षमताको अभिवृद्धि गर्ने	क्षमताम ा अभिवृद्धि	

Budgeted Income and Expenditure FY 2076/77

Janamaitri Multiple Campus

Budgeted Income and Expenditure

FY 2076/77

Income	Amount	Expenditure	Amount
AnnualFee	14,000,000.00	StaffExpenses	25,000,000.00
ExaminationFee	600,000.00	ElectricityCharge	200,000.00
MonthlyFee	16,000,000.00	TelephoneCharge	30,000.00
AdmissionForm	175,000.00	WaterCharge	100,000.00
CharacterCertificate	250,000.00	InternetCharge	200,000.00
SemesterFee	7,600,000.00	HouseRent	125,000.00
PracticalFee	400,000.00	RepairandMaintenanceExpense	600,000.00
		TransportationExpenses	60,000.00
		AdvertisementExpenses	300,000.00
		BankCharge	100,000.00
		PrizeDistribution	200,000.00
		Research,Training&SeminarExpenses	700,000.00
		PublicationExpenses	200,000.00
		PrintingExpenses	500,000.00
		StationaryExpenses	200,000.00
		PhotocopyExpenses	50,000.00
		NewspaperExpenses	50,000.00
		LabExpenses	50,000.00
		MeetingAllowanceandExpenses	100,000.00
		ExaminationOperatingExpenses	400,000.00
		Students'WelfareExpenses	300,000.00
		ScholarshipandAwards	1,200,000.00
		AuditExpenses	113,000.00
		FoodExpenses	300,000.00
		SportsMaterials	150,000.00
		FuelExpenses	25,000.00
		UniformExpenses	25,000.00
		CeremonyExpenses	300,000.00
		AffiliationCharge	1,500,000.00
		Janitorial	50,000.00
		PromotionalActivitiesExp	150,000.00
		ParticipationExpenses	100,000.00
		SmallPurchase	30,000.00
		CSRExpenses	-
		InterestExpenses	4,500,000.00
		Misc.Expenses	150,000.00
LossfromBudgetedPeriod	-	IncomefromBudgetedPeriod	967,000.00
TotalIncome(a)	39,025,000.00	TotalExpenses(a)	39,025,000.00

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Annual Report

2075/76

Janamaitri Multiple Campus

Kathmandu Metropolis Ward No.14,
Kuleshwar Height , Kuleshwar, Kathmandu
Established 2047

Fiscal Year 2075/2076

Report Date: 2076/08/13

Prepared by

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Date of Approval by Management Committee 2076/08/11

Executive Summary

Janamaitri Multiple Campus, as a community campus, has been disseminating its entire information on regular basis. One of the major strategies of exposing the overall activities and achievements of the campus is through the publication of annual report. The campus has been publishing annual report every year.

This annual report is an outcome of vigorous attempt of the report preparation team on the format given by the UGC. The report, as stated in the table of content, covers brief introduction of the campus along its academic programs, infrastructures and learning resources, enrolment and pass students' status, extension services, support from the society and student welfare activities. The report also covers the planning of the campus regarding academic strength, support to the society and involvement of the society in campus development. The SWOT analysis of the campus is also a part of annual report.

The other important part of the report is financial aspect. The income and expenditure of the campus both in estimate for the upcoming year and audit report of the past year have been included in the report. The report also covers work plan of the year in a table with date responsibility and the expected outcome of the program.

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